
Special Access

Use the Special Access feature to override the availability and timing settings of a quiz for specified users. Special access is set up in the **Restrictions** tab of a quiz.

- 1 Click on the **Restrictions** tab.
- 2 Click the **Add Special Access** button to add special access permissions.
- 3 Check the boxes beside any of the special access types, and **fill** in the appropriate fields. Special access can include a unique start and end date, time limit, grace period, and submission requirements. For example, **if** you wish to provide an extended grace period to users that have special access, check **Assign special grace period** and **fill** in the applicable time limit (in minutes) in the **Grace Period** text box.
- 4 Check the boxes beside the users you want to assign special access to.
- 5 Click **Add Selected**.

Example Special Access- Accommodate Users with Special Needs

- Increase the quiz time limit for special-needs users.
- Allow individual users to have different start and end dates.
- Change the quiz availability dates for a make-up quiz.