

Complying with the Drug-Free Schools and Campus Regulations



A Biennial Review of MSU Billings' Alcohol and Drug Prevention Efforts

2020-2022

**Produced by Student Health Services under the direction of
the Office of the Vice Chancellor for Student Access and Success**

June 2022

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Introduction to DFSCA

The Drug Free Schools and Campuses Regulations (34 CFR Part 86) of the Drug-Free Schools and Communities Act (DFSCA) requires that, as a condition of receiving funds or any other form of financial assistance under any federal program, an institution of higher education (IHE) such as Montana State University Billings (hereinafter MSU Billings), must certify that it has adopted and implemented a program to prevent the unlawful possession, use or distribution of illicit drugs and alcohol by students and employees. If audited, failure to comply with the Drug-Free Schools and Communities Regulations may cause an institution to forfeit eligibility for federal funding.

To certify its compliance with the regulations, an IHE must adopt and implement a drug prevention program to prevent the unlawful possession, use or distribution of illicit drugs and alcohol by all students and employees both on school premises and as part of any of its activities. Creating a program that complies with the regulations requires an IHE to do the following:

- Prepare a written policy on alcohol and other drugs.
- Develop a sound method of distribution of the policy to every student and IHE staff member each year.
- Prepare a biennial review report on the effectiveness of its alcohol and other drug (AOD) programs and the consistency of policy enforcement.
- Maintain its biennial review report on file so that it can be submitted, if requested by the U.S. Department of Education, other entity or individual.

The biennial review must also include a determination as to:

- The number of drug- and alcohol-related violations and fatalities occurring on the campus or as part of their activities that are reported to campus officials.
- The number and types of sanctions the IHEs impose on students or employees because of such violations or fatalities.

MSU Billings acknowledges its legal obligation to conduct a biennial review of compliance with the Drug-Free Schools and Communities Act and authorized an administrative review to be conducted to determine if the University fulfills the DFSCA requirements. The Office of the Vice Chancellor for Student Access and Success (VCSAS) is responsible for conducting the review and reporting on the findings. The VCSAS Office will report information relevant to student alcohol and drug policy, methods of annual notification of said policies, and will conduct a biennial review of AOD prevention program effectiveness and sanction enforcement. The VCSAS Office will request assistance from the Human Resources Office for information related to employee alcohol and drug policy, methods of annual distribution for said policies, and sanction enforcement. The purpose of this report is to comply as best as possible, using data collected over the past two years, and to give evidence of the procedures in place for subsequent biennial reports.

The Vice Chancellor for Student Access and Success is required to supply a signed statement certifying the Biennial Review to acknowledge awareness of the recommendations within the report. Both the Vice Chancellor for Student Access and Success signed statement and a final copy of the report are kept on file in the Vice Chancellor for Student Access and Success Office in the event the University is audited by the Higher Education Center for Alcohol and Other Drug Prevention, a designee of the U.S.

Department of Education. A link to the report will also be available on the VCSAS and the [Consumer Information Directory Template](#) websites. IHEs are not required to submit the certification or report to the U.S. Department of Education. The Biennial Review is kept on file for seven (7) years.

MSU Billings is a four-year institution within Montana’s public university system. Central administrative control of the University is vested exclusively in the Montana Board of Regents. The Regents have full power, responsibility, and authority to supervise, coordinate, manage, and control the college and universities within the Montana University System. A stand-alone institution for purposes of institutional accreditation, budget, personnel, and management, MSU Billings (formerly known as Eastern Montana College) has been affiliated with Montana State University since July 1, 1994.

Drug-Free Schools and Campuses Regulations Components

The DFSCA Regulations contains the following components:

1. Annually notify each employee and student, in writing, of standards of conduct:
 - a. Description of appropriate sanctions for violation of federal, state, and local law and campus policy
 - b. A description of health risks associated with AOD use
 - c. And a description of available treatment programs
2. Develop a sound method for distributing annual notification information to every student and staff member each year
3. Prepare a biennial report on the effectiveness of its AOD programs and the consistency of sanction enforcement

Standards of Conduct

MSU Billings is committed to having a drug-free campus. In compliance with the Drug-Free Schools and Communities Act, the following are MSU Billings’ policies for addressing drug and alcohol abuse prevention:

For students:

[MSUB Student Handbook Part II. Rights and Responsibilities of Students in the Academic Community Section K Drug-Free Schools and Communities Act](#)

For employees:

<https://www.msubillings.edu/intranet/humres/policies/406.5%20Drug%20and%20Alcohol%20Abuse%20Prevention%20Policy%209.28.10.pdf>

Applicable Legal Sanctions

MSU Billings addresses applicable legal sanctions through the following policies:

For students:

[MSUB Student Handbook Part II. Rights and Responsibilities of Students in the Academic Community Section K Drug-Free Schools and Communities Act](#)

The City of Billings has the following ordinance on public drinking:

[Billings MT City Code of Ordinances Article 3-200: Public Drinking and Display](#)

Additionally, the following is information regarding [Federal Trafficking Penalties for Schedules I, II, III, IV, and V \(except marijuana\)](#). (pp.36-37).

For employees:

The Human Resources Department will address any employee who is found to be in violation of the University's standards of conduct regarding drugs and alcohol (pp.2-3):

<https://www.msubillings.edu/humres/policies/406-5-drug-alcohol-and-tobacco-free-workplace.pdf>

Description of Health Risks

MSU Billings provides descriptions of the health risks associated with the abuse of alcohol and other drugs in several places. The Student Wellness webpage within the Student Health Services website includes information about alcohol abuse and other drug use, including health risks, information on how to help a friend, and lists of online and local resources. This information can be accessed through the following links:

For students:

[Student Health Services Online Student Wellness Information – Alcohol](#)

[Student Health Services Online Student Wellness Information – Drugs](#)

The [2021 Annual Security and Fire Safety Report](#) (pp 54-59) describes the health risks associated with alcohol abuse and other drug use, along with social, academic and personal risks of high-risk substance abuse. The report goes on to explain the second-hand effects (effects resulting from other peoples' substance abuse) and risks associated with dependency or addiction to alcohol or other drugs.

For employees:

The [MSU Billings Personnel Policy 406.5 Drug and Alcohol Abuse Prevention Procedure](#) describes the health risks associated with alcohol abuse and use of other drugs.

List of Drug and Alcohol Programs (counseling, treatment, rehabilitation, and re-entry) that are available to students or employees

MSU Billings recognizes that substance abuse and dependence are treatable disorders, and MSU Billings students and employees are encouraged to utilize treatment services and referral resources to address these serious conditions. The University provides the following support services to faculty, staff, and students.

For students:

MSU Billings focuses on an individual approach for students through the Insight Program. Insight is a confidential resource provided by a Licensed Addiction Counselor. There are two different appointment lengths that correlate with the severity of the impact of alcohol and/or drug abuse. For lower-level concerns, appointments are 30 minutes. For more serious concerns appointments are an hour. If deemed necessary, students may have multiple appointments under the discretion of the Licensed Addiction Counselor. Students who have been found responsible for violating the Student Conduct Code may be sanctioned to Insight.

In addition to Insight, [general counseling is available at Student Health Services](#), located on the 2nd floor of Petro Hall, 406-657-2153, and also at the City College Student Health Service in the Tech Building. Individual counseling for students whose lives have been affected by their own or someone else's substance abuse are available. Persons who voluntarily avail themselves of University services shall be assured that applicable professional standards of confidentiality will be observed.

For employees:

An [employee assistance program \(EAP\)](#) is available to provide information or confidential referral to drug and/or alcohol counseling or rehabilitation programs. Employees needing help in dealing with drug/alcohol problems may contact Human Resources at (406) 657-2278 for referrals to education, treatment, and rehabilitation programs. Information relative to insurance coverage for such programs is also available through Human Resources.

