

UNDERGRADUATE CURRICULUM COMMITTEE MINUTES

Date: April 16, 2008

Present: Barbara Harrold
Maggie McBride
Brian Gurney
Alan Christensen
Trisha Biggs

Loretta Morgan
Mark Jacobson
Dixie Metheny
Vern Gagnon

Absent: Barbara Wheeling – *excused*
Jim Hughs – *excused*
Cheri Johannes – *excused*

Cindy Dell – *excused*
Kayla Corcoran (student) – *excused*

Guests: Becky Richardson
Mick Ender
Carl Castles

Susan Gregory
Kathy Kelker



Maggie McBride called the meeting to order at 3:32 p.m. on Wednesday, April 16, 2008, in the South Conference Room of the new Health Sciences Building at the College of Technology.

The February 27 minutes were accepted as presented.

I. ITEMS – FIRST READING

Item 38 CST 160 Installing, Configuring and Administering Microsoft Windows XP Professional. Change title to Installing, Configuring and Administrating Microsoft Windows Vista and change course description.

Item 38.a Certificate of Applied Science in Networking Technology. Modification to an existing program.

- Motion by Vern Gagnon, seconded by Dixie Metheny to **approve Items 38 and 38.a on first reading.**

Becky Richardson, Computer Systems Technology, noted that their department lists the operating system in the title and course description of many of their courses, mainly for the benefit of employers. It's easy to see what the student has taken on the transcript. Microsoft has made the move to Vista, so the courses must also be changed. In the program change (Item 38.a), they are replacing MATH 101 Introductory Algebra with MATH 103 Essential Mathematics for the Trades as a more appropriate class.

- Motion carried.

- Motion by Vern Gagnon, seconded by Mark Jacobson **to waive second reading of Items 38 and 38.a.**

- Motion carried.

Item 29.a SPED 420 Collaboration and Individualization in Education. Change title to Teaching Special Populations and change course description.

- Motion by Dixie Metheny, seconded by Barbara Harrold **to approve Item 29.a on first reading.**

Susan Gregory, Department of Special Education, Counseling, Reading, and Early Childhood, noted that there is not a change in credits for this course, but there is a change in hours spent in field experience. This course is comparable to a junior field experience but for special education majors.

- Motion carried.

- Motion by Loretta Morgan, seconded by Trisha Biggs **to waive second reading of Item 29.a.**

- Motion carried.

Item 39 ACCT 491 Independent Study. Change course description.

Item 39.a ECON 491 Independent Study. Change course description.

Item 39.b FIN 491 Independent Study. Change course description.

Item 39.c MGMT 491 Independent Study. Change course description.

Item 39.d MIS 491 Independent Study. Change course description.

Item 39.e MKT 491 Independent Study. Change course description.

- Motion by Vern Gagnon, seconded by Dixie Metheny **to approve Items 39, 39.a, 39.b, 39.c, 39.d, and 39.e on first reading.**

It was noted that these items are just housekeeping—removing a phrase from the course description about Career Services because it is no longer relevant.

- Motion carried.

- Motion by Vern Gagnon, seconded by Barbara Harrold **to waive second reading of Items 39, 39.a, 39.b, 39.c, 39.d, and 39.e.**

- Motion carried.

Item 39.f MGMT 321 Principles of Management. Change prerequisite.

Item 39.g MKT 340 Principles of Marketing. Change prerequisite.

- Motion by Vern Gagnon, seconded by Dixie Metheny **to approve Items 39.f and 39.g on first reading.**

It was cited that these courses require admission to upper division and this prerequisite was freezing out students because they had not taken a completely unrelated course. These two courses also open the gate to all the Management and Marketing major courses.

- Motion carried.

- Motion by Vern Gagnon, seconded by Mark Jacobson to **waive second reading of Items 39.f and 39.g.**

- Motion carried.

Item 39.h COB Minimum Course Grade. Modification of an academic policy.

- Motion by Loretta Morgan, seconded by Trisha Biggs to **approve Item 39.h on first reading.**

This change moves the minimum grade from a C to a C-.

- Motion carried.

- Motion by Trisha Biggs, seconded by Mark Jacobson to **waive second reading of Item 39.h.**

- Motion carried.

Item 41 Certificate of Applied Science in Automotive Technology. Modification of an existing program.

- Motion by Mark Jacobson, seconded by Alan Christensen to **approve Item 41 on first reading.**

It was noted that the Certificate is being modified to meet BOR standards, and also includes a change from MATH 101 to 103 (103 is a more appropriate course for the Certificate).

- Motion carried with one abstention.

- Motion by Trisha Biggs, seconded by Barbara Harrold to **waive second reading of Item 41.**

- Motion carried with one abstention.

Item 45 AAS in Radiologic Technology. Modification of an existing program.

Item 45.a RAD 103 Radiology I Positioning Lab. New course.

