

UNDERGRADUATE CURRICULUM COMMITTEE MINUTES

Date: September 17, 2025

Present: Richard Warner
Stephen Eliason
Scott Butterfield
Elaine Westbrook
Braden Stone (student)
Jaki Penninger (Registrar representative)

Carl Castles
Ying Wang
Dan Charlton
Nicole Bogunovich

Absent: Tam McDowell*
**excused*

Guest: Heather Slezak



The meeting was called to order at 4:00 p.m. in the Chancellor's Conference Room.

I. ELECT CHAIR FOR 2025-2026

Carl Castles volunteered, and there were no other nominations.

II. APPROVAL OF MINUTES

The minutes of December 11 were accepted as presented.

III. ITEMS FOR APPROVAL

Title	Status	Received
Group 1		
ELCT 250: Programmable Logic Controllers	Edited	3/20/2025
ETEC 284: Digital Electronics	Edited	3/20/2025

- Motion by Elaine Westbrook, seconded by Scott Butterfield to **approve Group 1.**

Heather Slezak, City College Instrument & Electrical, noted that these courses were missed in her program changes last year. Their prerequisites no longer exist. The lab/contact hours were also updated to reflect current practice.

- Motion carried.

It was agreed Group 1 will go to the Senate as consent items.

IV. SET DEADLINE FOR FALL 2025

It was agreed that the week before Thanksgiving, since the holiday is late this year, would work well. The deadline will be Wednesday, November 19, 2025.

The meeting adjourned at 4:09 p.m.

rjrm