Distribution of the Annual Notification

For students:

MSU Billings provides annual notification to students by e-mailing an e-postcard that includes website addresses for campus alcohol and drug policies and various education and prevention programs. This is e-mailed to all students fall and spring semesters after the census date.

For employees:

New employees are notified of campus workplace alcohol and drug policies as part of the New Employee Orientation. The campus annually notifies employees via an email from Human Resources informing them of the MSU Billings Annual Security and Fire Safety report available on the [University Police website](#).

Copies of the policies distributed to students and employees

See the Appendix A for copies of the postcard and emails sent by Human Resources and Dean of Students.

Compliance with the DFSCA

To be in compliance, the 2022 Biennial Review of the University's alcohol and other drug-related policies and programs were conducted during spring semester of 2022. The objectives of the review as identified by the U.S. Department of Education include:

- Determining the effectiveness of, and to implement any needed changes to alcohol and other drug programs; and
- Ensuring that the disciplinary sanctions for violating standards of conduct are enforced consistently.

The intention of this document is to meet the legal requirements of conducting a biennial review and summarize the programs and activities related to alcohol and drug prevention at MSU Billings during the 2020-2021 and 2021-2022 academic years.

The following information was examined for the biennial review:

- Alcohol and drug policies at similar institutions (Montana University System)
- Alcohol and drug information provided to students

- Policies related to drug and alcohol use of students on campus and the sanctions imposed for failure to comply
- Policies related to drug and alcohol use by University employees and the sanctions imposed for failure to comply
- Various resources available to students and employees regarding drug and alcohol abuse
- Policy violations reported in the MSU Billings Annual Security and Fire Safety Report
- Local, State, and Federal Mandates

Statement of AOD program goals and a discussion of goal achievement

The goal of the AOD prevention program is to support and enforce university and Board of Regent AOD policies, support abstainers and moderate drinkers, encourage heavy drinkers to examine their current habits, and provide an environment that is supportive and conducive to a healthy lifestyle for all. More specifically, we monitor data regarding moderate alcohol consumption and driving after drinking (see Appendices B and D).

Description of the AOD program elements

Assessment of the campus environment: MSUB utilizes the American College Health Association's National College Health Assessment III. Historically, the campus surveys students every other fall semester by randomly selecting approximately four thousand students (in years where census has been over 4,500 + students) and inviting them to complete the survey. Due to the COVID pandemic, the 2020 administration was moved to 2021. Additionally, as part of the Montana University System's requirements, new freshmen, new transfers, and new graduate students are required to complete the Alcohol Edu program, which is part of the EverFi (Vector Solutions) suite of online educational modules. EverFi produces an annual fall semester report highlighting key findings. See Appendix D.

Environmental Strategies: MSU Billings utilizes several evidence-based environmental strategies in addressing AOD use. The peer health education student organization, HEROES (Health Educators Reaching Others and Encouraging Success), provides alcohol training one to two times a semester. This education includes information on the difference between tolerance and B.A.C. HEROES tends to meet students where they are at by focusing on harm reduction techniques. Step Up Bystander Intervention is offered to students through a variety of channels, including HEROES, RA training, and coordination with Athletics. This provides an opportunity for students to understand motivation for and learn skills in dealing with a variety of social situations where a fellow student may need help, including alcohol poisoning and other related situations. The EverFi suite, which includes Alcohol Edu, provides education, bystander intervention information and helps correct harmful myths surrounding alcohol. All new freshmen, transfers, and graduates complete this program.

Community Partners: MSU Billings has developed and strengthened a long and productive relationship with the Yellowstone County DUI Task Force. The Task Force has supported efforts through the successful submission of our RFP applications that help fund alcohol abuse prevention initiatives led by the HEROES peer health organization. With the support of the DUI Task Force, HEROES has historically been able to send one student every year to General Assembly, the national peer health education conference. HEROES has implemented several different programs from this conference. Recently HEROES has partnered with Riverstone Health to address tobacco use and cessation. This partnership allows for shared resources such as materials for quit kits and educational materials.

Regional and National Affiliations: The Student Health Services is a member of the [Rocky Mountain College Health Association](#), the [American College Health Association](#), and Student Affairs Administrators in Higher Education ([NASPA](#)).

Sanctions: Students who are in violation of the policy may be referred to the Insight program.

Summaries of AOD program strengths and weaknesses

Program Strengths:

- The institution has developed and maintained an alcohol and drug prevention program.
- The institution distributes annually to each student and employee information on how to access the campus alcohol and drug-free policies.
- The institution provides services and activities to promote a strong drug-free campus environment.
- The institution has conducted this review of its alcohol and drug prevention program and policy to determine effectiveness, offer recommendations for implementing necessary change, and ensure the disciplinary sanctions are enforced.
- The institution tracks the number of alcohol and drug-related offenses.

Compliance concerns:

- Ensure that students who are summer students only receive the annual notification.

Measuring Policy and Program Effectiveness

The goal of the AOD prevention program is to support and enforce University and Board of Regents AOD policies, support abstainers and moderate drinkers, encourage heavy drinkers to examine their current habits, and provide an environment that is supportive and conducive to a healthy lifestyle for all. More specifically, we monitor data regarding moderate alcohol consumption, driving after drinking and other drinking and drug use behaviors to determine effectiveness of our policies and programs.

American College Health Association-National College Health Assessment (ACHA-NCHA III)

MSU Billings is an institutional member of the American College Health Association and uses the [National College Health Assessment III](#), a nationally recognized research survey, to collect precise data about students' health habits, behaviors, and perceptions. The ACHA-NCHA III offers a way to assess the widest range of health issues, including alcohol, tobacco and other drug use, sexual health, weight, nutrition and exercise, mental health, and personal safety and violence. The ACHA-NCHA III does not place a burden on students. The survey takes approximately 30 minutes to complete. The survey is completely confidential – students' email addresses or names are never attached to their responses. Comparison data of the alcohol and other drug results of the last four ACHA-NCHA II and III surveys can be found in Appendix C.

Alcohol Edu for College (EverFi)

As part of the Montana University System's requirements, we require new freshmen, new transfers, and new graduate students to complete the Alcohol Edu program, which is part of the EverFi (Vector Solutions) suite of online educational modules. EverFi produces an annual fall semester report highlighting key findings. The key findings from the 2020-2021 and 2021-2022 Alcohol Edu reports can be found in Appendix D.

Insight Seminar Recidivism Rates

Students who have been found responsible for violating the Student Conduct Code may be sanctioned to the Insight seminar. The Insight seminar is a confidential resource to assist all students who are impacted directly by alcohol and/or drug abuse. The Insight seminar consists of an individual session/s

with a Licensed Addiction Counselor. The recidivism rates from the Insight Program can be found in Appendix E

MSU Billings has a comprehensive alcohol and other drug abuse prevention program in place with several elements, including assessment, environmental strategies, strategic community partnerships, regional and national affiliations, and conduct sanctions.

Through data monitoring we have found that our efforts are being effective, but there are areas for growth and improvement.

We have found that the rates of binge drinking, and driving after drinking any alcohol, are going down. More MSUB students have also reported choosing not to drink while they “partied or socialized” over time.

The results from our Alcohol Edu Impact Reports demonstrate that the program is successful in increasing student knowledge about alcohol. We have also seen reduced rates of high-risk drinking behaviors among MSUB students from one year to the next.

The evaluation data of our Insight seminar also demonstrates that the program is effective in changing students’ attitudes, knowledge and behavior intentions for their own alcohol and drug use patterns.

Areas for growth would include increasing efforts for marijuana and other drug abuse prevention and increasing values-based environmental strategies for both alcohol and other drug abuse prevention.

