



**MONTANA STATE UNIVERSITY BILLINGS  
CITY COLLEGE  
CERTIFICATE OF APPLIED SCIENCE PRACTICAL NURSING  
PROGRAM  
APPLICATION FORM**

**APPLICATION DEADLINE: MUST BE RECEIVED NO LATER THAN 12:00 pm  
ON October 23rd<sup>th</sup>, 2023**

Recommend that applications be hand delivered, but can be mailed, faxed, or emailed.

Susan Floyd, Nursing Director      [sfloyd@msubillings.edu](mailto:sfloyd@msubillings.edu)  
3803 Central Avenue                      406-247-3026 (fax)  
Billings, MT 59102

**TO BE ELIGIBLE FOR CONSIDERATION, YOU MUST BE ADMITTED TO MSU BILLINGS  
PLEASE CONTACT NEW STUDENT SERVICES AT 406-247-3000**

LAST NAME

FIRST NAME

MSU BILLING STUDENT ID#

E-MAIL ADDRESS

STREET ADDRESS

TELEPHONE NUMBER

CITY, STATE, ZIP

What is your selective GPA?                      **(Students must have at least a 2.50 selective GPA)**

Do you have criminal charges pending or have you ever plead guilty, forfeited bond, or been convicted of a crime (whether or not sentence was suspended or deferred), or have you pled no contest or had prosecution deferred whether or not an appeal is pending? If yes, attach a detailed explanation and documentation from the source. You must report but may omit documentation for: (1) misdemeanor traffic violations resulting in fines of less than \$100; and (2) charges or convictions prior to your 18<sup>th</sup> birthday unless you were tried as an adult.       Yes       No

**Attach copies of *all* college transcripts including MSU Billings (unofficial transcripts).**

Applicants must have a “C” or better in the following prerequisite courses for admission to the program. Fill out chart completely.

COURSE	NAME	GRADE	DATE	APPROVED SUBSTITUTION
BIOH 101 OR 104	Basic Human Biology/Foundations of Human Biology			
BIOH 105	Foundations of Human Biology Lab			
M 120	Mathematics with Healthcare Applications			
WRIT 101	College Writing			
PSYX 101	Introduction to Psychology			

List all colleges and/or universities attended.

Institution	Location	Dates of Enrollment	Degree/Major

List employment history, most recent first during the past five years. If using medical employment for points then provide HR documentation that includes job title, dates of employment, and HR contact information.

I understand that enrollment in the Nursing Program signifies my willingness to conduct myself in accordance with the appropriate standards of personal behavior and to adhere to the academic policies and other regulations stated in the catalog. I grant permission for Nursing Department to review my updated transcript for the purposes of this application.

\_\_\_\_\_  
*Student Signature*

\_\_\_\_\_  
*Date*