

UNDERGRADUATE CURRICULUM COMMITTEE MINUTES

Date: November 16, 2016

Present: Alex Shafer
Joseph Bryan
Alan Christensen
Heather Thompson-Bahm
Jessica Baker (Registrar representative)

Carl Castles
Brian Gurney
Sharon Hobbs
Joy Barber

Absent: Ambrin Masood*
Ying Wang*

Jennifer Scroggins*

**excused*

Guests: Randy Schmitz
Suzette Nynas
Florence Garcia

Diane Duin
Rachael Waller



Sharon Hobbs, Chair, called the meeting to order at 4:00 p.m. in the Chancellor's Conference Room.

The November 9 meeting minutes were accepted as presented.

I. ITEMS – FIRST READING

Item 35 KIN 320 Exercise Physiology. Change course description.

Item 35.a KIN 321 Exercise Physiology Lab. Add course description.

- Motion by Brian Gurney, seconded by Alan Christensen to **approve Items 35 and 35.a on first reading.**

- Motion carried.

- Motion by Brian Gurney, seconded by Alex Shafer to **waive second reading of Items 35 and 35.a.**

- Motion carried.

The Committee agreed Items 35 and 35.a will go to the Senate as consent items.

Item 36 ACT 298 Internship. Change course description.

Item 36.a ACT 498 Internship. Change course description.

Item 36.b ACT 141 Beginning Tumbling. Delete course.

Item 36.c ACT 142 Beginning Gymnastics. Delete course.

Item 36.d ACT 495 Clinic. Delete course.

It was noted that the form for Item 36 seems contradictory. The first page says course description change, but the second page implies the course is being deleted. A corrected form will be requested.

- Motion by Brian Gurney, seconded by Joseph Bryan to **approve Items 36.a through 36.d on first reading.**

- Motion carried.

- Motion by Brian Gurney, seconded by Joseph Bryan to **waive second reading of Items 36.a through 36.d.**

- Motion carried.

The Committee agreed Items 36.a through 36.d will go to the Senate as consent items.

Item 20 WRIT 321 Advanced Technical Writing. New course. REVISED. (course only offered online)

- Motion by Brian Gurney, seconded by Joseph Bryan to **approve Item 20 on first reading.**

The course description has been revised, and it may trigger changes to the 200 level technical writing course. If other students besides the RN to BSN majors will be allowed to take this course, we need to make sure the prerequisites are clear. WRIT 101, 121, and 122 are all on the same level, so it makes sense to include all three. The UCC will ask the English faculty if the prerequisite can be restated as WRIT 101 or WRIT 121 or WRIT 122.

- Motion carried.

Second reading will be via electronic vote once the prerequisite question is settled.

Item 38 AAS in Accounting Technology. Modification to an existing program.

Item 38.a Certificate of AS in Accounting Assistant. Modification to an existing program.

- Motion by Brian Gurney, seconded by Alex Shafer to **approve Items 38 and 38.a on first reading.**

Randy Schmitz, City College Business/Accounting, noted that the TASK courses are not being deleted, but they are not being offered and will be deleted in the future. With the Administrative Assistant program going on moratorium last year, the Accounting program needed to make some changes. In the coming year, accounting will undergo a thorough program review.

It was noted that the two TASK 294 courses listed as electives should actually be BMGT 237 Human Relations in Business and BMKT 112 Applied Sales. The corrections were made on the form.

- Motion carried.

- Motion by Brian Gurney, seconded by Joseph Bryan to **waive second reading of Items 38 and 38.a.**

- Motion carried.

The Committee agreed Items 38 and 38.a will go to the Senate as consent items.

Item 34 BS Major in Health and Human Performance/MS in Athletic Training 3+2 Option. New program.

- Motion by Brian Gurney, seconded by Alan Christensen to **approve Item 34 on first reading.**

Suzette Nynas, Athletic Training program, noted that this program decreases the time to degree as well as the time to obtaining a masters. Some universities offer athletic training as a bachelor program, so to compete, we hope to offer this program. The Athletic Training program also has a 3+2 agreement with Rocky Mountain College. It was noted that this makes a great model for other departments to follow.

Dr. Nynas noted that students will have to be advised carefully and *early*, in order to finish the program in five years. Also, if students change their minds or make a mistake, they do have the option to complete a 120-credit bachelor's. A question was raised about the undergraduate thesis. Dr. Nynas responded that doing two theses seemed like too much, so the bachelor's thesis is blended into the master's thesis.

It was noted that in the requirements, two Gen Ed social science courses are listed. Should one be an elective? It was cited that the ACT elective would be more clear if a list of options was provided. A typo for the number of the Biomechanics course was also corrected.

- Motion carried.

Second reading will be via electronic vote after a clean copy with the corrections is provided.

Item 37 EDU 331 Literature and Literacy for Children. Change course description.

Item 37.a EDU 397A Methods: K-8 Language Arts. Change credits from 4 to 3 and change course description.

Item 37.b EDU 433 Reflective Practices in Teaching Reading. Change credits from 4 to 3 and change course description.

Item 37.c BSEd Broadfield Major in Elementary Education. Modification to an existing program.

Item 37.d BSEd Elementary Education/Special Education (P-12) Double Major. Modification to an existing program.

Item 37.e BSEd Elementary Education/Reading Double Major K-8; K-12 Reading Endorsement. Modification to an existing program.

- Motion by Brian Gurney, seconded by Joseph Bryan to **approve Items 37 through 37.e on first reading.**

Rachael Waller, Educational Theory and Practice, stated that they examined their elementary and reading offerings and realized that there are some credit issues with transfer. These changes better align with Bozeman's courses.

It was noted that EDU 433 is a required course in the Secondary/Special Education and Secondary/Reading double majors, so those programs will need to be fixed.

- Motion carried.
- Motion by Joseph Bryan, seconded by Joy Barber to **waive second reading of Items 37 through 37.e.**
- Motion carried.

The Committee agreed Items 37 through 37.b will go to the Senate as consent items, and Items 37.c through 37.e will go as action items.

The meeting adjourned at 5:01 p.m.

rjrm