Recommendations for revising AOD programs

It is recommended that the following be addressed by the next review period:

1. Continue to review the current Alcohol and Drug Prevention Policy with the campus community and update as needed.
2. Improve the utilization of the Annual Security and Fire Safety Report to evaluate the enforcement of the disciplinary sanctions that are stated in the [MSU Billings Student Handbook](#) and the [MSU Billings Personnel Policy 406.5 Drug and Alcohol Abuse Prevention Policy Procedure](#).
3. Continue to use evidence-based interventions for alcohol and drug abuse prevention, such as Alcohol Edu provided by EverFi.
4. Continue to use ACHA-NCHA III and Alcohol Edu survey data to assess the campus environment and guide program decisions.
5. Consider developing and improving a program to better support those who abstain from alcohol and other drugs and students in recovery.
6. Continue to provide prevention education through various means: social marketing, new student orientation, and training student leaders.
7. Develop a stronger relationship with MSUB Athletics to provide further training and education to coaches and student athletes.
8. Maintain strategic community partnerships with organizations like the Yellowstone County DUI Task Force.
9. Make Alcohol Edu completion a requirement for the Insight participants during the conduct process.
10. Continue to support and promote safe ride home programs, including UBER and LYFT.

Ensure that campuses enforce the disciplinary sanctions for violating standards of conduct consistently

MSU Billings tracks alcohol and drug policy violations as part of the University's crime statistics. They are available in the [Annual Security and Fire Safety Report](#). See Appendix F for data from the past three years. See Appendix E for data from the Insight program.

Appendix A

Notifications to Students and Employees regarding

Alcohol and Other Drug Policies

Annual Security Report Notification to Faculty, Staff Students December 2020

Tyler-McSherry, Darla

From: Gatlin, Brandon
Sent: Tuesday, June 21, 2022 11:10 AM
To: Tyler-McSherry, Darla
Subject: FW: 2020 MSU Billings Annual Security & Fire Safety Report Notice of Availability

Here is the email sent in 2020 concerning the availability of the ASFSR. Because of the pandemic, the federal government pushed the notice date requirement from Oct. 1, 2020 to Dec. 31, 2020.

From: MSUB Clery Act
Sent: Wednesday, December 23, 2020 5:00 PM
To: Admin_general <Admin_general@msubillings.edu>; MSUB_STUDENTS@listserv.msubillings.edu
Subject: 2020 MSU Billings Annual Security & Fire Safety Report Notice of Availability

Dear MSUB Community,

The 2020 Annual Security & Fire Safety Report has been made available today, December 23rd, 2020 and can be viewed online. This information will assist you in making choices for your safety and security while on the Montana State University Billings or City College campus.

This publication represents the University's information and data, in compliance with the provisions of Crime Awareness and Campus Security Act of 1990 and the Jeanne Clery Act of 1998. This report includes statistics for the previous three years concerning reported crimes that occurred on the MSUB or City College campus, or on property owned or controlled by MSUB or City College, and on public property within, or immediately adjacent to and accessible from each campus. This report also includes statistics about the number and causes of any fires on campus during the previous three years in student housing. Note: This report reflects the 2019 calendar year.

- MSU Missing Student Policy, MSUB University Police Missing Student Policy: The report contains information for students regarding confidentially registering their contact information through the housing application portal. This confidential information is accessible ONLY to authorized campus officials and will not be disclosed, except to law enforcement personnel in furtherance of a missing person investigation. Suspected missing students living on campus should be reported to MSUB Residential Life & Housing officials such as Residence Hall Directors and missing students living off campus should be reported directly to the MSUB University Police at (406) 657-2147.
- MSUB Human Resources Alcohol & Drug Policy & Other Drugs on Campus, MSUB Human Resources Drug & Alcohol Abuse & Prevention Procedures, and Tobacco on Campus: The Report describes the rules governing the possession and use of alcohol and other drugs (including medical marijuana) on University property and at University sponsored events. It also describes the penalties for misuse and provides references and contacts for University and private education, prevention and even treatment resources for those who may find those resources beneficial.
- Title IX, Discrimination, Sexual Harassment, Including Sexual Assault, Dating Violence, Domestic Violence and Stalking (Interim Policy): The Report contains information about Montana State University Policies concerning these matters, and what to do if you experience,

Email to Faculty and Staff RE: Policies Related to Decriminalization of Marijuana January 2021

Tyler-McSherry, Darla

From: Stahl, Jody
Sent: Tuesday, January 12, 2021 5:44 PM
To: Admin_general
Subject: MSU Billings Drug Policies Related to Decriminalization of Marijuana

MSUB Faculty and Staff:

As you prepare for spring semester, I would like to remind you of a few policies at MSUB and how these policies relate to the new laws in Montana that have decriminalized the use of marijuana.

As of January 1, 2021, Montana state law allows certain marijuana-related activities, such as limited recreational use and possession. However, using and possessing marijuana in any form remains a crime under federal law. The federal Controlled Substances Act makes growing and using marijuana a crime, and federal enforcement agencies can prosecute users and growers of marijuana, regardless of state law.

Additionally, the use of marijuana — including medical marijuana — on campus and in the workplace is prohibited by the federal Safe and Drug Free Schools and Communities Act and by the Drug-Free Workplace Act. As a recipient of considerable federal funding, such as financial aid, federal grants and contracts, the university must comply with federal law and will continue to prohibit the use, possession and distribution of all federally controlled substances — including marijuana.

Consequently, such activity will remain prohibited by the MSUB [Drug, Alcohol & Tobacco Free Workplace policy](#) (406.5). University policies prohibits students, employees and visitors from possessing, using or distributing marijuana in any form on any of the college's campuses or facilities, and during any college activities, either on or off campus.

If you have any questions about the new laws in Montana or any other topic as it relates to MSUB's Drug, Alcohol & Tobacco Free Workplace policy, please do not hesitate to email me at jody.stahl@msubillings.edu or Interim Chief of University Police Brandon Gatlin at brandon.gatlin@msubillings.edu.

I am looking forward to a productive, safe, and healthy Spring 2021!

Jody Stahl
Director
Human Resources



(o) 406.657.2117 (f) 406.657.2120
jody.stahl@msubillings.edu

1500 University Drive
McMullen Hall, Room 310
Billings, MT 59101
msubillings.edu • msubsports.com • msubillings.edu/citycollege

Annual Security Report Notification to Faculty Staff Students October 2021

Tyler-McSherry, Darla

From: MSUB Clery Act
Sent: Friday, October 1, 2021 3:31 PM
To: Admin_general
Subject: 2021 MSU Billings Annual Security & Fire Safety Report

MSU Billings Community,

The [2021 Annual Security & Fire Safety Report](#) has been made available today, October 1, 2021 and can be viewed online. This information will assist you in making choices for your safety and security while on the Montana State University Billings or City College campus.

This publication represents the University's information and data, in compliance with the provisions of the Crime Awareness and Campus Security Act of 1990 and the Jeanne Clery Act of 1998. This report includes statistics for the previous three years concerning reported crimes that occurred on the MSU Billings and City College campuses, on property owned or controlled by MSU Billings or City College, and on public property within, or immediately adjacent to and accessible from, each campus. This report also includes statistics about the number and causes of any fires on campus during the previous three years in student housing. Note: This report reflects the 2020 calendar year.

