

ACADEMIC SENATE MINUTES

DATE: November 10, 2016

PRESENT:	Tom Dell	Jim Barron
	A.J. Otjen	Susan Gilbertz
	Heather Thompson	Andrew Sullivan
	Vern Gagnon	Kelly Shumway
	Joy Honea	Steve Coffman
	Greg Dicharry (student)	Diane Duin (ex-officio)
	Barbara Wheeling (ex-officio)	Mary Susan Fishbaugh (ex-officio)
	Robert Hoar (ex-officio)	Matt Redinger (ex-officio)

ABSENT:	Cindy Dell*	Francisco Saldivar*
	Paul Pope*	Christine Shearer (ex-officio)*
	Clifford Coppersmith (ex-officio)	Terrie Iverson (ex-officio)
	Joe Oravec (ex-officio)	

* *excused*

GUESTS:	Mark Nook	Cheri Johannes
	Michael Barber	Clinton Culp
	Matt Queen	

PRESIDING: Susan Gilbertz, Chair

Susan Gilbertz called the meeting to order at 3:40 p.m. in the Chancellor's Conference Room.

The minutes of October 20 were accepted as presented.

I. CHANCELLOR REPORT

Dr. Nook stated that they have begun discussions, in conjunction with ASMSUB, about constructing an armory on campus. We have many students who own hunting weapons, including rifles and bows, and students are not allowed to bring them into the dorms, so most keep the weapons in their cars. In an effort to increase campus safety and security as well as supporting the hunting culture of Montana, the armory would give students a

secure place to keep their weapons. There is also an element of suicide prevention, since the armory would have to be accessed and the weapon would not be immediately available.

II. PROVOST REPORT

Dr. Hoar noted that Complete College America has partnered with the State of Montana to reform developmental education. Teams from every unit in the University System met in Bozeman and discussed options. We are moving forward on the corequisite plan. That is, rather than taking a prerequisite course and then taking the needed course, which takes longer, students take the needed course and a support course as a corequisite. Provost Hoar has committed to providing funds for development of these support courses, and they have a number of pilots running now. The effort is focused on math and writing courses. By next fall, they hope to have a new developmental education structure. Also, the Math Pathways project hopes to advise students into the math course they need, not just the course that is available and fits their schedules.

Faculty professional development funding is available through June 30.

III. OTHER REPORTS

I.T. Report, Michael Barber, Chief Information Officer

Dr. Barber reported on the following projects:

- Digital Measures, the software to build faculty CVs and tenure/promotion packages is being implemented. Bozeman also uses it, and it will be useful for AACSB reporting for the COB. IT has met with the URTC to plan how it will be rolled out. Digital Measures is being set up to pull some information from Banner, so faculty will not have to enter everything.
- AccuSQL is a new program the Academic Support Center will be using to track students. They will be able to ping students as well as track how often they come in for tutoring.
- City College now has a redundant network in place, so if CenturyLink or Charter go down, City College will still have internet service.

IT is now preparing the G2C data, and they just completed the NSSE survey. In the Spring semester they will be doing the SSI (Student Satisfaction Inventory) on student perceptions of advising by both faculty and the Advising Center. Qualtrics is off and running. The four campuses of MSU are entering into a CRM (Customer Relationship Management) tool to maintain contact information for prospective students. The Early Alert reporting is also off and running. There is an issue with the alerts, to make sure they go to a central place so the proper people are contacted. Early Alert remains a pilot for now, until the alerts can be sorted. They will be hiring an interim instructional designer soon.

Dr. Barber also noted that Sue Balter-Reitz, Director of eLearning, has done surveys regarding D2L, since we do have the option to avoid re-bidding our online course system, but we must prove that D2L is necessary to our business. The surveys are part of that.

IV. ITEMS FOR INFORMATION

Item 19 BSBA Major in Business Administration Management Option. Program now offered entirely online. For information.

⇒ Motion by Jim Barron, seconded by Vern Gagnon to **accept Item 19 for information.**

⇒ Motion carried.

Item 29 Emeritus Nomination: Tasneem Khaleel, Department of Biological and Physical Sciences, College of Arts and Sciences. For information.

⇒ Motion by Jim Barron, seconded by Joy Honea to **accept Item 29 for information.**

⇒ Motion carried.

V. CONSENT ITEMS

Item 2 BSBA Major in Business Administration Information Systems Option. Delete program. (Moratorium processed Spring 2010)

Item 14 PHL 324 Nature, Culture and Philosophy. Change title to Nature, Culture, Ethics.

Item 21 ACTG 201 Principles of Financial Accounting. Change corequisite.

Item 22 Interdisciplinary Honors Minor. Modification to an existing program.

Item 23 REHA 216 Psychosocial Aspects of Disability, Addiction and Rehabilitation. Change title to Introduction to Rehabilitation and Related Services and change course description.

It was explained that as per the Senate's wishes, the COB was contacted about deleting their program which had been on moratorium for six years. The COB faculty agreed.

⇒ Motion by Vern Gagnon, seconded by Jim Barron to **approve the consent agenda.**

⇒ Motion carried.

VI. ITEMS – FIRST READING

Item 16 Minor in Outdoor Adventure Leadership. New program.

⇒ Motion by Vern Gagnon, seconded by Jim Barron to **approve Item 16 on first reading.**

Clinton Culp, Health & Human Performance, noted that this is a minor requested by students. They conducted a survey and found there are at least 20 students who are not in the Outdoor Adventure Leadership program who would sign up for this minor right now. It was noted that the Skills Area restricted electives should be *chosen in consultation with an advisor*.

⇒ Motion carried.

⇒ Motion by Vern Gagnon, seconded by Jim Barron to **waive second reading of Item 16.**

⇒ Motion carried.

Item 18 CHMY 104 Preparation for Chemistry. New course.

Item 18.a CHMY 145 College Chemistry Recitation. New course.

⇒ Motion by Jim Barron, seconded by Joy Honea to **approve Items 18 & 18.a on first reading.**

Matt Queen, Biological & Physical Sciences, stated that CHMY 104 will be a redirect course for chemistry students who are struggling. The course will be staffed as a result of the students moving out of the other chemistry courses. The intent is to save students from failing or dropping their chemistry course. CHMY 145 will likely become mandatory for chemistry majors in the future, and they hope to have senior students run that course.

⇒ Motion carried.

⇒ Motion by Jim Barron, seconded by Vern Gagnon to **waive second reading of Items 18 & 18.a.**

⇒ Motion carried.

Item 20.a Minor in English Program of Study: Literature. Modification to an existing program.

⇒ Motion by Jim Barron, seconded by Kelly Shumway to **approve Item 20.a on first reading.**

The question was raised as to what impacts this program change will have on the COE.

⇒ Motion carried.

Second reading will be held at the next meeting, to clear up any confusion between English and the COE.

Item 30 HIT 265 Electronic Health Record in Medical Practice. New course.

Item 30.a AAS in Medical Administrative Assistant. Modification to an existing program.

⇒ Motion by Vern Gagnon, seconded by Joy Honea to **approve Items 30 & 30.a on first reading.**

⇒ Motion carried.

⇒ Motion by Vern Gagnon, seconded by Jim Barron to **waive second reading of Items 30 & 30.a.**

⇒ Motion carried.

The meeting adjourned at 4:57 p.m.

rjrm