

ACADEMIC SENATE MINUTES

DATE: November 5, 2015

| | | |
|-----------------|-----------------------------------|--------------------------------------|
| PRESENT: | Tom Dell | Patricia Vettel-Becker |
| | A.J. Otjen | Cindy Dell |
| | Francisco Saldivar | Susan Gilbertz |
| | James Barron | Andrew Sullivan |
| | Kelly Shumway | Paul Pope |
| | Sarah Keller | Stephen Coffman |
| | Baudry Metangmo (student) | Kathe Gabel for D. Duin (ex-officio) |
| | Clifford Coppersmith (ex-officio) | |

| | | |
|----------------|------------------------------------|--------------------------------|
| ABSENT: | Vern Gagnon* | Diane Duin (ex-officio)* |
| | Christine Shearer (ex-officio)* | Barbara Wheeling (ex-officio)* |
| | Mary Susan Fishbaugh (ex-officio)* | Robert Hoar (ex-officio)* |
| | Matt Redinger (ex-officio)* | Terrie Iverson (ex-officio) |
| | Joe Oravec (ex-officio) | |

* *excused*

| | | |
|----------------|---------------------|-----------|
| GUESTS: | Kevin Nemeth | Dan Yazak |
| | Cheryl Young-Pelton | |

PRESIDING: Susan Gilbertz, Chair

Susan Gilbertz called the meeting to order at 3:40 p.m. in the Chancellor's Conference Room.

The minutes of October 22 were accepted as presented.

I. CHANCELLOR REPORT & PROVOST REPORT

Both are not here this week.

II. COMMITTEE REPORTS

None.

III. DISCUSSION/ACTION ITEM

A. Curriculum Proposals from a Department/Program with No Faculty (CAHP)

It was stated that the Senate has narrowly defined the faculty who can put forward curriculum changes as only union member faculty. People on LOAs and part-time faculty cannot advocate curriculum changes. This is the technical part of keeping the curriculum in the faculty's hands. However, there are two issues: (1) How can a program currently staffed by an LOA professional move that program forward, and (2) Why would the Senate restrict where good curricular ideas come from? If it is a good curricular idea, it should not matter where it comes from, even a student.

It was noted that the Health Administration program in the College of Allied Health Professions currently has a person on a professional LOA running the program. They are working toward accreditation of the Health Administration program, and a big part of that is having tenure-track faculty in the program. The Provost and Chancellor have committed to hiring a tenure-track faculty member in the program, but the issue is that MSUB cannot offer a competitive salary in the field and so there has been difficulty in hiring someone. The Health Administration program, including both a bachelor's and master's program, has 126 students, and we need to give those students the highest quality education possible. The program also needs to move toward accreditation. We can't do either of those things if the people involved in the program are not allowed to put forward curriculum changes.

It was noted that a faculty sponsor, perhaps even a Senate member, could support and sign off on the paperwork submitted by an LOA professional or part-time faculty. It was noted that part of the reason the Senate holds this policy is because non-faculty members could, theoretically, be forced by the administration to make changes in the curriculum. It was also noted that last year, the Senate asked the Provost and Dean to work together to solve the problem of the Health Administration program not being part of an academic department. That has not happened.

It was cited that just because the Senate approves a course does not obligate the administration to hire a faculty member to teach that course. So, by the same token, maybe the Senate should take a stand and say the Health Administration program cannot put forward curriculum changes until the administration hires a faculty member. It was noted that the question for the Senate is, do we find a way to handle curriculum from a program that does not fit our structure? It appears that we need a short and long term solution.

⇒ Motion by Cindy Dell, seconded by Sarah Keller that the Academic Senate **accepts a faculty sponsor for a program without regular faculty** to move curriculum forward; accompanying this curriculum the Senate **requires a plan to integrate the Health Administration program into the governance structure** by the end of this academic year.

It was noted that this is an explicit exception for just this year. This exception will not be continued in the future.

⇒ Motion carried.

IV. ITEM – CONSENT AGENDA

Item 21 HONR 499 Honors Capstone. New course.

⇒ Motion by A.J. Otjen, seconded by Sarah Keller to **accept Item 21.**

It was noted that online students could substitute another capstone course for this course in the Honors program.

⇒ Motion carried.

V. ITEM – SECOND READING

Item 17 Communication Form. Revise to include additional directions.

⇒ Motion by A.J. Otjen, seconded by Cindy Dell to **approve Item 17 on second reading.**

⇒ Motion carried.

VI. ITEMS – FIRST READING

Item 7 MEd Early Childhood Option. Delete program. *BOR approval: May 2015*

⇒ Motion by Cindy Dell, seconded by Francisco Saldivar to **approve Item 7 on first reading.**

⇒ Motion carried.

⇒ Motion by Cindy Dell, seconded by Paul Pope to **waive second reading of Item 7.**

⇒ Motion carried.

It was noted that in the process of deleting programs in 2015, as part of the Program Prioritization Process, there has been no opportunity for discussion. Paul Pope and Jim Barron agreed to craft a message to the administration about this violation of our shared governance process. It was also suggested the Senate review the programs currently on moratorium.

Item 98 POLS 530 Financial Management and Analysis in Nonprofits. New course.
Item 98.a POLS 531 Nonprofit Resource Development and Marketing. New course.
Item 98.b POLS 532 Nonprofit Governance and Leadership. New course.
Item 98.c POLS 533 Influences and Impact of Nonprofits. New course.
Item 98.d Certificate in Nonprofit Administration & Leadership (graduate). New program.

⇒ Motion by Sarah Keller, seconded by Cindy Dell to **approve Items 98 through 98.d on first reading.**

Paul Pope noted that this new, self-funded certificate will be loosely attached to the MPA program. The question was raised as to whether regular registered students could take these courses. Kevin Nemeth, Director of Extended Campus, noted that those students could take the courses, but there is no financial aid available to students who are seeking a certificate. This program is aimed at people who are not students.

It was noted that, if students take these four courses and earn the certificate, and then decide they want to go on in the MPA program, the MPA program has basically lost those credits to Extended Campus. It seems that the certificate is in competition with the MPA.

⇒ Motion by Steve Coffman, seconded by Sarah Keller to **table Items 98 through 98.d.**

Item 103 SPED 586 Conceptual Issues in Radical Behaviorism. New course.
Item 103.d Applied Behavior Analysis Track. Modification to an existing program.

⇒ Motion by Jim Barron, seconded by Kelly Shumway to **approve Items 103 and 103.d on first reading.**

It was noted that the Psychology Department should probably be consulted regarding the behaviorism course.

⇒ Motion carried with 1 abstention.

The Senate requested that Special Education consult with the Psychology Chair before second reading.

Item 103.a SCOU 590 Internship: School Counseling. Change grading mode.
Item 103.b SCOU 594 Clinic. Change grading mode.
Item 103.c SCOU 597 Capstone in School Counseling. Change grading mode.

⇒ Motion by Jim Barron, seconded by Paul Pope to **approve Items 103.a through 103.c on first reading.**

⇒ Motion carried.

⇒ Motion by Tom Dell, seconded by Paul Pope to **waive second reading of Items 103.a through 103.c.**

⇒ Motion carried.

The meeting adjourned at 5:08 p.m.

rjrm