

UNDERGRADUATE CURRICULUM COMMITTEE MINUTES

Date: April 4, 2012

Present:	Carl Castles	John Hoover
	Mark Jacobson	Brian Gurney
	Cheryl Young-Pelton	Cindy Dell
	Richard Pierce	Becky Lyons (ex-officio)
	Cheri Johannes (ex-officio)	

Absent:	Tom Dell – <i>excused</i>	Ying Wang – <i>excused</i>
	Mick Ender	

Guests:	Jessica Smothers	Ben Barckholtz
	Stacy Klippenstein	



Cindy Dell called the meeting to order at 4:00 p.m. in the Chancellor's Conference Room.

The March 14 meeting minutes were accepted as presented.

I. ITEMS – FIRST READING

Item 30 M 499 Capstone. Change credits from V1-3 to 4.

Item 30.a BS Major in Mathematics. Modification of an existing program.

Item 30.b BS Major in Mathematics Teaching Option Single Subject Endorsement.
Modification of an existing program.

Item 30.c BS Major in Mathematics Teaching Option Multiple Subject Endorsement.
Modification of an existing program.

- Motion by Mark Jacobson, seconded by Brian Gurney to **approve Items 30 through 30.c on first reading.**

It was noted that the capstone course has gradually been charged with more and more, and now includes the assessment component for the math program. The faculty and students agree, the course should be four credits. This capstone is taught every Fall semester.

- Motion carried.

- Motion by Mark Jacobson, seconded by Rich Pierce to **waive second reading of Items 30 through 30.c.**

- Motion carried.

Item 40 A&SC 111 First Year Seminar. New course.

- Motion by Carl Castles, seconded by Brian Gurney to **approve Item 40 on first reading.**

Jessica Smothers, Student Success Coordinator, stated that the course has been run as a pilot for two years: A&SC 294. It was created to introduce service learning early in students' careers at MSUB and was added to the existing college success strategies curriculum. The big reason for this course is retention. It is geared toward 18-year-old students just out of high school. It is an elective for all students, but provisionally admitted students are required to take the course. The course is not part of Gen Ed.

Ms. Smothers noted that she coordinates the classes and the instructors. The course covers several touch-points that the target audience may require, such as getting books and getting fees paid, registration, and help choosing a major. The instructor gets to know the students and their issues, which helps those students stay at MSUB.

It was noted that this course is being created by Student Affairs staff, not faculty. Is Student Affairs planning on introducing more curriculum? Stacy Klippenstein, Vice Chancellor for Student Affairs, noted that they do offer a few leadership classes, but they are working with the College of Business to house that program there. Student Affairs does not plan on introducing a large number of new courses.

It was noted that Academic Senate may want to discuss adding a "faculty sponsor" line for cases such as this.

Ms. Smothers noted that the College Success Specialists are slated to teach the new A&SC 111, but if they do not, "Plan B" is to continue with the team taught course with a staff member or administrator and a faculty member. Dr. Klippenstein stated that the decision of how many College Success Specialists to hire is ultimately up to the Chancellor.

- Motion carried.

- Motion by Carl Castles, seconded by John Hoover to **waive second reading of Item 40.**

- Motion carried.

The meeting adjourned at 4:12 p.m.

rjrm