



# MONTANA STATE UNIVERSITY – BILLINGS

## PLAN OF STUDY

Office of Financial Aid & Scholarships, 1500 University Drive, Billings, MT 59101  
Ph: 406-657-2188 Fax: 406-657-1789 www.msubillings.edu/financialaid

Federal Regulations require that students earn a degree within 1.5 times the published length of the credits required for the program. For example, if a degree requires 120 credits, a student is eligible for financial aid for a maximum of 180 attempted credits. If a student's total attempted credits exceed the maximum allowed for his/her program or if it becomes evident a student cannot earn his/her degree within the maximum credits allowed for his/her program, the student becomes ineligible for financial aid. Please note that a change of major does not reset the maximum timeframe.

### INSTRUCTIONS

Please complete a Plan of Study with your advisor that includes every course required to earn your degree. The advisor's signature certifies that all the courses listed are required for the degree and, if successfully completed, will lead to graduation. Failure to follow the Plan of Study will affect your financial aid eligibility.

## PLAN OF STUDY

### Non-Appeal

**Student:** \_\_\_\_\_ **Student ID:** \_\_\_\_\_  
Print Student's Name

**Student's address:** \_\_\_\_\_

**Student's email:** \_\_\_\_\_ **Student's phone #:** \_\_\_\_\_

**DEGREE:** \_\_\_\_\_ **MAJOR:** \_\_\_\_\_

**GRADUATION DATE:** \_\_\_\_\_

Please list only the courses **REQUIRED** for this degree. Please asterisk any repeat courses.

\*\*\* PLAN OF STUDY MUST BE SIGNED BY THE STUDENT AND THE ADVISOR \*\*\*

Please return this completed form to: MSU-Billings, Office of Financial Aid and Scholarships  
1500 University Drive  
Billings, MT 59101

## PLAN OF STUDY Non-Appeal

Fall 20__	Cr.	Spring 20__	Cr.	Summer 20__	Cr.
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
Total	_____	Total	_____	Total	_____

Fall 20__	Cr.	Spring 20__	Cr.	Summer 20__	Cr.
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
Total	_____	Total	_____	Total	_____

Fall 20__	Cr.	Spring 20__	Cr.	Summer 20__	Cr.
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
Total	_____	Total	_____	Total	_____

Number of earned credits that apply toward degree: \_\_\_\_\_

Number of credits left to earn for degree: \_\_\_\_\_

**CERTIFICATION:** The courses listed are required for the student's degree.

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_