



UNIVERSITY BUDGET OFFICE

New Employee Handout

Primary Functions of the University Budget Office

- Direct the budget development processes and facilitate the alignment of budget with University priorities
- Provide accurate and timely budgetary information and analysis
- Track, project and report on funding needs, surpluses and deficits
- Analyze and monitor operating budgets for compliance with State, University, and other appropriate regulations and guidelines
- Serve internal audit functions for MSU Billings

Frequently Asked Questions

- [Budget Office FAQ'S](#)

Training Materials

- [Forms](#)
- [Policies and Procedures](#)

Budget Office Helpful Links

- [Benefit & Personal Services Guidelines](#)
- [Budget Briefings](#)
- [University Budget Documents](#)

University Budget Office Contact Information

- Webpage: [University Budget Office](#)

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