

Student Affairs Council
Wednesday, December 7, 2016
SUB Missouri Room
9:00am
Facilitator: Trudy Carey
Meeting Minutes

In attendance: Joe Oravec, Cheri Johannes, Heather Eggum, Becky Lyons, Tammi Watson, Dave Powell, Kathy Kotecki, Stephanie Cowen, Trudy Carey, Emily Williamson, Kelly Buck, Kristin Peterman, Dan Bengel, Jeff Rosenberry, Jeremy Noel, Valerie Sperry, Claudia Janacek, Shayla Fox, Maddie Felts

1. Welcome-Trudy Carey volunteered to facilitate this meeting.
2. Cabinet, et. al. update (Joe)
 - a. EBC is working on the vetting of the fee proposals. Student Affairs has done a thorough job of the proposals, and therefore not a lot of questions have been asked. In January 2017 there will be a public open forum for students to learn more about proposed fee increases.
 - b. The resignation of Chancellor Nook was discussed.
3. Disability Support Services update (Trudy)

Trudy distributed a chart showing an increase in DSS students. PSTD wasn't tracked in 2012. There has been a substantial increase in psychological disabilities.
4. Divisional Committee updates
 - a. Assessment-Becky Lyons updated the team on the signature programs
 - b. Professional Development-Heather reported that the spring 2017 lineup will be distributed shortly.
 - i-Trevor Belnap is the "Rock Star" for November
 - ii-The drum program was cancelled.
 - c. Social Media & Technology-Shayla Fox and Maddie Felts
 - i-Qualtrics and Box training was provided.
 - ii-A social media open house was held
5. Spring enrollment/registration (Cheri)
 - a. Remind students to register before leaving for break
 - b. Staff are working to remove holds. Holds are down from last year.
6. Recruitment initiatives update (Tammi)
 - a. Tammi provided a list of new initiatives
 - b. High School connections classes are being built at the present time. Registration will be shortly after.
 - c. Becky Lyons reported that Orientation Peer Leader applications are available. They are due on Feb. 1, 2017
 - d. Emily Williamson reported that there has been some confusion with awards for 2016-17 or for 2017-18. Encourage students to go to financial aid for clarification
 - e. Kelly Buck is contacting students that haven't been here for 4 years.
 - f. Joe reported the benefits of our EAB/COE membership.
7. Residence Hall live-on requirement update (Jeff)
 - a. The information has been approved and is on the webpage and housing guide.
 - b. Kealy updated the housing guide
 - c. The RA hiring process started two months earlier than in the past.

8. Armory status/update (Joe)
 - a. Working group has been establishing an armory on campus to balance recommendations from the Board of Regents Suicide Prevention Task Force, and embrace the Montana hunting culture.
 - b. Working Group recommends that the armory not be in the residence halls rather located in the police/parking structure.
 - c. ASMSUB received significant support and will finance the project.
 - d. University of Montana will be used as a prototype.
9. City College program update (Stephanie)
 - a. Pharm Tech-Program was approved last year to start in Fall 2017. Students must demonstrate proficiency in English, math and computers before starting the program. Jessequa Yerger has been hired as a part time lab coordinator. General Business-The Administrative Assistant program was pulled out of moratorium. It is now an AAS Degree-General Business applied degree. There have also been adjustments in the Medical Assistant program and the Accounting program.
 - b. Construction Curriculum-Moving to a one instructor program. First year skills, second year business skills.
 - c. New Promise Grant-Department of Labor Grant. Sheridan College is the lead school. 804 students will be impacted. The grant will directly help the students. Builds on what we have. Incumbent workers, incoming students are all eligible.
10. Power of One Week (Kristin)
 - a. Power of One will be held the first week of classes. Ken Nwadike, "Free Hugs" project, will be here on Wednesday January 18. Theme to be Poverty and Hunger/Social Justice.
11. FLSA status (Joe)-there have been no more updates since the current injunction.
12. Cultivating Jacket Pride Committee (Joe/Kathy)

A working group has been organized. First meeting to be held on Friday Dec. 16th. Members include Trudy Collins, Trevor, Shayla, Kathy K, and students Kristine Wederski and Daniel Rutt.
13. Veterans Upward Bound
 - a. VUB will offer a 6-week spring academic refresher March 20-April 28. Eligible for GI Bill benefits.
 - b. VUB is now scheduling our summer academic bridge program: 1 week of accelerated math and writing instruction and practical skills development (generally provides 17.5 hours of math, 12.5 hours of writing, and 7.5 hours of College Success Strategies). Offered June, July and August.
 - c. VUB is offering a general preparation for Anatomy & Physiology and Medical Terminology: June 5-29, 16 hours of instruction in each. Eligible for GI Bill benefits.
14. Child care scholarships. This is one time only money. We don't know if CCAMPIS grant will be available in the future. Applications are on line and must be submitted by Thursday, December 15 at 5:00pm.
15. Crisis Fund. This fund started with \$500. Due to the generosity of the campus community, it is up to \$3000. There are three programs to help students with emergencies; Crisis fund, Student Emergency Loan Fund, and the Student Yellowjacket Emergency Pantry.
16. Staffing updates (Everyone)

NSS- Liz Gallant and Liz Seab Leaving-Campus visit requests should now go through Maddie.

Financial Aid-Sue Weinreis Retiring

Terri Haacke-Bookstore Retiring
Brent Montague- Athletics stepping down
Kirtlye Shuman now the Associate Director at City College
Mikayla Hirschhorn new to Advising and Career Services
Cassie Solberg-PT Temporary SUB
Kristin Ditter-SHS Wellness Specialist
Lori Hypes-TRiO Academic counselor
Keri Rogers, TRiO Program Coor.

17. Additions:

- Grades are due 12/21 at noon
- CC Career Fair is open for employers to sign up

Reminders/Announcements:

Next SAC Team Meeting is Wednesday, January 4, 2017
TRUDY CAREY VOLUNTEERED TO BE THE MEETING FACILITATOR FOR THIS MEETING