



College of Education  
Application for EDU 354  
**Secondary Junior Field Experience**  
**PLEASE RETURN APPLICATION TO COE 261.**

Name: \_\_\_\_\_

ID Number: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Semester requested: \_\_\_ Fall \_\_\_ Spring \_\_\_\_\_ Year

Section No. EDU 354- \_\_\_\_\_ [Example: 001, 800] **and** CRN \_\_\_\_\_ [Example: 99999] **for course registration.**

Teaching Major	2 <sup>nd</sup> Teaching Major <i>(if applicable)</i>	Minor or Concentration <i>(if applicable)</i>

Prerequisites	Date	ETP Admin's. Initials Room COE 261/219
Admission to Educator Preparation Program.	Office Use Only	Office Use Only
Which semester are you planning to Student Teach?	Semester: _____	Year: _____
Have you completed your Professional Core?		
If not, which courses do you still require?		
Co-requisite requirement: I will be enrolled in these EDU Methods Course(s) during my Junior Field semester:	EDU EDU	

Initial to indicate this important information has been read	Initial
<b>SEMINARS ARE MANDATORY</b> – Seminars will be held <b>5 times</b> per semester. Specific dates will be announced at the introductory seminar at the beginning of the semester.	
Approximately <b>six hours per week</b> in the field are needed to meet the <b>65 hours</b> . Hours will be determined in consultation with the mentor teacher.	
Space is limited to the <b>first 30</b> applications and will be subject to <b>first-come, first-serve</b> and <b>placement availability</b> . Priority will be given to those students that will be student teaching the following semester AND have an application turned in by <b>May 1<sup>st</sup> or December 15th</b> . <b>If registration is on or after the first day of classes in fall or spring semester, Kathy Holt must also sign off on this application BEFORE the student is registered for EDU 354.</b>	
Placements are made by the Field Experience Coordinators. Placements in Billings Public Schools cannot be guaranteed. You need to be open to other options in Yellowstone County.	
I have included a current transcript with this application.	

I understand that if I receive a grade lower than a C in my major(s) or minor courses, I will not be able to participate in Field/Clinic experience. I understand that I will be dropped from Field/Clinic experience if any grades are below a C. I will not be eligible until I have retaken the class and received a grade of C or higher and I will plan accordingly.

\_\_\_\_\_  
Student's Signature (Required) Date

\_\_\_\_\_  
Education Advisor Signature (Required) Date

\_\_\_\_\_  
Kathy Holt Signature (if on or after the first day of classes) Date  
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\_\_\_\_\_  
EDU 354 Instructor's Signature Date