

## MEMORANDUM

**DATE:** January 21, 2004  
**TO:** General Education Committee Members  
**FROM:** Mark Hardt, Chair  
General Education Committee  
**RE:** MEETING DATE, PLACE, AND AGENDA

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The next meeting of the General Education Committee will be held on Tuesday, January 27, 2004, at 3:30 p.m., in the Lewis & Clark room of the SUB.

- I. Approval of Minutes  
January 20
- II. Work on Category Descriptions
- III. Revise Memo to Faculty
- IV. Address Capstone
- V. (very) Preliminary Report, Randall Gloege: Addition of Aesthetics to Assessment Matrix

MH/rjrm