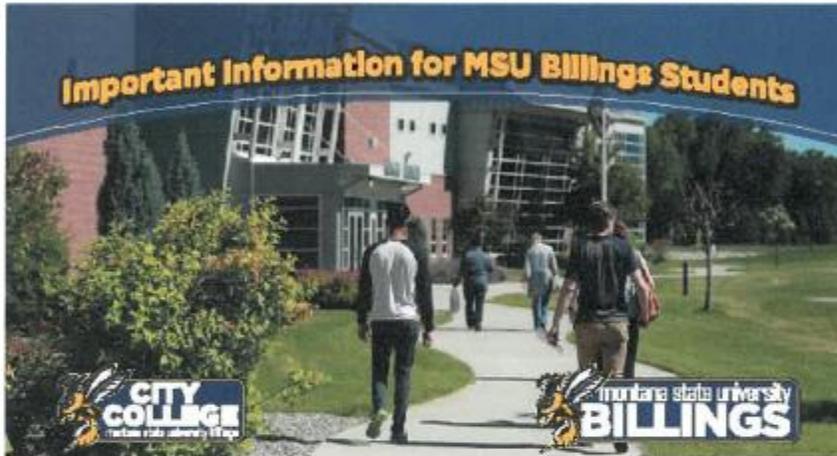
- [MSU Missing Student Policy](#), [MSUB University Police Missing Student Policy](#): The report contains information for students regarding confidentially registering their contact information through the housing application portal. This confidential information is accessible ONLY to authorized campus officials and will not be disclosed, except to law enforcement personnel in furtherance of a missing person investigation. Suspected missing students living on campus should be reported to MSU Billings Residential Life & Housing officials such as Residence Hall Directors and missing students living off campus should be reported directly to the MSU Billings University Police at (406) 657-2147.
- [Drug, Alcohol, and Tobacco Free Workplace Policy \(MSUB Employees\)](#), [Campus Alcohol and Drug Policies \(MSUB Students & Employees\)](#), & [Tobacco on Campus](#): The Report describes the rules governing the possession and use of alcohol and other drugs (including marijuana) on University property and at University sponsored events. It also describes the penalties for misuse.
- [Discrimination, Harassment, and Retaliation Policy](#): The Annual Security & Fire Safety Report contains information about Montana State University Policies concerning these matters, and what to do if you experience, witness, or know about misconduct or violence of this nature. The report contains additional valuable information on discrimination, sexual harassment, sexual assault, dating violence, domestic violence, stalking, and sexual exploitation. All reports or concerns about conduct that may violate the University's Title IX policy should be reported to the MSU Billings Title IX Coordinator:

Jody Stahl
Director of Human Resources
Montana State University Billings
1500 University Drive
Billings, MT 59101

Student Notification Spring 2022

Tyler-McSherry, Darla

From: DeanofStu
Sent: Monday, February 28, 2022 9:07 AM
To: MSUB_STUDENTS@listserv.msubitllings.edu
Cc: Gatlin, Brandon; Johannes, Cheri; Weisz, Brett; Valles, Thomas; Tyler-McSherry, Darla; Weldon, Leslie H.; Hulgan, Joshua N.; Brakke, Maureen J.
Subject: Important Information for MSUB Students



CAMPUS SAFETY AND SECURITY

The MSU Billings Annual Security and Fire Safety Report is available on the website at: <https://www.msu.edu/billings.edu/futureofwater/index.html>. A hard copy or printed version of the Annual Security and Fire Safety Report is available at the University Police Department. In addition, the campus emergency response procedures and information on how to sign up for University-related emergency notifications are on the University Police website at: <https://www.msu.edu/billings.edu/psd/>

DRUG AND ALCOHOL PREVENTION AND EDUCATION – BIENNIAL REVIEW

Student Health Services offers information on the University policies and procedures related to the campus alcohol and drug policies and various education and prevention programs. This information is available on the Student Health Services and Student Affairs websites at:

<https://www.msu.edu/billings.edu/studenthealth/> and <https://www.msu.edu/billings.edu/psd/>

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

MSU Billings routinely publishes achievements of students, which includes – but is not limited to – semester dean's lists. These lists contain student names and honorifics as allowed by the Family Educational Rights and Privacy Act (FERPA). If you do not wish to have your information published or released to the public, you must complete a non-disclosure form. Non-disclosure forms are available in the Registrar's Office at the Registrar's Office or at City College/Joint Student Center. The form, as well as other details about your rights and responsibilities, can be found at:

<https://www.msu.edu/billings.edu/futureofwater/psd/psdforms.html>

FINANCIAL AID ELIGIBILITY

The basic federal financial aid eligibility requirements include that you have financial need, are a U.S. citizen or eligible non-citizen, and are enrolled in an eligible degree or certificate program through the university campus or City College location. For more information online, go to:

<https://www.msu.edu/billings.edu/futureofwater/psd/psdforms.html>

PEER-TO-PEER FILE SHARING AND COPYRIGHT INFRINGEMENT

At MSU Billings we believe that education is the most effective element in combating illegal file sharing. Please review policies related to unauthorized peer-to-peer file sharing and copyright infringement found at: <https://www.msu.edu/billings.edu/futureofwater/>

TITLE IX SEXUAL ASSAULT/HARASSMENT

Sexual Harassment includes: unwelcome sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature, including sexual misconduct. Sexual harassment, including sexual misconduct, can involve persons of the same or opposite sex. Sexual harassment occurs when the terms or conditions of employment, educational benefits, academic grades or opportunities, living arrangements or participation in a University program is conditioned upon, either explicitly or implicitly, submission to or rejection of unwelcome sexual advances or requests for sexual favors, or such submission or rejection is a factor in decisions affecting that individual's employment, education, living arrangements, or participation in a University program. Sexual harassment also includes hostile work environment/harassment based on sex which is severe, pervasive, or persistent and interferes with academic performance. Anyone with questions or concerns about sexual discrimination or harassment or who believes they have been a victim can use the link below to contact the Title IX Coordinator and review policy <https://www.montana.edu/equality/policies/> or grievance procedure <https://www.montana.edu/equality/policies/grievanceprocedures.html>

PROFESSIONAL LICENSURE

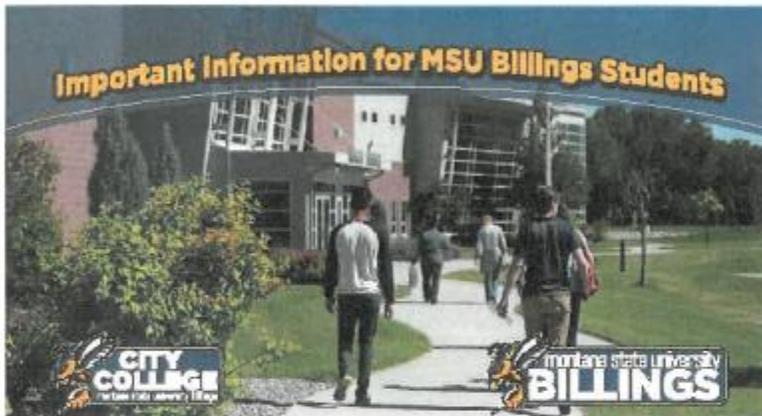
In accordance with required federal disclosures regarding programs offered by MSU Billings necessary for a student to seek licensure/certification, please find information at the following location on our website: <https://www.msu.edu/billings.edu/professional/psd/psdforms.html>. These programs include:

• All Multi-Trackers

Student Notification May 2022

Tyler-McSherry, Darla

From: DeanofStu
Sent: Thursday, May 19, 2022 8:25 AM
To: MSUB_STUDENTS@listserv.msubillings.edu
Cc: Gatlin, Brandon; Hayworth, Kimberly; Brakke, Maureen J.; Skillen-Robison, Shiloh; Tyler-McSherry, Darla; Johannes, Cheri; Valles, Thomas; Weisz, Brett; Highlander, Paula
Subject: Important Information for MSUB Students- Summer 2022



CAMPUS SAFETY AND SECURITY

The MSU Billings Annual Security and Fire Safety Report is available on the website at: <https://www.msubillings.edu/facultyandstaff/index.htm>
A hard copy or printed version of the Annual Security and Fire Safety Report is available at the University Police Department. In addition, the campus emergency response procedures and information on how to sign up for University-related emergency notifications are on the University Police website at: <https://www.msubillings.edu/police/>

