Budget Advisory Council
McMullen 305
August 31, 2026, 3:00 – 4:00 pm

Council Members:

• Tia Brown, VCAF; Council Chair, *Present*	• Craig McKenzie, Dept. Chair; Instructor, Computer Systems Technology, *Present*
• Jason Davis, CIO, *Not Present*	• Suzette Nynas, Faculty, Academic Senate Chair, *Present*
• Pedro Ellery, ASMSUB Business Manager, *Not Present*	• Alexander Slade, ASMSUB President, Not *Present*
• Vern Gagnon, Dean, City College, *Present*	• Joann Stryker, Director, Institutional Research, *Not Present*
• Heather Hanna, Assistant Vice Chancellor of Finance, *Present*	• Kurt Toenjes, Dean, College of Health Professions and Science, *Present*
• Kim Hayworth, Vice Chancellor Student Access and Success, *Present*	• Lee Vartanian, Provost and Vice Chancellor for Academic Affairs, *Present*
• Tim Hofferber, Business Manager, *Present*	• Vacant Member, TBD
• Joy Honea, Faculty, Faculty Associate President, *Present*	• Vacant Member, TBD

Agenda:

1. Call to Order
2. Introductions
3. Charge of BAC
4. BAC Focus for FY26
   - Meeting the call of NWCCU
     - Posting agendas and meeting notes on webpage
     - Campus Conversations
   - Campus Works – PRR
   - OCHE: Program Review Pilot
   - Strategic Values
   - Commissioner's Directive: Scholarships and Waivers
5. University Information/Announcements
   - Jacket Success – October 20th and October 21st
   - BOR Meeting – September 24th – Operating Budget Approval
6. Action Items
   1. None
7. Public Comment/Member Feedback
8. Meeting Cadence for FY26

Meeting Minutes

1. Called to Order: The meeting was officially called to order by the Chair at 3:02 PM
2. Introductions: Council members and attendees introduced themselves.
3. Charge of Budget Advisory Council: The council reviewed and discussed the core operational directive and charge of the Budget Advisory Council (BAC) for FY27:
    - **Mission:** The BAC discussed its overall mission and purpose and will consider developing a public mission statement.
    - **Reporting Structure:** The BAC formalizes and recommends action items and fiscal requests directly to the Chancellor's Executive Council for final administrative consideration.
    - **Ongoing Strategic Focus:** BAC meetings will center on:
        1. Reviewing institutional financial data and diverse revenue streams.
        2. Aligning available fiscal resources with MSUB's immediate and long-term financial health.
4. BAC action items for FY27
    - **Call of NWCCU 7-year Recommendation:**
        1. Meeting Record Notice: In alignment with institutional transparency guidelines, all council agendas and formal meeting records will be published publicly on MSUB's website beginning with this August 2026 session.
        2. Campus Conversations: These can take many forms – large open forum, department level, individually with Fund Approvers. It was tentatively suggested to conduct a Budget Town Hall in early November to provide institutional budget updates
    - **Campus Works – PRR:** The council will wait for the operational priorities to be determined. At said time, the BAC will consult as needed to evaluate and advise on viable funding structures to support the project.
    - **OCHE Program Review Pilot:** In coordination with the Provost's Office, the BAC will assist in suggesting how institutional funds can be used to back low-enrolled programs if financial assistance is needed.
    - **Strategic Values:** The council discussed the newly announced 5-year MSUB Strategic Visioning Framework. There was consensus that the BAC may need to establish a framework to review budget requests based on how directly the requests map to these values.
    - **Commissioner's Directive (Scholarships and Waivers):** The Vice Chancellor for Access and Student Success will begin developing data projection tables alongside a targeted marketing framework to identify a way to continue the YES scholarships for resident students beginning with the FY28 cohort.
5. University Information/Announcements
    - **Jacket Success** – October 20th and October 21st
    - **BOR Meeting** – September 24th – Operating Budget Approval
6. Action Items
    - None

7. Public Comment/Member Feedback
    - None
8. Meeting Cadence for AY27
    - Continue meeting on the 4th Monday of each month
9. Adjournment & Next Meeting
    - **Next Meeting:** Scheduled for September 28, 2026, at 3:00 PM. The council will continue with the current meeting cadence of the 4th Monday of each month.
    - **Adjournment:** The meeting adjourned at 4:01 PM