

## UNDERGRADUATE CURRICULUM COMMITTEE MINUTES

**Date:** November 19, 2025

**Present:** Richard Warner  
Stephen Eliason  
Elaine Westbrook  
Nicole Bogunovich  
Jaki Penninger (Registrar representative)

Carl Castles  
Dan Charlton  
Tam McDowell  
Braden Stone (student)

**Absent:** Ying Wang\*  
*\*excused*

Scott Butterfield

**Guests:** Leigh Ann Ruggiero  
Emily Arendt  
Ana Diaz

Melissa Boehm  
Kathleen Thatcher  
Sam Boerboom



The meeting was called to order at 4:01 p.m. in the Chancellor's Conference Room, with some members attending virtually.

### I. APPROVAL OF MINUTES

The minutes of November 5 were accepted as presented.

### II. ITEMS FOR APPROVAL

Item 1		
English Bachelor of Arts Degree	Edited	11/13/2025

- Motion by Elaine Westbrook, seconded by Daniel Charlton to **approve Item 1.**

Leigh Ann Ruggiero, English, Philosophy & Modern Languages, noted that the changes to this program are mainly credit reductions to bring it in alignment with the new BOR policy. English will have its Annual Review next year, so they are preparing now. The major, including the Language Requirement, is 50 credits, so they will be asking for an exception to be above the 48-credit limit.

- Motion carried.

It was agreed Item 1 will go to the Senate as a consent item.

Group 2		
HSTR 298: Internship/Cooperative Educ	Deleted	11/13/2025
HSTR 417: Early Mod Sci: Scientific Revl	Deleted	11/13/2025
HSTR 420: Ancient & Medieval Archaeology	Deleted	11/13/2025
HSTR 491: Special Topics	Deleted	11/13/2025
History Teaching Licensure Option Bachelor of Arts Degree	Edited	11/13/2025
History Bachelor of Arts Degree	Edited	11/13/2025

- Motion by Steve Eliason, seconded by Elaine Westbrook to **approve Group 2.**

Emily Arendt, Chair of History, noted that these changes are catalog clean up, deleting courses that have not been taught in years. They are removing these courses from the program and also moving one course to a different elective category. There are no changes to total credits or even the plan of study.

- Motion carried.

It was agreed Group 2 will go to the Senate as action items.

Group 3		
COMT 502: Research Methods	Edited	11/10/2025
COMX 460: Research Methods	Edited	11/10/2025
Group 4		
COMT 516: Leadership & Communication	Edited	11/10/2025
COMX 426: Leadership and Communication	Edited	11/10/2025
Group 5		
COMT 521: New Media Skills	Edited	11/10/2025
COMX 431: New Media Skills	Edited	11/10/2025
Group 6		
COMT 524: Risk Crisis & Comm	Edited	11/10/2025
COMX 424: Risk Crisis & Comm	Edited	11/10/2025
Group 7		
COMT 525: Media Criticism	Edited	11/10/2025
COMX 435: Media Criticism	Edited	11/10/2025
Group 8		
COMT 526: Case Studies in PR	Edited	11/10/2025
COMX 456: Case Studies in Public Rltns	Edited	11/10/2025
Group 9		
COMT 531: Political Communication	Edited	11/10/2025
COMX 434: Political Communication	Edited	11/10/2025
Group 10		
COMT 537: Organizations and Diversity	Edited	11/10/2025
COMX 427: Organizations and Diversity	Edited	11/10/2025

Group 11		
COMT 540: Pop Culture & Cultural Studies	Edited	11/10/2025
COMX 436: Pop Culture & Cultural Studies	Edited	11/10/2025
Group 12		
COMT 561: Multicultural Media Studies	Edited	11/10/2025
COMX 438: Multicultural Media Studies	Edited	11/10/2025
Group 13		
COMT 580: Health Communication	Edited	11/10/2025
COMX 480: Health Communication	Edited	11/10/2025
Group 14		
COMT 581: Campaign Planning	Edited	11/10/2025
COMX 481: Campaign Planning	Edited	11/10/2025
Group 15		
COMT 582: Gender, Media, and Society	Edited	11/10/2025
COMX 482: Gender, Media, and Society	Edited	11/10/2025

- Motion by Elaine Westbrook, seconded by Steve Eliason to **approve Groups 3 through 15.**

Sam Boerboom, Chair of Communication, noted that all of these courses meet the criteria in the policy: the titles are the same, the credits are the same, the course descriptions all state the course may be co-convened, and all have additional requirements for graduate students. Some of the learning outcomes are separate and unique for grad students, while others have the undergraduate learning outcomes nested in the graduate outcomes. Since most of the Communication curriculum is in co-convened courses, the Department agreed to add a statement to all syllabi that graduate students have a higher standard for their work.

It was noted that one of the outcomes for COMT 502 starts with the verb “choose,” which is probably not a good idea. It will be revised.

It was noted to be sure that grad students are not teaching undergrad students in these co-convened courses.

- Motion carried.

It was agreed Groups 3-15 will go to the Senate as action items.

The meeting adjourned at 4:32 p.m.

rjrm