

UNDERGRADUATE CURRICULUM COMMITTEE MINUTES

Date: September 11, 2024

Present: Jeff Willardson
Josh Hill
Scott Butterfield
Karen Washburn
Nicole Bogunovich
Jaki Penninger (Registrar representative)

Carl Castles
Jennifer Scroggins
Ying Wang
Elaine Westbrook

Absent: **excused*

Guests: Jay Gentry
Ana Diaz

Kathleen Thatcher
Suzette Nynas



The meeting was called to order at 4:01 p.m. in the Chancellor's Conference Room with some members attending via Teams.

An error was noted on the agenda, that the International Studies Minor was grouped in with the English changes. The Minor was postponed to the next meeting.

I. ELECT CHAIR FOR 2024-2025

Carl Castles volunteered to be Chair again. Jennifer Scroggins volunteered to be Chair Alternate. There were no other nominations.

II. APPROVAL OF MINUTES

The minutes of December 6 & January 31 were accepted as presented.

III. ITEM FOR INFORMATION

Title	Status	Received	Request Type
Reducing Natural Sciences General Education Requirement to six credits	Added	8/30/2024	policy

- The item was accepted by unanimous consent.

IV. ITEMS FOR APPROVAL

Item 1		
BMGT 210: Small Business Entrepreneurship	Edited	4/4/2024

- Motion by Jennifer Scroggins, seconded by Nicole Bogunovich to **approve Item 1.**

Nicole Bogunovich, City College Business, noted that they removed the corequisite course.

- Motion carried.

It was agreed Item 1 will go to the Senate as a consent item.

Group 2		
LIT 210: American Literature I	Added	4/22/2024
LIT 211: American Literature II	Added	4/22/2024
LIT 223: British Literature I	Added	4/22/2024
LIT 224: British Literature II	Added	4/22/2024
LIT 308: Multicultural Literature	Added	4/22/2024
LIT 285: Mythologies	Added	4/22/2024
English Bachelor of Arts Degree	Edited	4/22/2024

- Motion by Jennifer Scroggins, seconded by Nicole Bogunovich to **approve Group 2.**

Jay Gentry, English, Philosophy & Modern Languages, noted they are streamlining the English major. The Department has had multiple faculty retire in the last couple years. Students were struggling to get the courses they needed, because so many course choices fell under one requirement, students ended up dispersed across several that then were cancelled for low enrollment. They have had to offer multiple independent studies in order to get students graduated. The faculty have developed a plan of study that works no matter when a student starts, Fall or Spring. At least two faculty can teach each course, so there is backup.

It was noted that several courses have been removed as requirements in the program, and new courses are being added. Are any courses being deleted? Dr. Gentry responded that they were unsure about deleting courses, but will follow up and do so.

The Department is in the process of updating their course learning outcomes. Once those are complete, they will then review their program learning outcomes.

There are no changes to the teaching major at this time.

- Motion carried.

It was agreed Group 2 will go to the Senate as action items.

Group 3		
Outdoor Adventure Leadership - 2+2 Track – Fire Science Bachelor of Science Degree	Deleted	4/26/2024
Outdoor Adventure Leadership Minor	Deleted	4/26/2024

- Motion by Jennifer Scroggins, seconded by Ying Wang to **approve Group 3.**

Suzette Nynas, Co-Chair of Health Sciences & Human Performance, noted that these programs are currently on moratorium, and there are no students in them.

- Motion carried.

It was agreed Group 3 will go to the Senate as action items.

V. SET DEADLINE FOR FALL 2024

It was agreed the Wednesday before Thanksgiving will work again for the Committee's deadline. Items must be to the UCC in CourseLeaf by 6:00 p.m. on November 27, 2024.

The meeting adjourned at 4:20 p.m.

rjrm