

ACADEMIC SENATE MINUTES

DATE: October 24, 2013

PRESENT: Scott Murray
Don Larsen
Barb Pedula
Craig McKenzie
Debra Johnson
Bruce Brumley
Tasneem Khaleel (ex-officio)
Mary Susan Fishbaugh (ex-officio)
Mark Pagano (ex-officio)
Terrie Iverson (ex-officio)

Patricia Vettel-Becker
Cindy Dell
Susan Gilbertz
David Gurchiek
Paul Pope
Ryan Shore (student)
Barbara Wheeling (ex-officio)
Marsha Riley (ex-officio)
Matt Redinger (ex-officio)

ABSENT: Kelly Shumway*
Diane Duin (ex-officio)

Francisco Saldivar*
Stacy Klippenstein (ex-officio)

* *excused*

GUESTS: Mark Jacobson
Matt Anderson

Sue Balter-Reitz
Dorothea Cromley

PRESIDING: Bruce Brumley, Chair

Bruce Brumley called the meeting to order at 3:45 p.m. in the Chancellor's Conference Room.

The minutes of October 10 were accepted as presented.

I. ITEMS FOR INFORMATION

Item 15 GPHY 460 Urban Policy and Development. New course.

⇒ Motion by Scott Murray, seconded by Cindy Dell to **accept Item 15 for information.**

⇒ Motion carried.

Item 16.f BA Major in Music Business Track. Modify an existing program to create a new option (rather than track) called BA Major in Music Business Option. ***Requires BOR approval.***

⇒ Motion by Dave Gurchiek, seconded by Scott Murray to **accept Item 16.f for information.**

This item is on schedule to go to the Board of Regents in November.

⇒ Motion carried.

Item 25 Educational Use of Copyrighted Materials Policy. For information.

⇒ Motion by Dave Gurchiek, seconded by Paul Pope to **accept Item 25 for information.**

It is written into the policy that it will be disseminated to all faculty.

⇒ Motion carried.

II. ITEMS – FIRST READING

Item 12.e M 570 Independent Study. New course.

Item 12.f M 580 Special Topics. New course.

Item 12.g STAT 592 Independent Study. New course.

⇒ Motion by Scott Murray, seconded by Dave Gurchiek to **approve Items 12.e through 12.g on first reading.**

It was agreed that Special Topics courses do not fall under the rule that they must become a regular course after being offered three times. This rule applies to seminars and workshops.

⇒ Motion carried.

⇒ Motion by Susan Gilbertz, seconded by Cindy Dell to **waive second reading of Items 12.e through 12.g.**

⇒ Motion carried.

III. PROVOST REPORT

Mark Pagano encouraged the Senators to attend the Provost Forums.

Dr. Pagano reported that the APC (Academic Prioritization Council) continues its work. The five colleges are now doing strategic planning at the college level. The sabbatical application deadline has come and gone, with no applicants for the second year in a row.

The faculty development funds application process is finished for Fall, and feedback indicates that it was not clear the applications would be evaluated based on links to the strategic plan. A second round, with one-third of the total funds, will be in Spring, with clarified application directions. Since the amount of funds for Spring is smaller, it is likely to be more competitive. The only applicants who would be low priority in Spring will be those who already received funds in Fall; applicants who were unsuccessful in Fall will not be penalized.

The equipment fee allocation request will be coming out in a couple weeks. A few details are yet to be worked out by the Executive Budget Council.

IV. COMMITTEE REPORTS

None.

V. DISCUSSION/ACTION ITEMS

A. Service Sting Presentation: Ryan Shore, President, ASMSUB

Mr. Shore made a short presentation about the Service Sting, which hopes to gather a total of 4500 volunteer hours among students, faculty, and staff for this academic year. There is a website set up, through the Office of Community Involvement, where all students, faculty, and staff can log in using their I.D. number to record volunteer hours. The hours do not have to be associated with MSUB; they can include any personal volunteer time.

Mr. Shore noted that the main goals of the program are to increase the value of higher education and MSUB by showing the impact the entire campus community has on Billings and Yellowstone County, to create opportunities to build relationships with members of the community, and to build leadership and engage students.

In the first two and a half weeks, 568 hours have already been logged. If everyone participates, we should be able to completely surpass the 4500 hours goal.

It was suggested that the hour-logging website should give an option to provide a date on which the volunteering took place. Currently the program dates the hours the day they are entered.

Mr. Shore also noted that because this program is taking off so quickly, they are going to need funding. He will be sending out a request across campus for funding for the program, especially T-shirts. The question was raised as to whether Departmental state funds could be donated to this cause, and the Provost agreed to find the answer. Dr.

Pagano also stated he would buy 50 T-shirts for the first 50 students signed up by Senators.

Mr. Shore stated that he would be glad to visit any classroom to talk about the Service Sting.

B. Schedule a General Faculty Meeting

Perhaps the easiest time to use would be an off-week from a Senate meeting.

⇒ Motion by Don Larsen, seconded by Scott Murray that **the November 7 Academic Senate meeting be cancelled and the Senate call a General Faculty Meeting on that day at 3:40 p.m. in a place to be determined.**

⇒ Motion carried.

The meeting adjourned at 4:45 p.m.

rjrm