DRUG AND ALCOHOL PREVENTION AND EDUCATION - BIENNIAL REVIEW

Student Health Services offers information on the University policies and procedures related to the campus alcohol and drug policies and various education and prevention programs. This information is available on the Student Health Services and Student Affairs websites at: <https://www.msubillings.edu/studenthealth/> and <http://www.msubillings.edu/eeer/>
https://www.msubillings.edu/news/pdf/Biennial_Review_2018.pdf

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MSU Billings routinely publishes achievements of students, which includes - but is not limited to - semester degree lists. Those lists contain student names and honorations as allowed by the Family Educational Rights and Privacy Act (FERPA). If you do not wish to have your information published or released to the public, you must complete a specific form. Non-disclosure forms are available in McMillan Hall at the Registrar's Office or at City College/Jacket Student Center. The form, as well as other details about your rights and responsibilities, can be found at: <https://www.msubillings.edu/studentaffairs/ferpa.htm>

FINANCIAL AID ELIGIBILITY

The basic federal financial aid eligibility requirements include that you have financial need, are a U.S. citizen or eligible noncitizen, and are enrolled in an eligible degree or certificate program through the university campus or City College location. For more information online, go to: <https://www.msubillings.edu/studentaffairs/fin>

PEER-TO-PEER FILE SHARING and COPYRIGHT INFRINGEMENT

At MSU Billings we believe that education is the most effective element in curbing illegal file sharing. Please review policies related to unauthorized peer-to-peer file sharing and copyright infringement found at: <http://www.msubillings.edu/it/peer2peer/>

TITLE IX SEXUAL ASSAULT/HARASSMENT

Sexual harassment includes unwelcome sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature, including sexual misconduct. Sexual harassment, including sexual misconduct, can involve persons of the same or opposite sex. Sexual harassment occurs when the terms or conditions of employment, educational benefits, academic grades or opportunities, living environment or participation in a University program is conditioned upon, either explicitly or implicitly, submission to or rejection of sexual advances or requests for sexual favors, or which harasses or rejects a person in decisions affecting that individual's employment, education, living environment, or participation in a University program. Sexual harassment also includes hostile environment harassment based on sex which is severe, pervasive, or persistent and interferes with academic performance. Anyone with questions or concerns about sexual discrimination or harassment or who believes they have been a victim can use the link below to contact the Title IX Coordinator and review policy: <https://www.msubillings.edu/policies/policies/sexual-harassment/> or grievance procedure: <https://www.msubillings.edu/itp/dp/policies/grievanceprocedures.html>

PROFESSIONAL LICENSURE

In accordance with required federal disclosure regarding programs offered by MSU Billings necessary for a student to seek licensure/certification, please find information at the following location on our website: <https://www.msubillings.edu/professional-licensure-requirements.htm>. These programs include:

- Artistic Training
- Applied Behavior Analysis
- Education
- Mental Health and Rehabilitation Counseling
- Psychology

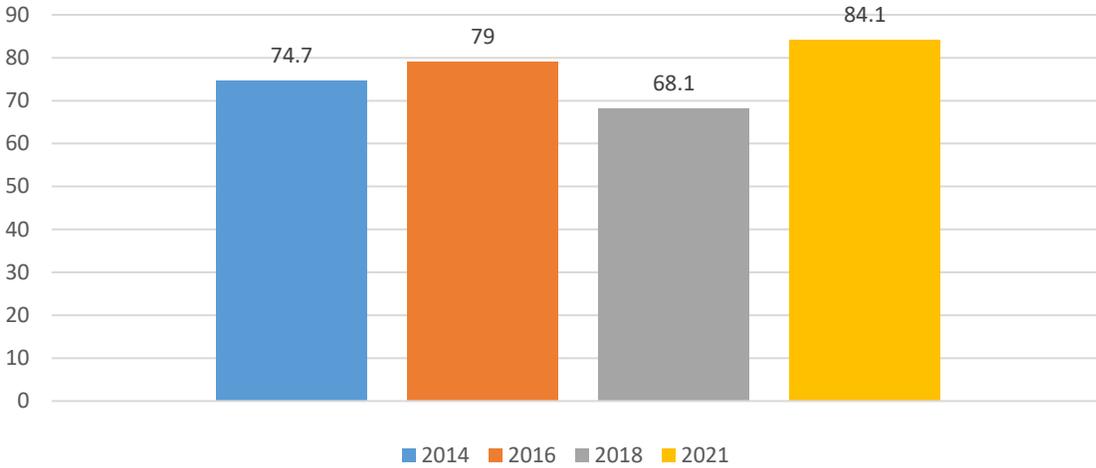
MSU BILLINGS 2022

Appendix B

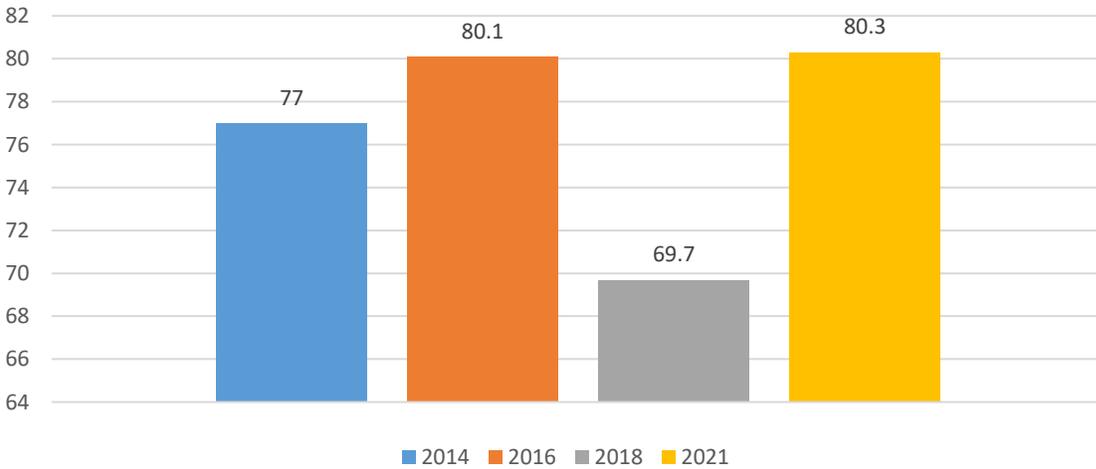
Data on Moderate Alcohol Consumption and

Driving after Drinking

% of MSUB students who reported 0-4 drinks the last time they "partied/socialized"
Data: MSUB ACHA NCHA



% of MSUB students who did not drive after drinking any alcohol at all in the last 30 days
Data: MSUB ACHA NCHA

