

UNDERGRADUATE CURRICULUM COMMITTEE MINUTES

Date: November 2, 2016

Present:

Ambrin Masood	Alex Shafer
Carl Castles	Jennifer Scroggins
Joseph Bryan	Brian Gurney
Ying Wang	Alan Christensen
Sharon Hobbs	Heather Thompson
Joy Barber	

Absent: Jessica Baker (Registrar representative)*
**excused*

Guests:

Florence Garcia	Christine Shearer
Michele McMullen	David Craig
Tom Dell	Tom Nurmi



Sharon Hobbs, Chair, called the meeting to order at 4:00 p.m. in the Chancellor's Conference Room.

The October 26 meeting minutes were accepted as presented.

It was agreed the Committee will meet again in a week, on November 9.

I. ITEMS – FIRST READING

Item 21 ACTG 201 Principles of Financial Accounting. Change corequisite.

- Motion by Jennifer Scroggins, seconded by Carl Castles to **approve Item 21 on first reading.**

- Motion carried.

- Motion by Carl Castles, seconded by Brian Gurney to **waive second reading of Item 21.**

- Motion carried.

Item 23 REHA 216 Psychosocial Aspects of Disability, Addiction and Rehabilitation. Change title to Introduction to Rehabilitation and Related Services and change course description.

- Motion by Brian Gurney, seconded by Alan Christensen to **approve Item 23 on first reading.**

Tom Dell, Rehabilitation & Human Services, stated that they are no longer doing the addiction content, so that is being removed, and they are adding content on disabilities.

- Motion carried.
- Motion by Brian Gurney, seconded by Jennifer Scroggins to **waive second reading of Item 23.**
- Motion carried.

Item 22 Interdisciplinary Honors Minor. Modification to an existing program.

- Motion by Brian Gurney, seconded by Joseph Bryan to **approve Item 22 on first reading.**

David Craig, Honors Program, noted that this adds the new course which the Committee approved a few weeks ago to the Minor.

- Motion carried.
- Motion by Jennifer Scroggins, seconded by Alan Christensen to **waive second reading of Item 22.**
- Motion carried.

Item 17 BIOB 121 Fundamentals of Biology for Allied Health. New course.

Item 17.b BIOB 122 Fundamentals of Biology: Evolution, Ecology and Biodiversity. New course.

Item 17.d BIOB 123 Fundamentals of Biology: The Nature of Nutrition. New course.

- Motion by Jennifer Scroggins, seconded by Brian Gurney to **approve Items 17, 17.b, and 17.d on first reading.**

It was noted that the Life Science category of Gen Ed has had only two courses to choose from for a long, long time: the introduction to biology and the biology for majors. These new courses move beyond to offer some new things for students, while still including the needed basics, including evolution. Michele McMullen, Biological & Physical Sciences, noted that the nutrition course (BIOB 123) will have the same basic cell biology, but will use examples about nutrition. All three of these courses will narrow the focus of the introductory biology, while increasing depth. It was cited that no one else in the University System teaches these courses. The Department offers 6 or 7 sections of BIOB 101 every semester, so these new courses will replace one section of those. The question was raised about nursing students, and it was responded that nursing students still have to take anatomy and physiology, but these new courses would be a good precursor to A & P. These new courses will be excellent choices for the health and human performance majors.

- Motion carried.

- Motion by Brian Gurney, seconded by Jennifer Scroggins to **waive second reading of Items 17, 17.b, and 17.d.**

- Motion carried.

Item 18 CHMY 104 Preparation for Chemistry. New course.

Item 18.a CHMY 145 College Chemistry Recitation. New course.

- Motion by Brian Gurney, seconded by Joseph Bryan to **approve Items 18 and 18.a on first reading.**

The introductory chemistry courses CHMY 121 and 141 have a high DFWI rate, and to combat this problem, the Department is proposing CHMY 104. Students who are in CHMY 121 or 141 and struggling after the first test are offered the opportunity to move into CHMY 104 instead, which will give the students the background they may be lacking to pass CHMY 121 or 141. The Department is piloting this course this semester with a Special Topics rubric, in cooperation with the Admissions Office. The “move” is entirely voluntary. Basically, students having trouble in CHMY 121 or 141 are removed from that course and enrolled in CHMY 104, should they choose this option. That way students do not get a DFWI and still earn credit. Students must then enroll in CHMY 121 or 141 the following semester, hopefully successfully completing it. CHMY 104 will not count in Gen Ed; the credits will only count as electives. The Department is collecting data to see how well this project works. It was noted that this is a very positive message for students.

The other new course, CHMY 145 is common at other institutions. It’s basically additional, guided work time to work through the complex math involved in chemistry.

- Motion carried.

- Motion by Jennifer Scroggins, seconded by Ambrin Masood to **waive second reading of Items 18 and 18.a.**

- Motion carried.

Item 20 WRIT 321 Advanced Technical Writing. New course.

- Motion by Jennifer Scroggins, seconded by Ying Wang to **approve Item 20 on first reading.**

It was noted that this course is being created specifically for the RN to BSN program. It will be taught by Tami Haaland and part-time faculty.

Several questions were raised. Should WRIT 121 be added as a prerequisite? The course description could fit any technical writing course; should it be more detailed? Is enrollment limited to nursing students?

- Motion failed.

Item 20 will be returned to the Department for revision.

Item 20.a Minor in English Program of Study: Literature. Modification to an existing program.

- Motion by Jennifer Scroggins, seconded by Brian Gurney to **approve Item 20.a on first reading.**

Tom Nurmi, English, Philosophy & Modern Languages, noted that the current minor in literature is a very rigid set of courses that may have resulted in fewer students choosing the minor. The revised program offers greater flexibility, and advisors will guide students in choosing the restricted electives.

- Motion carried.
- Motion by Carl Castles, seconded by Brian Gurney to **waive second reading of Item 20.a.**
- Motion carried.

Item 30 HIT 265 Electronic Health Record in Medical Practice. New course.

Item 30.a AAS in Medical Administrative Assistant. Modification to an existing program.

- Motion by Brian Gurney, seconded by Jennifer Scroggins to **approve Items 30 and 30.a on first reading.**

It was noted that, like the Administrative Assistant program last year, the Department has removed the outdated TASK courses and incorporated new courses to refresh the program. The faculty member from this program is at 0.75 FTE this year, but will be 1.0 FTE next year. These changes are the result of a year-long review of this program and consulting with the program advisory board. It was noted that the new course, HIT 265, could be an appropriate elective for many other majors including the medical coding and nursing programs.

- Motion carried.
- Motion by Jennifer Scroggins, seconded by Ying Wang to **waive second reading of Items 30 and 30.a.**
- Motion carried.

The meeting adjourned at 4:58 p.m.

rjrm