Item 45.b RAD 153 Radiology II Positioning Lab. New course.

Item 45.c RAD 183 Radiology III Positioning Lab. New course.

Item 45.d RAD 101 Radiological Technology I. Change corequisite.

Item 45.e RAD 102 Clinical Radiology I. Change credits from 3 to 4 and change corequisite.

Item 45.f RAD 104 Introduction to Radiologic Science. Change title to Introduction to Radiologic Physics and change credits from 2 to 3.

Item 45.g RAD 105 Introduction to Radiologic Technology. Change title to Patient Care in Radiology, change credits from 2 to 3, and change corequisite.

Item 45.h RAD 151 Radiologic Technology II. Change corequisite.

Item 45.i RAD 152 Clinical Radiology II. Change corequisite.

Item 45.j RAD 181 Radiologic Technology III. Change corequisite.

Item 45.k RAD 182 Clinical Radiology III. Change corequisite.

Item 45.L RAD 155 Radiographic Critique. Delete course.

- Motion by Dixie Metheny, seconded by Mark Jacobson to **approve Items 45, 45.a, 45.b, 45.c, 45.d, 45.e, 45.f, 45.g, 45.h, 45.i, 45.j, 45.k, and 45.L on first reading.**

Mick Ender, Director of the Radiologic Technology program, noted that they had been holding the labs at the hospitals, but with the completion of the new building at the COT the labs can now be held on campus. The three new courses are specific classes for those labs. BIOL 216 and 217 (Anatomy and Physiology II with lab) have been dropped from the program, but 213 and 214 (Anatomy & Physiology I with lab) remain. HLTH 100 Survey of Health Occupations is being removed because Rad Tech is no longer part of the Health Core. RAD 155 Radiographic Critique is also being removed because the course could not cover what was needed in only one credit. Mr. Ender also noted that his advisory board approved these changes unanimously.

- Motion carried.

- Motion by Vern Gagnon, seconded by Loretta Morgan to **waive second reading of Items 45, 45.a, 45.b, 45.c, 45.d, 45.e, 45.f, 45.g, 45.h, 45.i, 45.j, 45.k, and 45.L.**

- Motion carried.

Item 46 PWRRP 210 Turbines, Accessories and Basic Operations. Change course description.

- Motion by Barbara Harrold, seconded by Trisha Biggs to **approve Item 46 on first reading.**

It was noted that this is just a housekeeping change.

- Motion carried.

- Motion by Trisha Biggs, seconded by Mark Jacobson to **waive second reading of Item 46.**

- Motion carried.

Item 36 BIOL 241 Human Physiology and Anatomy I. Change course number to 341, title to Human Anatomy and Physiology I, and change prerequisites.

Item 36.a BIOL 243 Human Physiology and Anatomy I Lab. Change course number to 343, title to Human Anatomy and Physiology I Lab, and change course description.

Item 36.b BIOL 245 Human Physiology and Anatomy II. Change course number to 345, title to Human Anatomy and Physiology II, and change prerequisites and corequisite.

Item 36.c BIOL 246 Human Physiology and Anatomy Lab II. Change course number to 346, title to Human Anatomy and Physiology II Lab, and change corequisite.

- Motion by Vern Gagnon, seconded by Dixie Metheny to **approve Items 36, 36.a, 36.b, and 36.c on first reading.**

Carl Castles, Department of Biological & Physical Sciences, noted that as part of the transferability initiative, all anatomy and physiology courses across the University System will have common names rather than common numbers. The prerequisite change is to emphasize an important course that should be taken by students entering these courses, but for various reasons cannot be a required prerequisite. The courses are also moving to 300-level because they are different than the COT anatomy and physiology courses. The COT courses are not allowed to have prerequisites, whereas the Biological & Physical Sciences courses require prerequisites. They cannot teach the same course. Dr. Castles has spoken with Lonnie Schrag, Team Leader of Nursing, Health, & Safety Occupations, and Mr. Schrag agrees that the BOR rule of no prerequisites for the COT A&P is a disadvantage for his students. Students have said that Dr. Castle's course is easily already a 300-level course, and students who discover they are in over their heads tend to drop the course. Finally, the science majors in need of more upper division electives will now be able to take this course; in the past they may have taken a course they were less interested in because the A&P was unavailable to them.

- Motion carried.

- Motion by Vern Gagnon, seconded by Loretta Morgan to **waive second reading of Items 36, 36.a, 36.b, and 36.c.**

- Motion carried.

II. ELECTION OF CHAIR FOR 2008-2009

- Trisha Biggs **nominated Mark Jacobson** for Chairperson, seconded by Dixie Metheny.

- Motion carried.

Mark Jacobson will be the UCC Chairperson for the 2008-2009 academic year.

The meeting adjourned at 4:20 p.m.

rjrm