



**‘Jacket Leadership Team Meeting Minutes
October 8, 2024 2:00 – 3:30 p.m.**

Please share all information from today’s meeting with the stakeholder group you represent.

Meeting began at 2:00 pm

Opening Announcements

Chancellor Hicswa announced that she was selected to serve on the search committee for the next president of Montana State University.

New Jacket Leadership Meeting Format

Chancellor Hicswa announced that after the discussion on elevating meetings at the September ‘Jacket Leadership Team meeting, she met with the group of table representatives. The committee suggested the format for ‘JLT meetings that we are using today. She requested feedback on the new format before the next meeting.

Provost Search and Interim Provost Update

Dr. Hicswa announced that she has considered options to fill the Provost vacancy. After further conversations with stakeholders, she has reached out to a few external parties about serving as interim provost. She hopes to have someone hired later this week. She will announce the interim provost to the campus community as soon as possible.

Presentation

Student Satisfaction Inventory

Lingya Ma, Data Analyst in Institutional Research (IR), gave a presentation about how to access and interpret the results of the national Student Satisfaction Inventory (SSI) survey. Lingya explained that there are separate surveys for University Campus and City College. For analysis we have two results resources: Ruffalo Noel Levitz provides a dashboard and IR maintains an internal dashboard where they join survey data with institutional data.

Go to IR intranet page for info and help, or contact irdata@msubillings.edu

Table Discussion and Reports

Next Steps and Action Plans

Joann Stryker, Director of Institutional Research, led an activity on the institution-level results of the Student Satisfaction Inventory (SSI). She asked each table group to identify a strength from the survey results and develop an action plan to celebrate the strength on campus. Groups then reported their plans to the team. For the next phase of the activity, Joann asked each table group to select a challenge from the survey results and work on plans for addressing the challenge on campus. The plans were reported by each group. Discussion followed.

Joann collected the notes on the activity from each group for IR to compile and distribute back to 'Jacket Leadership Team. Based on the compiled information, IR will work with campus leadership to prioritize suggested actions.

Updates/Announcements

Vern Gagnon, Interim Dean of City College:

On October 14, 15, 16 representatives from the Commission for Nursing Education Accreditation (CNEA) will be performing a site visit for the City College Nursing program. Please welcome these guests to campus and engage with them as needed.

Joann Stryker, Director of Institutional Research:

Institutional Research requests your participation in a feedback survey of their services which was distributed today. Many thanks for your assistance in improving IR services!

Announced During Meeting:

ResearchFest! will be held at Craft Local on Thursday, October 10 from 5-7 pm.

Sunny Day Real Bird is looking for a VISTA to work part time in the Native American Achievement Center for a limited time.

Meeting concluded at 3:30 pm

Minutes by Natalie Preston