CISEL RECITAL HALL CONCERT LIGHTING INSTRUCTIONS

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<u>DO NOT</u> PROGRAM ANY LIGHTS WITHOUT PERMISSION

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<u>Before the Concert</u>

1 - Place all LED Pars are placed in their spiked locations and are switched on (both switches - battery and power)
2 - Double check the aim of each Par light (white tape with black line should be aligned)
3 - Turn on the entire system
    - <mark>2 switches</mark> on the light board
    - <mark>Audience & Overhead Stage</mark> button
4 - Press the <mark>Scene 8</mark> button to set the Pre-Concert Lighting to Dim
5 - When the performer(s) are ready to begin the concert, press <mark>Overhead Stage Only</mark>, then wait a few seconds.
6 - When the performer(s) are ready to go on, press both <mark>Overhead Stage & Front Light Bar</mark> and <mark>Scene 1</mark> at the same time before opening the door. *Any scene can be used*.
7 - (optional) If the performer(s) prefer that the lights change throughout the performance, ensure that <mark>Chase 1</mark> and <mark>Auto/Del</mark> are active in the display.
    5a - Set the Faders on the right of the light board to 1 second fade and 5 minute speed.

<u>During the Concert (non-intermission)</u>

8 - After the performer(s) leave the stage, press <mark>Scene 8</mark> and <mark>Overhead Stage Only</mark> at the same time to dim the lights. *(Press Auto/Del to pause the Chase if necessary)*.
9 - When the performer(s) are ready to return, press <mark>Overhead Stage & Front Light Bar</mark> and <mark>Scene 1</mark> at the same time before opening the door. *(Press Auto/Del to reenable Chase)*.
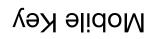
<u>During the Concert (intermission)</u>

10 - After the performer(s) leave the stage, press <mark>Scene 8</mark> and <mark>Audience & Overhead Stage</mark> at the same time to dim the lights. *(Press Auto/Del to pause the Chase if necessary)*.
11 - When the performer(s) are ready to begin again, <u>repeat steps 5 and 6 *(and 7)*</u> above.

<u>After the Concert</u>

12 - After the performer(s) have left the stage, press <mark>Audience & Overhead Stage</mark> and <mark>Blackout</mark> to end the concert.
13 - When the stage crew is prepared to clear the stage, simply <u>turn off both power switches on the light board</u> and the overhead stage lights will turn on to their default setting.
14 - Ensure that all the Pars are turned off and, if necessary, put back in the case to recharge (*less than 50% battery left*). They can be left out otherwise.

(more information on the back of this sheet)

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Mobile Key

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<u>Scene Key</u>

BANK 1
1 - School Colors - Blue Predominant
2 - School Colors - Yellow Predominant
3 - Blue
4 - Yellow
5 - White
6 - Blue and White - Blue Predominant
7 - Green
8 - Stage Transition / Pre-Concert Dim

BANK 2
1 - Red and Green - Red Predominant
2 - Green and Red - Green Predominant
3 - Aqua
4 - Aqua and White - Aqua Predominant
5 - Orange
6 - Purple
7 - Purple and White - Purple Predominant
8 - Red

BANK 3+ Empty

<u>Chase Key</u>

Chase 1 - School Colors - Scenes 1, 3, 2, 4
Chase 2 - School Colors + White - Scenes 1, 3, 2, 4, 1, 3, 6
Chase 3-6 - Blank

<u>Light board instructions</u>

1. Ensure that all LED Pars are switched on (both switches - Battery and Power)
2. Double check the aim and placement of each Par (white tape with black line should be exactly aligned)
3. Press BANK UP/BANK DOWN to use the desired scene (BANK 1 is Default - seen in the display)
4. Press the Scene number that corresponds to the color scheme desired
    - Refrain from switching scenes in the middle of musical selections unless explicitly instructed to do so by the artist.
5. To turn off all lights, press BLACKOUT.
6. Before powering down the LED Pars, check the display to ensure that there is adequate charge (%) for the next performance (30% should last about an hour).
    - If the LED Pars require charging, place them in the case with the plugs facing upward and plug in the power cords.
    - Plug the case into a wall outlet.
    - Switch the RED BATTERY switches to the ON position.
    - Press the power switch on the front of the case to the ON position (it should light up when on).
    - Once charging, all LED par lights will indicate a RED LED on.
7. To power down all lights, switch off the light board and all lights individually (2 switches on everything).