

## ACADEMIC SENATE MINUTES

**DATE:** October 28, 2004

<b>PRESENT:</b>	Alan Davis	Mark Hardt
	Lorrie Steerey	Paul Bauer
	Audrey ConnerRosberg	Mary Susan Fishbaugh
	Keith Edgerton	Randall Gloege
	Noreen Lee	Connie Landis
	Matt Redinger	
	Carl Hanson (ex-officio)	Tasneem Khaleel (ex-officio)
	John Cech (ex-officio)	Janie Park (ex-officio)

<b>ABSENT:</b>	Sandie Rietz – <i>excused</i>	Bruce Brumley – <i>excused</i>
	Joe Michels (ex-officio)	George White (ex-officio)
	Randy Rhine (ex-officio)	Terrie Iverson (ex-officio)
	Curt Kochner (ex-officio)	Emily Valenzuela (ex-officio)
	Kevin Majewski (ex-officio)	

**GUEST:** Barb Pedula

**PRESIDING:** Keith Edgerton, Chair

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Keith Edgerton called the meeting to order at 3:45 p.m. in room B057 at the College of Technology.

The minutes of October 21 were accepted as presented.

### I. ITEMS FOR INFORMATION

**Item 28.a** HS 286 Practicum in the Human Services. Change number and title.

**Item 28.b** HS 287 Seminar: Contemporary Issues in the Human Services. Change number and title.

**Item 28.c** HS 486 Supervised Field Experience I in the Human Services. Change title and credits.

**Item 28.d** HS 487 Professional Seminar I in the Human Services. Change title and credits.

**Item 28.e** HS 488 Supervised Field Experience II in the Human Services. Change title and credits.

**Item 28.f** HS 489 Professional Seminar II in the Human Services. Change title and credits.

**Item 28.g** REHA 201 Essentials of Rehabilitation and Related Services. Change title and course description.

**Item 28.h** REHA 215 Medical and Psychological Aspects of Disability. Change title and course description.

**Item 28.i** REHA 303 Community Resources and Assistive Technology. Change title and course description.

**Item 28.j** REHA 406 Diagnosis and Assessment in Rehabilitation and Human Services. Change title and course description.

**Item 28.k** REHA 418 Counseling for Death, Dying, and Bereavement. Change title and course description.

**Item 28.L** REHA 425 Transitional Planning and Community Placement. Change title and course description.

**Item 28.m** REHA 453 Case Management Tactics. Change title and course description.

**Item 28.n** BS in Human Services. Modification of an existing program.

**Item 19** BIOL 246 Human Physiology and Anatomy Lab II. Change course description.

**Item 19.a** BIOL 424 Animal Physiology. Change course description and prerequisites.

**Item 27** BIOL 425 Hematology. New course.

**Item 27.a** BIOL 426 Hematology Lab. New course.

**Item 27.b** BIOL 427 Parasitology. New course.

**Item 27.c** BIOL 435 Summer Clinical Laboratory. New course.

**Item 27.d** BIOL 436 Professional Training I. New course.

**Item 27.e** BIOL 437 Professional Training II. New course.

**Item 27.f** BS Major in Biology Clinical Laboratory Science Option. New program.

**Item 27.g** BS Major in Biology Environmental Sciences Option. New program.

**Item 24** BA Major in English. Modification of a program.

**Item 24.a** Minor in English Creative Writing Program of Study.

**Item 24.b** ENGL 421 Advanced Fiction Writing. New course.

**Item 24.c** ENGL 422 Advanced Poetry Writing. New course.

**Item 24.d** ENGL 426 Advanced Creative Nonfiction. New course.

**Item 26** ENGL 100 English Essentials. Change course description.

**Item 32** HHP 101 Responsible Health Choices. Change title and course description.

**Item 32.a** HHP 330 Healthy Lifestyle Management. Change title.

**Item 32.b** HHP 420 Global Health Issues. New course.

⇒ Motion by Lorrie Steerey, seconded by Audrey ConnerRosberg to **accept Items 28.a, 28.b, 28.c, 28.d, 28.e, 28.f, 28.g, 28.h, 28.i, 28.j, 28.k, 28.L, 28.m, 28.n, 19, 19.a, 27, 27.a, 27.b, 27.c, 27.d, 27.e, 27.f, 27.g, 24, 24.a, 24.b, 24.c, 24.d, 26, 32, 32.a, and 32.b for information.**

Alan Davis, Chair of Rehabilitation and Human Services, stated that the changes to the Bachelor's in Human Services are to reduce and clarify an unnecessarily tangled and confused program. For instance, the concentration areas have been reduced from eight to five. These changes will also help meet accreditation standards.

