

UNDERGRADUATE CURRICULUM COMMITTEE MINUTES

Date: October 5, 2016

Present:	Carl Castles	Jennifer Scroggins
	Joseph Bryan	Brian Gurney
	Ying Wang	Alan Christensen
	Sharon Hobbs	Heather Thompson
	Joy Barber	Jessica Baker (Registrar representative)

Absent:	Ambrin Masood*	Alex Shafer*
----------------	----------------	--------------

**excused*

Guests:	Mark Jacobson	Patricia Vettel-Becker
	Mara Pierce	



Sharon Hobbs, Chair, called the meeting to order at 3:58 p.m. in the Chancellor's Conference Room.

The September 21 meeting minutes were accepted as presented.

I. ITEM – SECOND READING

Item 1 HONR 311 Perspectives and Understanding. New course. **REVISED.**

- Motion by Brian Gurney, seconded by Jennifer Scroggins to **approve Item 1 on second reading.**
- Motion carried.

The Committee agreed Item 1 will go to the Senate as an action item.

II. ITEMS – FIRST READING

Item 8 BIOH 382 Fundamentals of Medical Histology. New course.

Item 8.a BIOH 383 Biology of Human Reproduction. New course.

- Motion by Brian Gurney, seconded by Joseph Bryan to **approve Items 8 and 8.a on first reading.**

It was noted that these courses have been taught as special topics several times, and both have been popular. These new courses will also increase the elective choices for biology majors. The Department is working toward a new bachelor's in Clinical Lab Science, a program that would be offered in full at MSUB, rather than one semester elsewhere. These

new courses will fit into that program. These new courses are not intended for nursing students, but nursing students can take them if they want.

- Motion carried with 1 abstention.
- Motion by Brian Gurney, seconded by Jennifer Scroggins to **waive second reading of Items 8 and 8.a.**
- Motion carried with 1 abstention.

The Committee agreed Items 8 and 8.a will go to the Senate as action items.

Item 6 M 130 Mathematics for Elementary Teachers I. Change prerequisite.

Item 6.a STAT 141 Introduction to Statistical Concepts. Change prerequisite.

Item 6.b STAT 216 Introduction to Statistics. Change prerequisite.

- Motion by Carl Castles, seconded by Jennifer Scroggins to **approve Items 6 through 6.b on first reading.**

Mark Jacobson, Chairperson of Mathematics, noted that there is a state-wide effort to reduce the remedial math load for students, to help them get into credit-bearing courses sooner. M 088 Mathematical Literacy is being added as the prerequisite for the above courses and includes essential topics geared to what is next for the students. We are moving away from years and years of putting everyone into algebra and instead moving students, when appropriate, into contemporary math. This is the first semester M 088 has been offered; Advising also promoted the course at orientations this past summer.

- Motion carried.
- Motion by Jennifer Scroggins, seconded by Ying Wang to **waive second reading of Items 6 through 6.b.**
- Motion carried.

The Committee agreed Items 6 through 6.b will go to the Senate as consent items.

Item 7 BA Major in Art Teaching Licensure Option. Modification to an existing program: degree title change.

- Motion by Carl Castles, seconded by Brian Gurney to **approve Item 7 on first reading.**

Mara Pierce, Art Department, stated that the Art accrediting body, NASAD, recommended the title of the Bachelor of Arts Major in Art Teaching Licensure Option be clarified and shortened to sound more professional. They propose it will be called the Bachelor of Arts in Art Education: K-12. It will be similar to other programs in the Montana University System, but not the same.

The question was raised that there is a push in the state for P-3 certification. Should the Art program include pre-kindergarten? It was responded that the program could, but that might be jumping the gun. It is something to consider for the future, though.

- Motion carried.

- Motion by Jennifer Scroggins, seconded by Ying Wang to **waive second reading of Item 7.**

- Motion carried.

The Committee agreed Item 7 will go to the Senate as an action item.

III. DISCUSSION/ACTION ITEMS

A. Revisions Requested by Academic Senate on Item 58

Item 58 New Course Form. Changes to page two questions by the Undergraduate Curriculum Committee.

Dr. Hobbs noted that the Senate wants the UCC to reconsider eliminating the question on the form about what students will learn. Instead, it could be rewritten as the simple, "What are the course learning objectives?" The UCC does not need the objectives for our purposes, but they will be saved in perpetuity for anyone needing them. Asking for a syllabus at this point in the course development seems excessive.

- Motion by Jennifer Scroggins, seconded by Brian Gurney to **change the proposed new course form to add "What are the course learning objectives?" as question #3.**

- Motion carried.

B. Meeting Protocol

The Executive Committee of the Academic Senate suggested that when there is concern about non-tenured faculty on the UCC voting against a proposal, a paper ballot could be used. Anyone on the Committee can request a paper ballot, either before the meeting starts or during the meeting.

C. Representatives to Academic Senate "New Programs" Meeting November 3

Dr. Hobbs will be going. Additional representatives from UCC would be nice, but not required.

D. Catalog Deadline

Since the Senate's deadline is November 17, the UCC can set a deadline for November 9. Faculty will be encouraged to submit early and reminded that this deadline is for the Fall 2017 catalog. If the deadline is missed, the next catalog will be only a year away at Fall 2018.

It was agreed the deadline will be November 9, 2016.

The meeting adjourned at 4:43 p.m.

tjrm