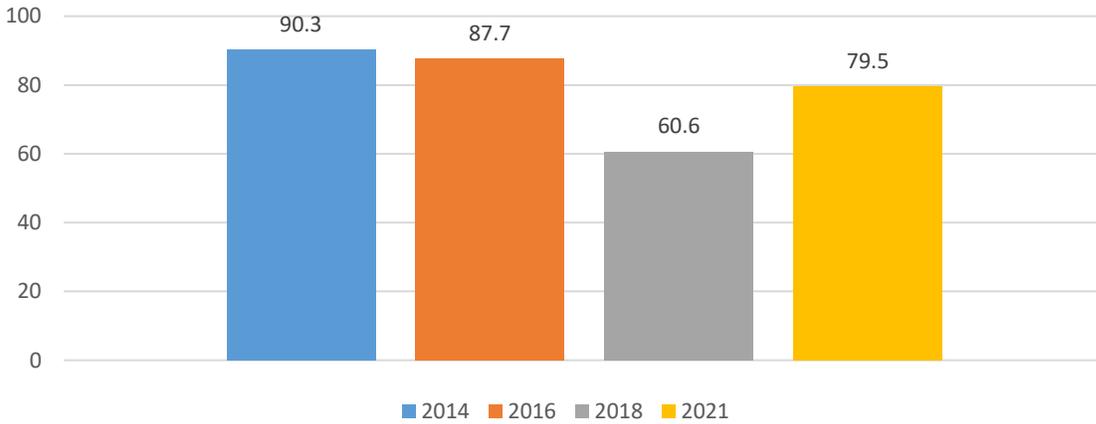


Appendix C

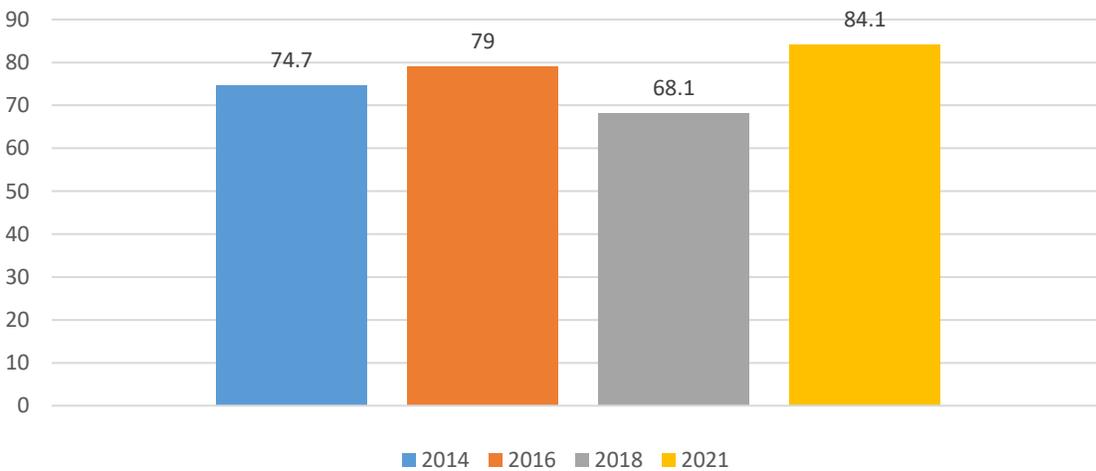
ACHA NCHA II & III Comparison Data –

Alcohol and Other Drugs

% of MSUB students who did not use cannabis in the past 3 months (marijuana, weed, hash, edibles, vaped cannibs, etc.) Non medical use only.

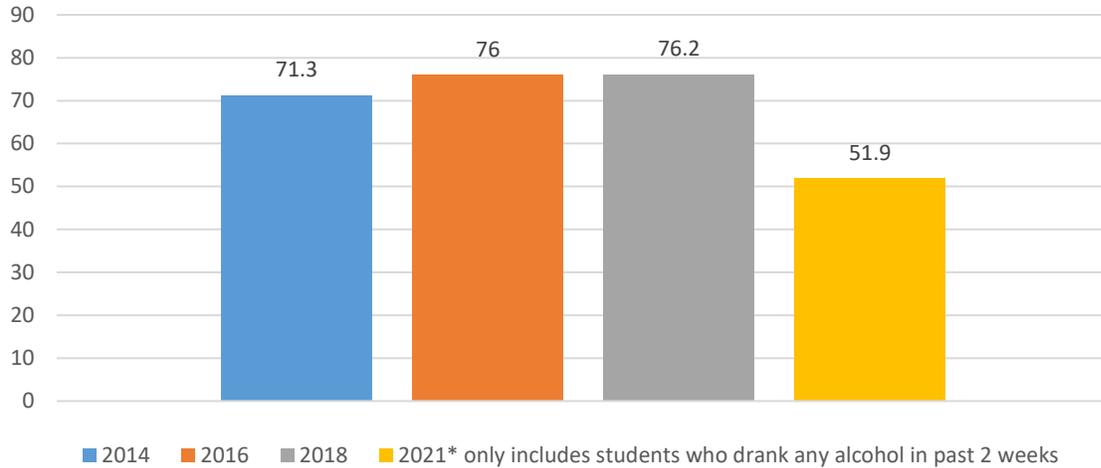


% of MSUB students who reported 0-4 drinks the last time they "partied/socialized" Data: MSUB ACHA NCHA



% of MSUB students who did not have 5 or more alcoholic drinks in a sitting in the last two week

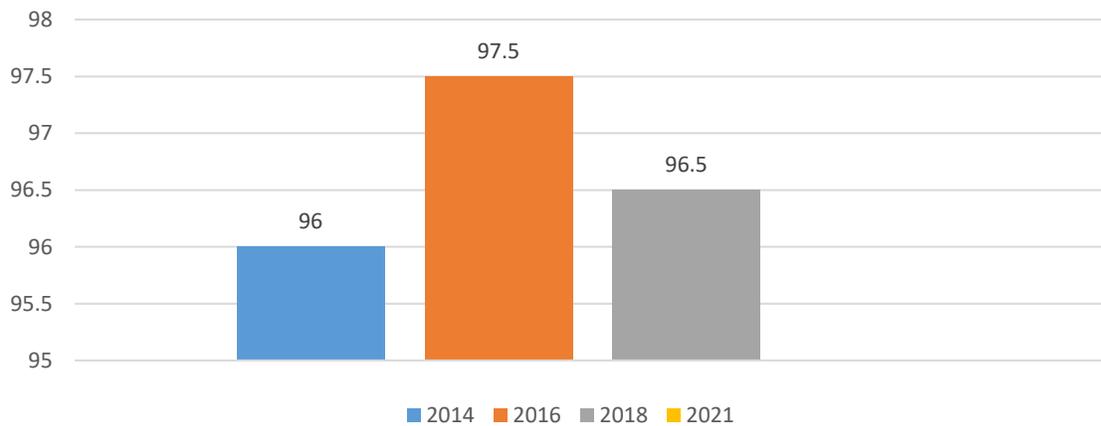
Data: MSUB ACHA NCHA



% of MSUB students who did not drive after having 5 or more drinks in the last 30 days

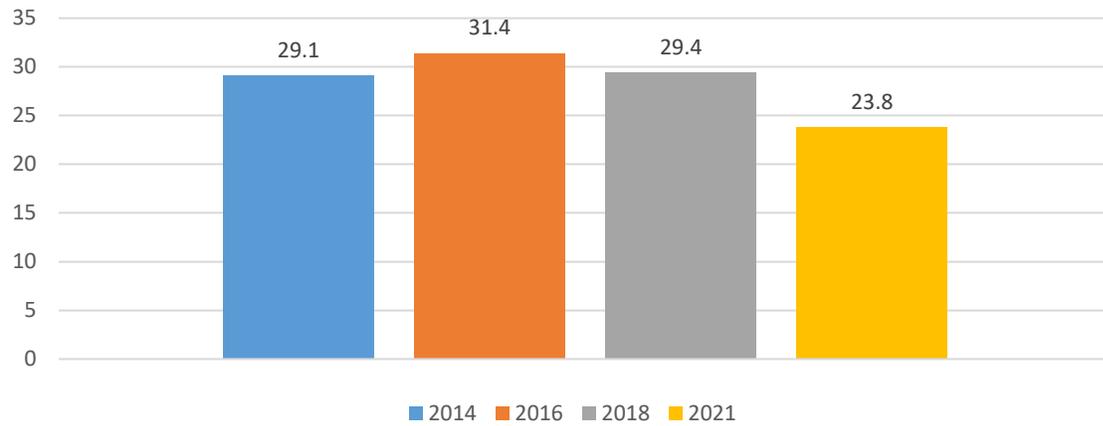
Data: MSUB ACHA NCHA

*Question not part of the NCHA III-2021



% of MSUB students who chose to not drink alcohol while they "partied/socialized" in the last 12 months