Tasneem Khaleel, Dean of Arts and Sciences, stated that the changes to the Biology program include adding a clinical science program in conjunction with the University of North Dakota, Sacred Heart School of Medical Technology in Spokane, and Health One Alliance School of Medical Technology in Denver. The students will take their first three years at MSU-Billings, and then be moved to the other schools for their lab training. They will be registered as MSU-Billings students because if they don't they will not receive financial aid. This new program only requires two new campus courses, which will be taught by part-time faculty from the local hospitals.

⇒ Motion carried.

## II. DISCUSSION/ACTION ITEMS

### A. List of Nominees to Provost Park: Sabbatical Committee

Those on Sabbatical in 2003-2004: Matt Benaquista, Michael Dennis, Susan Gregory, Tom Hinthorne, John Pollock

By acclamation, the Senate decided to submit the above names, and will add the names of all full professors on campus.

### B. Audit Fee Changes

Rita Rabe Meduna reported that Terrie Iverson, Administrative Vice Chancellor, could not attend today's meeting, but the problem with the Senate's resolution to change the Audit Fee to \$25 rests with a Board of Regents policy 940.19. The policy states each campus can set its own fee up to \$10.00 per quarter credit hour (\$15.00 per semester credit hour). If the Senate wishes to change the fee to \$25, all the other units of the Montana University System have to agree to that change, and then they must petition the Board to change the fee.

It was noted that MSU-Billings could change the fee to the campus maximum of \$15 and meet with the other units about raising it higher.

⇒ Motion by Noreen Lee, seconded by Randall Gloege to **change the MSU-Billings Audit Fee from the earlier recommendation of \$25.00 to \$15.00 with the proviso that MSU-Billings attempts to get the other Montana University System units to petition the Board of Regents to raise the fee to \$25.00.**

⇒ Motion carried with 1 abstention.

**C. General Education Offerings at the COT**

John Cech, Tasneem Khaleel, Janie Park, and Barb Pedula

John Cech, Dean of the College of Technology, stated that the COT has traditionally offered mostly Associate of Applied Sciences degrees (AAS) and Certificates. Neither of these types of programs require a full general education core of 37 credits; they usually have 12 credits of general education. The first Associate of Science degree offered by the COT was the AS in Fire Science, which does require 37 credits of general education. The COT now has several AA/AS degrees, and so the Chancellor requested that more general education courses be offered at the COT.

Barb Pedula, Team Leader for Transfer & Learner Support (general education), noted that the COT still offers the general education courses used by the AAS degrees, and they also offer English and Math courses taught by qualified faculty. What they need at the COT is courses such as Sociology, that they don't have the faculty to teach.

Tasneem Khaleel stated that the plan she and John Cech had worked out was that every semester a few more general education courses would be offered at the COT, with instructors selected by the department chairs in the College of Arts and Sciences. This plan has not yet come to fruition, but that was the idea.

Janie Park, Provost, noted that the problem (which the administration will be meeting about on November 9) is where the FTE will go from classes taught at the COT. Will it go to the department in CAS? Will it go to the COT? Both? Those issues have yet to be resolved.

It was observed that once these issues are resolved, the Academic Senate and UCC should both be notified for curricular issues that may be forthcoming.

It was noted that since it is cheaper, though not significantly so, to take general education courses at the COT, the whole general education/Academic Foundations program may migrate to the COT, which can put east campus programs at risk. It was cited that the COT may become a portal to bring more students to the east campus. Students who may be intimidated by the large campus or the cost can start at the COT and may then move on to a four-year program at the east campus.

**D. Hiring Status**

Dr Park stated that, at the request of Keith Edgerton and Mary Susan Fishbaugh, the Chancellor had agreed to open 14 faculty searches. However, Dr. Park must now put those 14 openings in University priority order, which she and the Deans are currently working on. It will be a two-tier system, where the top five will be filled before the lower nine can be. This is not the best approach, but it is insurance against failed searches. The University Budget Committee also made recommendations about where the most student FTE could come, if a faculty member were hired.

The meeting adjourned at 5:05 p.m.

rjrm