



MONTANA STATE UNIVERSITY BILLINGS

COLLEGE OF EDUCATION PETITION FORM

Name: _____ ID number: _____
 E-Mail: _____ Phone: _____
 Address: _____
 City: _____ State: _____ Zip Code: _____

Advisor	Teaching Major	Minor, Concentration, or 2 nd Major (circle one)

1. Complete this form (incomplete or unprofessional submissions will not be accepted).
2. If applicable, attach supporting documents, including a professional letter of explanation.
3. Print a current MSUB web transcript and attach to the form.
4. Obtain College of Education instructor, faculty advisor and department chair signatures.
5. Submit to the ETP Office, Room 261, College of Education.

I petition the College of Education Appeals Committee to be allowed to deviate from the Teacher Education Program as follows (attach a professional letter of explanation if more space is needed):

Student Signature _____ Date _____



Instructor's Recommendation: I support the petition I do not support the petition
(if applicable)

Instructor's Signature _____ Date _____

Rationale (please refer to College of Education policy and/or extenuating circumstances):

Faculty Advisor's Recommendation: I support the petition I do not support the petition
Advisor's Signature _____ Date _____

Rationale (please refer to College of Education policy and/or extenuating circumstances):

Unit Chair's Recommendation: I support the petition I do not support the petition
Department Chair's Signature _____ Date _____

Rationale (please refer to College of Education policy and/or extenuating circumstances):



Recommendation of the Appeals Committee:

Approval Denial Approval with conditions:

Conditions:

Recommendation of the Dean:

Approval Denial Return to Committee for reconsideration:

Reconsider:

Dean's Signature: _____ Date _____