

**ACADEMIC SENATE MINUTES****DATE:** December 11, 2025

**PRESENT:** Suzette Nynas  
Emily Arendt  
Heather Thompson-Bahm  
John Pannell  
Paul Pope  
Tami Haaland (ex-officio)  
Vern Gagnon (ex-officio)  
Eileen Wright (ex-officio)

Matt Queen  
Jen Lynn  
Rachael Waller  
Christine Whitlatch  
Kurt Toenjes (ex-officio)  
Melanie Reaves (ex-officio)  
Lee Vartanian (ex-officio)

**ABSENT:** Debra Schoenfeld\*  
Melissa Boehm\*  
Vikash Kumar (student)  
Leslie Weldon (ex-officio)\*  
Sam Boerboom (ex-officio)  
\* *excused*

Mel Walker\*  
Sue Balter-Reitz\*  
Susan Gilbertz (ex-officio)  
Kim Hayworth (ex-officio)\*

**GUESTS:** Christina Wulf  
Kathleen Thatcher

Cheri Johannes  
Lynne Fitzgerald

**PRESIDING:** Suzette Nynas, Chair

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Suzette Nynas called the meeting to order at 3:40 p.m. in the Chancellor's Conference Room.

**I. ANNOUNCEMENTS**

Today is the last meeting for Rachael Waller, filling in for Kari Dahle-Huff's sabbatical, and Paul Pope, who is going on sabbatical in Spring.

The campus holiday party is today at 5:00.

Final grades are due Wednesday, December 17 at noon. Cheri Johannes, Registrar, noted that there is a bug in the new MyMSUB so the grading “card” disappears for some people. Ellucian/Banner thinks they should have this fixed soon.

## II. ACCEPTANCE OF MINUTES

The minutes of December 4 were accepted as presented.

## III. ELECT ONE VICE CHAIR

Nominations for Vice Chair to replace Paul Pope for Spring 2026 were opened.

Matt Queen volunteered.

⇒ Matt Queen was elected by unanimous consent.

## IV. PROVOST REPORT

Dr. Vartanian sent a written report, attached to these minutes. He noted that he has been meeting with academic departments and had a delightful and illuminating meeting with the City College Gen Ed Department.

## V. CONSENT AGENDA

Title	Status	Received
BIOH 201: Human Anatomy & Physiology I	Edited	12/3/2025
Broadfield Major in Elementary Education Bachelor of Science in Education Degree	Edited	12/3/2025
Elementary Education/Special Education (P-12) Double Major Bachelor of Science in Education Degree	Edited	12/3/2025
EDU 343: Strat for Mnnging Div Learners	Edited	12/3/2025
EDU 353: Junior Field Experience	Edited	12/3/2025
EDU 354: Secondary Junior Field	Edited	12/3/2025

⇒ Motion by Paul Pope, seconded by Jen Lynn to **approve the consent agenda.**

⇒ Motion carried.

## VI. ITEMS FOR APPROVAL

Group 1		
HEE 310: Methods of Adapted Hlth Enhncm	Edited	12/3/2025
REC 281: Challnge Course Facilitatn Lab	Deleted	12/3/2025
Health and Human Performance Health and Wellness Option Bachelor of Science Degree	Edited	12/3/2025

Health and Human Performance Teacher Licensure Option (Health and Physical Education K-12) Bachelor of Science Degree	Edited	12/3/2025
Outdoor Adventure Leadership Bachelor of Science Degree	Edited	12/3/2025

⇒ Motion by Paul Pope, seconded by Matt Queen to **approve Group 1.**

Lynne Fitzgerald, Health Sciences and Human Performance, noted they increased the credits of HEE 310 and balanced that by removing the lab course (REC 281). The Health and Wellness Option was updated to remove courses no longer offered and give students an opportunity to build an emphasis from restricted electives.

⇒ Motion carried.

Item 2		
REC 250: Leave No Trace Instructor I	Added	12/3/2025

⇒ Motion by Christine Whitlatch, seconded by Paul Pope to **approve Item 2.**

Ms. Fitzgerald noted this course has been offered as a seminar very successfully, so they are giving it a regular number.

⇒ Motion carried.

## VII. DISCUSSION/ACTION ITEMS

### A. COLS 108 The College Experience for Dual Enrollment Students

Dr. Nynas would like to charge the new TCE Committee with finding some ideas so Dual Enrollment students can fulfill General Education. It was noted that many of our Dual Enrollment students are very high level and may not need the course. They also have very heavy loads and may not be able to work the course in. Now that COLS 108 is part of General Education, waiving part of Gen Ed does not seem like a good idea.

## VIII. NEW BUSINESS

Emily Arendt and Jennifer Lynn stepped up to fill in for the two Senators on administrative leave. Dr. Lynn will continue for Spring 2026, but Dr. Arendt is not able to continue. The Senate will appoint a new temporary Senator until the spring elections.

The meeting adjourned at 4:00 p.m.

rjrm

Here are my announcements for Senate:

- Last week, the Paramedic (AAS) Program at City College hosted a two-day on-site accreditation visit from the Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions (CoAEMSP). The accreditation visitors were highly complementary of the Paramedic program and the stewardship of our programmatic faculty, Chad Landon and Nick Anderson. One of the site team leads, who has conducted 30+ site visits over several decades mentioned that most programs averaged 3 official recommendations. Our MSUB Paramedic program received ZERO recommendations. I wish to congratulate Chad and Nick on their fine work and look forward to continuing to support them as they enhance and grow their program.
- Steve Wodrich, Instructor of Autobody Technology at City College, and his students have been working on a service project to refinish an old passenger van used by the [Special K Ranch](#)--a working ranch for adults with developmental disabilities. Representatives from the ranch will be on hand to receive their revitalized van this evening at 6:00 in City College. Pizza will be served.
- Dr. Jen Lynn was recently accepted to participate in an all-expenses paid Jack and Anita Hess Faculty Seminar [at the United States Holocaust Museum](#). This is a highly-competitive opportunity and is "designed to help faculty, instructors, and advanced PhD candidates currently teaching or preparing to teach courses that focus on or have a curricular component relating to the Holocaust."

Lee