Data: MSUB ACHA NCHA



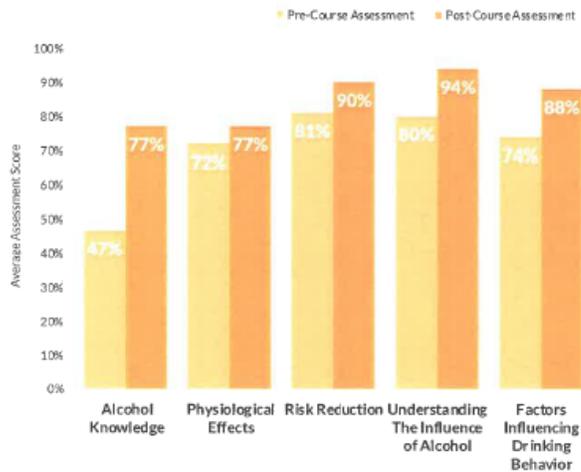
Appendix D

Key Findings from

2020-2021 and 2021-2022 Alcohol Edu Reports

Course Impact

Knowledge Gain



Learner Impact

Your students reported that AlcoholEdu for College:
(From post-course survey)

Prepared them to prevent an alcohol overdose	85%
Prepared them to help someone who may have alcohol poisoning	86%
Helped them establish a plan ahead of time to make responsible decisions about drinking	86%
Changed their perceptions of others' drinking behavior	57%

Programming Tip

Where are your students knowledgeable and where is there room to learn more? AlcoholEdu is intended to provide foundational knowledge and skills that can be built upon. Knowledge data can inform which content areas should be built out or reinforced as part of your ongoing prevention efforts.

Course Impact

Drinking Behavior and Norms

College students are especially prone to overestimating how much and how often their peers drink. Because individuals are more likely to act in a particular way if they believe their actions are consistent with those of their peers, this misperception of the norm can often increase the likelihood of high-risk drinking.

Research has identified that correcting these normative misperceptions can decrease that likelihood, helping to encourage lower risk drinking behaviors.

76.1% of students report that AlcoholEdu changed their perceptions of others' drinking behavior at **Montana State University Billings - City College**



Learner Impact

After taking AlcoholEdu for College, students were asked to reflect on their course experience and share with us how the course impacted their knowledge and skills in ways that will help them to make healthier decisions and support their peers in the future.

Your students reported that AlcoholEdu for College:

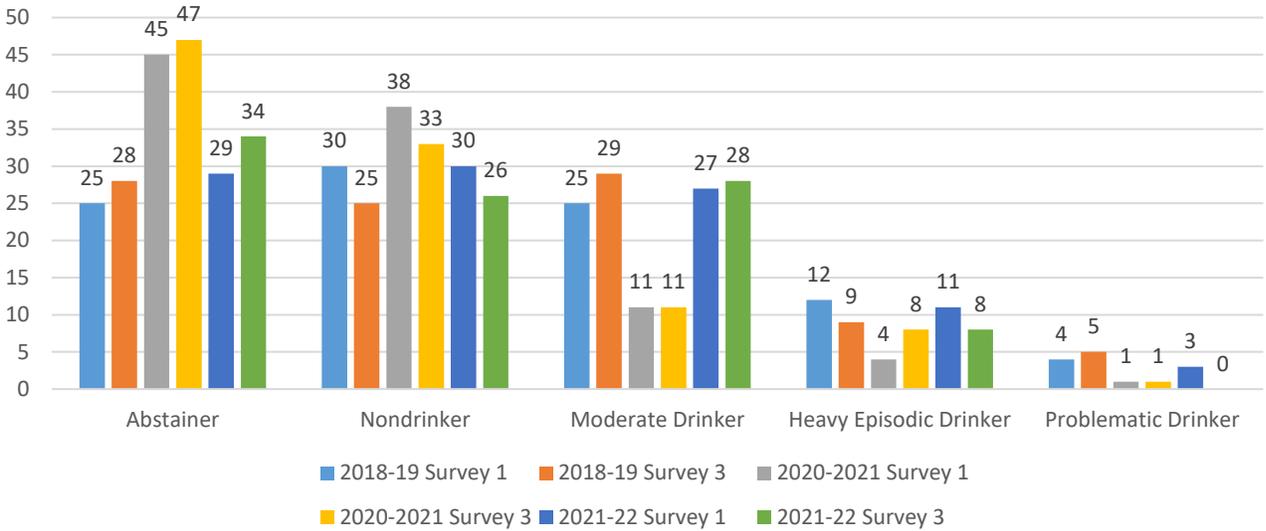
Prepared them to help someone who may have alcohol poisoning **95.3%**

Prepared them to prevent an alcohol overdose **93.7%**

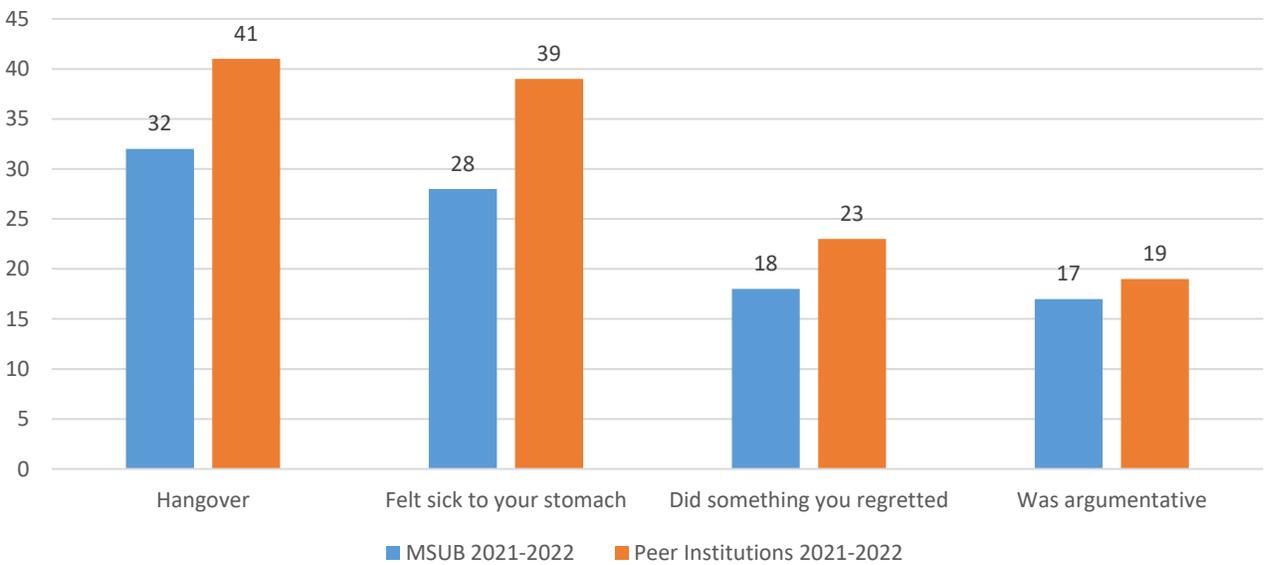
Helped them establish a plan ahead of time to make responsible decisions about drinking behavior **95.0%**

Percentages represent post-course survey responses.

