

University Executive Council (UEC) Notes

August 14, 2018

Attending: Dr. Edelman, Evelyn Noennig, Kelsi Gambill, David Powell, Michael Wolff, Laura Gittings-Carlson, Sheri Steiner, Dan Bengel, Rebekah Reger, Cindy Bell, Brett Weisz, Joann Stryker, Janet Simon, Michael Barber, Kurt Wilson, Gillette Vaira, Trudy Carey, Aaron Like, Kristin Peterman, Ed Brown, Emily Williamson, Tammi Watson, Ed Garding, Abby Cook, Joy Honea, Kevin Nemeth, Jim Barron, Krista Montague, Aaron Murrish, Kathy Kotecki, David Craig, Cheryl Hoover, Darla Tyler-McSherry, Heather Hanna, Reno Charette, Sue Balter-Reitz, Mary Susan Fishbaugh, Trudy Collins, Jason McGimpsey

Rob Massey gave a demonstration on how to properly use the new microphones.

Chancellor Edelman open thanking everyone for attending. There were 41+ attending today's meeting.

Trudy introduced new employee Charles Smit and welcomed back Barb Schafer.

Bill Kennedy share the announcement of the Dennis and Phyllis Washington Foundation, in conjunction with Montana Rail Link and Modern Machinery, made a \$500,000 donation to the Yellowstone Science and Allied Health Building campaign. The donation puts the MSU Billings Foundation at its goal of \$5 million required by the state legislature as a condition of a \$10 million appropriation. We can now move forward to secure the appropriation. Dr. Edelman thanked all who made donations. This is a game changer for the university. We will have the ceremonial ground breaking and Dr. Edelman's investiture the week of September 10th. The Brick campaign continues. Hoping that the project will break ground in the spring.

The Chancellor confirmed Strategic Planning dates will be September 27th & 28th. Two half days. We are in the planning stages more information to come.

The Chancellor update on the Provost Search Committee: It will be announced today or tomorrow. We will not use a search firm. Hoping to have someone in place by the first of October.

The Chancellor spoke about the possibility of a Diversity Symposium on campus. We need to be inclusive. Think about it and what we need to make it successful.

Trudy Collins updated the group on the Jacket Proud Committee who have been work in on engagement activities for new employees. These are all volunteers. Main goals are New Hire engagement and building Yellowjacket proud committee. They are looking for more members for the main group and sub committees. Meetings are once a month.

David Buckingham presented statistics on student head count (2784) with a projection of 4,248. Student housing projection could be 427. At 371 paid students to date. Need to look at fees and align in the market.

Trudy Collins presented the Employee Engagement Survey results with focus on new employee on-boarding and orientation and supervisory training moving forward. 222 participated in the survey which was 47% participation. There is room for improvement. This information is important and will be used as we move forward. A draft agenda was handed out to provide information on what new employee orientation would be. It is scheduled from 10 am to 4 pm with engagement throughout the day with different departments and areas. Anyone who is new to campus should make time to attend. First one will be the end of August and be repeated monthly. If you can't make one go to another.

Forms and processes for access to Foundation funds and hospitality funds is ready to go. All requests will go through Trudy and then on to the Chancellor to the Foundation Executive Committee. Don't wait get your request in as next Foundation meeting is in September.

Krista Montague handed out Yellowjacket schedules for departments to display. Coke will be helping disperse in the community. Campus partnership agreements were handed out if anyone would like to promote their department/student activities, etc. at a game. They have started a pilot program that all employees get into home

games free. Supporting students starts with us so pick a few and attend. It was a great year for athletics, Elite 8, baseball won conference, and they have a new basketball coach. Athletic students carry a 3.2 GPA, gave over 1700 hours of community service and there is a 70% retention rate.

Athletic fund raiser is set for October 26th at 5:30 at the Montana Convention Center.

NCAA DII West Region Cross Country meet hosted by MUB will be at Amend Park, Saturday, November 17th volunteers are needed. There will be 32 men's and 32 women's teams.

HERC committee has met twice. Joy Honea is chair and Laura Gittings-Carlson will be Co-chair. They will be focusing on marketing/branding, community engagement, partnerships, diversity, student experience, campus vibrancy and adult learners. They will meet again in September.

Kelsi Gambill handed out communications and events: Wednesday, August 22nd is the Welcome Back Breakfast be sure to RSVP. RSVP to Dr. Edelman's Investiture on September 11th.

Gillette Vaira gave a recap of Buzzin' Beyond Billings (July 24-26). There were 21 people on the bus. There was a good turnout at the locations and they have some great information to use for student recruitment.

MSUB Day at the fair was August 12th - had a great turnout. They are waiting on final numbers but there were 56 volunteer and 80 student athletes helping.

MSUB Night at the Mustangs is Thursday, September 6th tickets are \$5.

Jacket Homecoming events schedule October 5, 6, 7 was handed out. Be sure to participate.

Kristen Peterman updated us on their new department name: Center for Engagement has new branding. They are still in the same place still providing the same services they have in the past. Welcome week has opportunities for everyone to volunteer. Cards were handed out or you can go to msubillings.edu/engagement/ for more information. It would be great if you have time to be in the Hive to greet and direct students their first few days of classes.

The Glacier room has carpet drying and will have tables and chairs in place hopefully by the end of the week. If you would like to schedule it for use...give Kristin or Brandy a call.

Jason McGimpsey gave an update on the completion of Central Ave construction. They are behind schedule, hoping to have two way traffic by August 23rd but the road will not be paved until the end of September or first of October. The soccer fence should be done by the end of the week.

Sue Balter-Reitz gave an update on Accreditation...meetings will be 3 days September 15-17. There will be open forums on campus and at City College for staff, faculty and students. Thanks to all who have helped her to pull this together. This is a big deal to get this done.

Michael Barber gave an update on the Communication Crises notification test— it will be done once a month. New technology has allowed to integrate 3 into one and another 4 into one. There will be phone, text and social network announcements possible. There will be an app that will be available to download.

Jacket water is available for \$1.25

Sheri Steiner gave a reminder of the Staff Senate project they will be working on from August through October. US Troop care packages. Watch the Buzz bulletin for more information. Laurel Hometown group will be paying for the postage. Please everyone participate. It would be nice to have multiple letters in the packages.