

Student Last Name \_\_\_\_\_

First Name \_\_\_\_\_

MSU Billings ID \_\_\_\_\_

*You have been selected for a process called "Verification" in which we are required to verify information provided on your FAFSA. As a result, we are requesting that this worksheet and additional documents be submitted to our office.*

**1. Student's Marital Status** - Effective Date of current marital status (month/year) \_\_\_\_\_

 Never Married   
 Married or Remarried   
 Separated   
 Divorced/Widowed

### 2022 TAX & INCOME INFORMATION

**2. Tax Filing Status: Check the box that applies to you:**
 **A.** I (and/or my spouse, if married) filed a 2022 IRS income tax return(s):

➤ Attach a copy of either your 2022 IRS Tax Return Transcript(s) or a signed copy of your 2022 Federal Tax Return and any schedules. If you are married and did not file 2022 IRS income tax returns as "married filing jointly", then tax documents must be provided for both individuals.

 **B.** I (and/or my spouse, if married) **DID NOT** file a 2022 IRS income tax return(s)

➤ If married and either you or your spouse did not file federal taxes in 2022, complete section #3 using the non-tax filer's information.

STOP

COMPLETE THIS SECTION ONLY IF YOU (or your spouse, if married) DID NOT FILE TAXES

STOP

**3. If you (or your spouse, if married) did not file federal taxes in 2022, complete table using the non-tax filer's information.**

Table Instructions: List your (and spouse's, if married) employer(s), as well as any other income received from any source in 2022. List every employer, even if the employer did not issue an IRS W-2 Form. If no income was received or earned for 2022, enter "\$0" or "N/A". Attach documentation, such as W2 forms, for each source of income for 2022 tax year.

**\*Only those who did not file a 2022 Federal Tax Return should complete this table.**

**\*\* If married and your spouse did not file a Federal tax Return for 2022, his/her source(s) of income must be listed.**

Name of Employer	Earned in 2022	IRS W-2 issued by employer?
	\$	Yes / No
	\$	Yes / No
	\$	Yes / No

**4. Letter of Non-Filing: Initial the statement that applies to you (required for independent students/spouses only)**

*Initial* \_\_\_\_\_ I (and/or my spouse, if married) DID NOT FILE, and AM NOT REQUIRED TO FILE, a 2022 federal income tax return and I (we) have attached a copy of my (both, if married) 2022 Verification of Non-Filing Letter(s) from the IRS.

**-OR-**

*Initial* \_\_\_\_\_ I (and/or my spouse, if married) DID NOT FILE, and AM NOT REQUIRED TO FILE, a 2022 federal income tax return and I (we) have attempted to request my 2022 Verification of Non-Filing Letter(s) from the IRS but have been unsuccessful in obtaining it.

**Certification and Signature(s):** I certify the information on this form is true and complete to the best of my knowledge. I understand that purposely giving false or misleading information may result in fines, penalties, and/or reduction or immediate repayment of aid. I understand that the information provided on this form may affect my financial aid eligibility.

Student's Signature \_\_\_\_\_

Date \_\_\_\_\_

Spouse's Signature (if married) \_\_\_\_\_

Date \_\_\_\_\_