Alcohol Edu MSUB Results--Changes in Drinking Rates Between Survey 1 and Survey 3



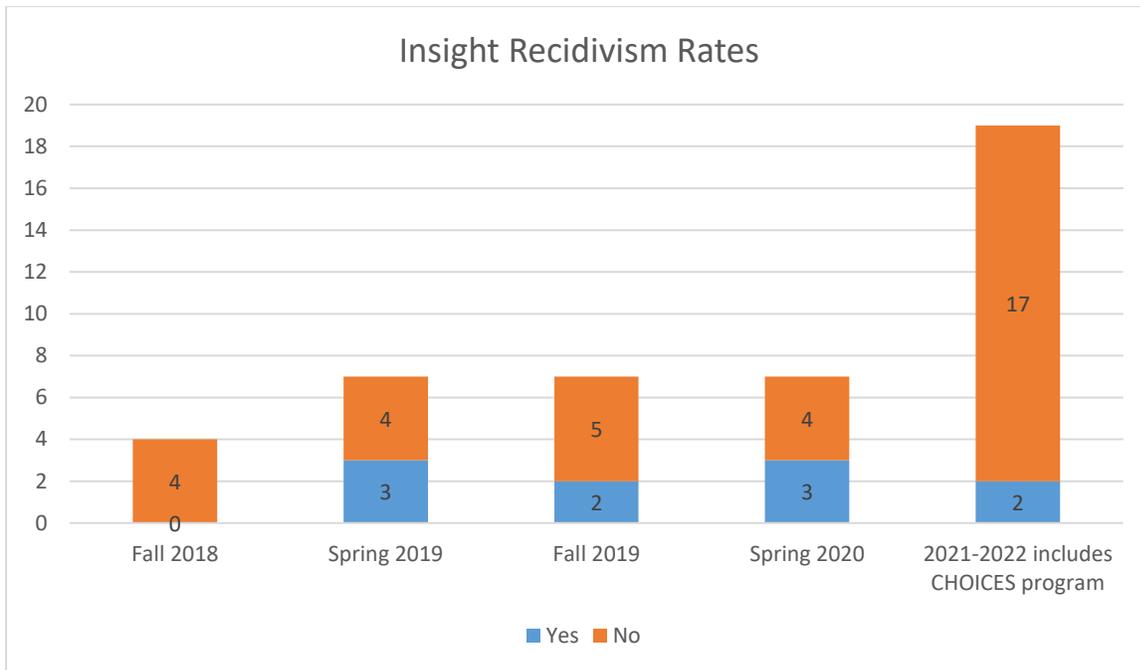
Top Negative Outcomes Experienced-MSUB vs. National Data: MSUB EverFi Alcohol Edu



Appendix E

Insight Program Recidivism Data

Insight Program Recidivism Rates – Fall 2018 -Spring 2022



Appendix F

MSU Billings Crime Statistics – 2018, 2019, 2020

Crime Statistics for the University Campus

		ON-CAMPUS			*ON-CAMPUS Student HOUSING			NON-CAMPUS			PUBLIC PROPERTY		
		2018	2019	2020	2018	2019	2020	2018	2019	2020	2018	2019	2020
CRIMINAL OFFENSES (PRIMARY CRIMES)													
Murder/Non-negligent Manslaughter		0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter by Negligence		0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses	Fondling	3	2	1	2	2	0	0	0	0	0	0	0
	Incest	0	0	0	0	0	0	0	0	0	0	0	0
	Rape	0	1	0	0	1	0	0	0	0	0	0	0
	Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault		7	0	0	7	0	0	0	0	0	0	0	0
Arson		1	0	1	1	0	1	0	0	0	0	0	0
Robbery		0	0	0	0	0	0	0	0	0	0	0	0
Burglary		1	1	0	1	0	0	0	0	0	0	0	0
Motor Vehicle Theft		0	2	0	0	0	0	0	3	0	0	0	1
TOTAL		12	6	2	11	3	1	0	3	0	0	0	1
VAWA OFFENSES													
Domestic Violence		0	1	0	0	0	0	0	1	0	0	0	1
Dating Violence		0	0	0	0	0	0	0	0	0	0	0	0
Stalking		2	1	2	0	1	1	0	0	0	0	0	0
TOTAL		2	2	2	0	1	1	0	1	0	0	0	1
ALCOHOL, DRUGS, WEAPONS ARRESTS													
Liquor Law Violations**		3	4	4	1	2	2	0	1	0	0	1	1
Drug Law Violations		1	17	3	0	13	2	0	0	0	1	0	2
Weapons Law Arrests		1	0	0	0	0	0	0	0	0	0	0	0
TOTAL		5	21	7	1	15	4	0	1	0	1	1	3
ALCOHOL, DRUGS, WEAPONS DISCIPLINARY ACTIONS / REFERRALS													
Liquor Law Violations**		65	37	61	62	31	48	0	0	0	0	0	0
Drug Law Violations		3	0	1	3	0	1	0	0	0	0	0	0
Weapons Law Violations		0	0	0	0	0	0	0	0	0	0	0	0
TOTAL		68	37	62	65	31	49	0	0	0	0	0	0

Statistics provided by the MSU Billings University Police Department; the Billings Police Department Crime Analyst; the Yellowstone County Sheriff's Office; Montana Highway Patrol; Minot, ND Police; Henderson, NV Police; and Montana Fish, Wildlife & Parks.

Hate Crimes: There were no Hate Crimes reported for 2018, 2019, or 2020.

*Crimes reported in the "On-Campus Student Housing" columns are accounted for in the "On-Campus" columns.

**Liquor, Drug, & Weapons referrals were calculated according to guidance from the 2016 Department of Education Handbook.

Additionally, one unfounded crime was reported per year in 2018, 2019, & 2020.

Crime Statistics for the City College



		ON-CAMPUS			*ON-CAMPUS STUDENT HOUSING			NON-CAMPUS			PUBLIC PROPERTY		
		2016	2017	2018	2016	2017	2018	2016	2017	2018	2016	2017	2018
CRIMINAL OFFENSES (PRIMARY CRIMES)													
Murder/Non-negligent Manslaughter		0	0	0	*	*	*	0	0	0	0	0	0
Manslaughter by Negligence		0	0	0	*	*	*	0	0	0	0	0	0
Sex Offenses	Fondling	0	0	0	*	*	*	0	0	0	0	0	0
	Incest	0	0	0	*	*	*	0	0	0	0	0	0
	Rape	0	0	0	*	*	*	0	0	0	0	0	0
	Statutory Rape	0	0	0	*	*	*	0	0	0	0	0	0
Aggravated Assault		0	0	0	*	*	*	0	0	0	0	0	0
Arson		0	1	0	*	*	*	0	0	0	0	0	0
Robbery		0	0	0	*	*	*	0	0	0	0	0	0
Burglary		0	1	0	*	*	*	0	0	0	0	0	0
Motor Vehicle Theft		0	0	0	*	*	*	0	0	0	0	0	0
TOTAL		0	2	0	N/A	N/A	N/A	0	0	0	0	0	0
VAWA OFFENSES													
Domestic Violence		0	0	0	*	*	*	0	0	0	0	0	0
Dating Violence		0	0	0	*	*	*	0	0	0	0	0	0
Stalking		1	0	0	*	*	*	0	0	0	0	0	0
TOTAL		1	0	0	N/A	N/A	N/A	0	0	0	0	0	0
ALCOHOL, DRUGS, WEAPONS ARRESTS (Reported by Hierarchy)													
Liquor Law Violations**		2	0	0	*	*	*	0	0	0	0	0	0
Drug Law Violations		0	0	0	*	*	*	0	0	0	0	0	0
Weapons Law Arrests		0	0	0	*	*	*	0	0	0	0	0	0
TOTAL		2	0	0	N/A	N/A	N/A	0	0	0	0	0	0
ALCOHOL, DRUGS, WEAPONS DISCIPLINARY ACTIONS / REFERRALS (Reported by Hierarchy)													
Liquor Law Violations**		0	0	0	*	*	*	0	0	0	0	0	0
Drug Law Violations		1	0	1	*	*	*	0	0	0	0	0	0
Weapons Law Violations		0	0	0	*	*	*	0	0	0	0	0	0
TOTAL		1	0	0	N/A	N/A	N/A	0	0	0	0	0	0

Statistics provided by the Billings Police Department Crime Analyst, Yellowstone County Sheriff's Office, Montana Highway Patrol, and Montana Fish, Wildlife & Parks.

Unfounded Crime Reports: There were no unfounded reports at City College for 2016, 2017, & 2018

Hate Crime: There were no Hate Crimes reported at City College for 2016, 2017, & 2018

* City College does not have student housing

** Liquor, Drug, & Weapons referrals were calculated according to guidance from the 2016 Department of Education Handbook.