

## University Executive Council (UEC) Notes February 12, 2019

Attending: Provost Arnold, David Craig, Barb Shafer, Trudy Collins, Brett Weisz, Sue Balter-Reitz, Christine Shearer, Jody Stahl, Kurt Wilson, Aaron Murrish, Krista Montague, Tammi Watson, Vern Gagnon, Joy Honea, Jim Barron, Mary Susan Fishbaugh, Paul Foster, Darlene Hert, Becky Lyons, Zach Delger, Cheri Johannes, Emily Williamson, Kalie Porter, Laura Gittings-Carlson, Darla Tyler-McSherry, Aaron Like, Ed Brown, Dennis Otterness, Chris Egan, Trudy Carey, Shannon Wilcox, Chase Greenfield, David Powell, Dawn Githens, Kristin Peterman, Kathy Kotecki, Ed Garding, Jennifer Ries, Gillette Vaira, Bill Kennedy, Kevin Nimitz, Sheri Steiner, Vicki Tier, Florence Garcia, John Dorr, Nate Millward, Stephanie Cowen, Mehmet Casey, Dan Benge, Rebekah Reger, Jon Egeland, Tom Manthey, Evelyn Noennig

Provost Arnold welcomed everyone and explained the new award “Students First” and introduced the video from Chancellor Edelman. The video went into more detail the idea behind the award and the over and above efforts that Jennifer Ries exhibited during her work with a student. Dr. Arnold presented Jennifer with a certificate and she was honored with a round of applause. There will be a website form to submit for others who go above and beyond for our students.

New employees other changes: New Facilities Director, Chris Egan was introduced, Jody Stahl is Interim Human Resources Director, Brett Weisz has stepped up during the transition in IT.

What’s Up, MSUB? First presentation was by Darla Tyler-McSherry sharing student mental health data from survey that was done with our students over a 3 year period. A comparison was done in the five top areas 1: Stress, 2: Anxiety 3: Depression 4: Sleep 5: Difficulties. The data drilled down into specifics in each area. This information then was compared to national statistics. For more information or question on the results please contact Darla Tyler-McSherry at [dtylermcsherry@msubillings.edu](mailto:dtylermcsherry@msubillings.edu)

Kognito Suicide Prevention Training for Faculty/Staff can be done online. Go to: [kognitocampus.com](http://kognitocampus.com) using Firefox or Chrome. The course takes approximately 45 minutes and you will print a Certificate of Completion”. Take it to the Camus store to get 30% off total purchase of logoed merchandise or take it to Student Health Services to get a coupon for a free 16 oz Barista Made Beverage from any of the three Sodexo campus coffee locations.

Strategic Planning was presented by David Powell and Chase Greenfield. They went through the strategic plan framework with 5 objectives: 1: Educate, 2: Recruit/Retain 3: Partnerships 4: Infrastructure and 5: Stewardship. A handouts included details in each area. Other handouts included the Strategic Planning Timeline which has the implementation of the final strategic plan on May 24<sup>th</sup>; and the committees which will be working on each objective. If anyone would like to participate in any of the work being done in a specific area please contact David or Chase as times may change from the original on the handout.

DocuSign forms are moving forward more will be added. If you would like to be a test subject let Barb Shafer know.

Dawn Githens handed out the proposed policy for Animals on Campus. Cabinet is working through the process of how to adopt a new policy. This is the first reading. This would be for service animals only which does not include emotional support animals which is regulated by housing. The person requesting having a service animal on campus would need to have documentation of their disability. There will be two weeks for comments and the final document is due March 26<sup>th</sup>.

New business practice for consideration @ Campus Store was presented by Ed Brown. The new Campus Store is easier for shoppers to see the merchandise and is doing well. The store has partnered with vendors in Billings and Missoula to receive very good prices on logo items. The Campus Store would like right of first refusal when departments are ordering logo items. Using vendors with partnerships through the store guarantees the correct use of logos and gives a 3.5% rebate back to the store. Ed would like the opportunity to match a price found elsewhere. There are now MSUB Logo items at the Airport Store. Ed is working on a form. Questions or want a quote feel free to email him.

Montana Trailhead Achievement Award for domestic and international nonresident students is a tiered approach based on GPA for housing. The higher the GPA the higher the award. There will be specific requirements such as having to live on campus for two years. This will be finalized on Thursday. For more information or if you have questions, contact: Trudy Collins.

Dean Fishbaugh gave an update for the Office of Graduate Studies. She will be retiring on June 30<sup>th</sup> and a director search has started with the intention of a start date of July 1. Graduate Catalog has grown so it is being review and clean-up is being done. The goal is to have it easy for students to navigate. The thesis process with the library has been reviewed and needs some work as the electronic process has not been utilized as it should. Efforts are being made to get everything on file.

Communications & Events handouts were distributed by Shannon. We have had good media coverage this past month. Marketing is looking for a marketing student worker. If you know of someone send them Shannon's way. There will be a good-bye reception for Emily Williamson in CCR (209) on Friday afternoon from 2-4.

Bill Kennedy handed out Pre-Wine Fest event information and asked everyone to attend. Dates: February 25<sup>th</sup> An Evening at Lilac with Western Cider Company of Missoula; March 11<sup>th</sup> An evening at Seva Kitchen with Rombauer Vineyards; March 27 Riedel Wine Glass Tasting; April 23<sup>rd</sup> Wine & Chocolate-Need we say more?

The Foundation is in the process of hiring a new VP of Development and Development Director. The Pow Wow is moving forward with the Breakfast Exchange Club as a major sponsor. We

need to get the word out about this wonderful event. Gillette announced that the Alumni Association has a new website and to check it out. They are also in need of a student worker. She then recognized two of the winners, who were present, of the Outstanding Alumni Awards; Trudy Collins and Krista Montague. Applause followed. There are tickets available if you would like to attend. Contact Gillette.

TRIO WEEK February 25 - March 1: Laura Gittings-Carlson handed out posters for everyone to post. The Provost and Chancellor will be attending February 25<sup>th</sup>/26<sup>th</sup> serving pizza/cake to students who stop by.

Next UEC March 12

Other updates: Krista handed out spring sports schedule cards. Thursday is a double header and Pink Night – Pink T-shirts are available at the Campus Store. Saturday is men's senior night. Cake will be served after the game. Come root for the seniors.

The National Survey of Student Engagement runs from 2/12 – 5/31 – students who have freshman or senior credit status (as of Fall 2018) are eligible to the NSSE. Handouts with details and mailing schedule to students were distributed. More information contact Zach Delger.

Wednesday is University Campus Internship & Career Fair 1:00 – 4:00 in the SUB. Contact Becky Lyons for more information.

February 27<sup>th</sup> will be Graduation Fair.

Spring census will be announced on Thursday.