



General Education Committee Minutes

November 10, 2025

Present:	Carly Waddoups Melinda Tilton Emily Arendt Leigh Ann Ruggiero Jason Comer Ryan Butler Eric Gilbertsen Tommy Roberts (student)	Jennifer Lodine-Chaffey Hope Dewell Gentry Mara Pierce Joseph Bryan Hashini Herath Karen Washburn Eileen Wright
Absent:	A.J. Otjen	*excused

The meeting was called to order at 3:00 p.m. in LA 627.

I. ACCEPTANCE OF MINUTES

The minutes of October 13 were accepted as presented.

II. REPORTS

Academic Senate: Updated Outcomes, TCE Standing Committee

The Senate approved of deleting outcome #5 (Use quantitative and qualitative information to provide solutions to social and/or ethical problems). There were some questions asked about portfolios or capstones, but that is beyond the scope of the Gen Ed Committee.

The Senate has also begun work on creating a standing committee for COLS 108 The College Experience. The committee will solicit proposals, evaluate those proposals, schedule sections of the course, coordinate training for instructors, meet with those instructors, and assess the course. It's possible once the course gets rolling, the workload for this committee will shrink. It will have a tenured chairperson, but faculty do not have to be tenured to serve on the committee. At the beginning, one role the committee will serve is to advocate for retaining the course, since not everyone is on board with it.

III. DISCUSSION/ACTION ITEMS

A. Think Critically Assessment Fall 2025 Second email with deadlines

It was agreed we should explain what we mean by “representative” student artifacts. Another statement will be added to the effect of, “If you have 25 students in your class, submit an artifact from every fifth student.”

A statement reminding submitters to review the rubric will be added to the top of the Qualtrics.

A question was also raised as to whether faculty could submit assignments and artifacts from an old session of a course. It was noted that the intent was to use the current semester’s student work.

Revised assessment rubric

After some discussion, it was agreed the best way to find problems with the rubric is to use it. The Committee will use the December meeting to “test drive” the rubric using artifacts from Committee members’ courses.

The meeting adjourned at 3:37 p.m.

Respectfully submitted, Rita J. Rabe Meduna.