

## University Executive Council (UEC) Notes January 14, 2020

Attending: Melinda Arnold, Kym Hayworth, Maureen Brakke, Cahle Clampitt, John Dorr, Elaine Labach, Jody Stahl, Aaron Like, Ed Brown, Barb Shafer, Aaron Murrish, Cheri Johannes, Vern Gagnon, David Powell, Heather Hanna, Becky Lyons, Dan Bengé, Darla Tyler-McSherry, Krista Montague, Brandee Soens, Denis Otterness, Kathy Kotecki, Kristin Peterman, Christine Shearer, Steve Foggatt, Mike Adkins, Susan Simmers, Evelyn Noennig, Carlos Osterroth, Chris Eagan, Kurt Toenjes, Ken Siebert, Jim Barrow, Robert Nava, Jana Marcette, Kathleen Thatcher, Trudy Carey, David Airne, Lori Haacke, Gillette Vaira, Tina Haglund, Tom Valles, Paul Foster, Vicki Trier, Joann Stryker, Brett Weisz, Darlene Hert, Jon Egeland, Dawn Githens, David Craig, Bill Kennedy

Provost Arnold opened the meeting with a welcome as Dr. Edelman was not in attendance due to illness.

There were no new employees in attendance. However, Dr. Arnold announced that the new Director of eLearning will be David Kendrick who will start on 1/27. Krista also announced the hire of the head baseball coach Derek Waddoups.

Kym Hayworth gave an update on enrollment. Spring 2020: There is 24 days until census. Headcount is down 157 compared to LY at this same time. We are up 27 new FF/TR over 2019. The majority of dual enrollment students will enroll between now and February 6<sup>th</sup>. Multiple outreach efforts are in place by academic departments, Academic Advising and Student Access and Success. Fall 2020: Right now we are up 126 applications and up 1161 inquiries. They are seeing increased applications from central Montana for university campus and from eastern Montana for City College. Out of state applications are coming from Wyoming, Colorado, Nevada and Alaska.

Kym also gave everyone access to a MSUB Internal Quick Reference Guide for each department. It contains information about the department, who to contact, where they are located and contact numbers. When the document is updated again it will be replaced in box.

Chris Eagan gave an update on the Space Allocation & Management Policy and Procedures Working Group. They have met 3 times and are in the process of preparing a policy and procedures document that will be brought to UEC for review.

Darla Tyler –McSherry, asked folks to please be sure to take the training for Psych Armor. This program is part of the Substance Abuse and Mental Health Services Administration and Veteran’s Affairs Mayor’s Challenge to prevent suicide among service members, veterans and their families, which Bill Cole accepted for Billings. To date, 4 Billings agencies are certified “Veteran Ready”: the City of Billings, Riverstone Health, Dog Tag Buddies, and United Way of Yellowstone County. We would like to make MSUB number 5. Our goal is to have at least 30% of employees complete the four videos by the end of spring semester. Provost Arnold threw out a challenge that she would personally provide a pizza party for any department that has 100% participation.

Darla also shared information about blood drives on campus with partnerships with Vitalat and St. Vincent Healthcare. Blood donations have dropped and the needs have risen. Giving blood is important to the community and the country. When community tragedy happens and a need for blood rises if blood supplies are low it can affect the availability to cancer patients. St. Vincent has increased donation and the St. Vincent Foundation has funds available for incentives to donors. There are two spring dates set: February 13<sup>th</sup> and March 16<sup>th</sup>. Both will be on the university campus. They are also looking at having a drive at City College. Please consider being a donor.

Joanne Stryker is in the process of preparing a Student Satisfaction Survey. This is a national survey and the university has the ability to add 10 questions. She asks that anyone who has a question that they would like included to please email her. This would be an opportunity to collect valuable information. She is looking at launching February 18<sup>th</sup>, closing on

March 20<sup>th</sup>. If anyone has conflicts with these dates to please let her know. We pay for this survey and want to insure that there are no conflicts. Joanne provided a link to the details located in box.

Brandee Soens gave details of the Power of One Week with a handout with events each day and link to these events. Events start on January 20<sup>th</sup> and run to the 5<sup>th</sup>. Martin Luther King Day starts the week with a Bell Ringing Ceremony. The Power of One week continues with “Voting Jeopardy” on the 21<sup>st</sup>, Ethan Thomas speaking on the 22<sup>nd</sup>, at Petro Theater; Thursday will be a Lunch & Learn on “Voting 101” and on Friday a forum: “Your Voice Matters”. The week concludes with Service Saturday. The Power of One Week is about civic engagement.

Maureen Brakke posted upcoming events and media coverage in box for everyone to review. Classes begin on Wednesday, January 15, 2020. She asked Kristin to inform us about a community event involving all high schools slated for 1/23 at 5:15 and 7:30. Schools will bring their pep bands and cheer leaders to participate with the college bands and cheer leaders. It may be a battle of the bands. Central was unable to attend on the 23<sup>rd</sup> so they may participate on the 30<sup>th</sup>. Degree Exploration Day is coming up on the 27<sup>th</sup> at the COE and future ones for COB and Allied Health and Science is the future. There is an open house tonight for adult learners. Opportunity to see what is offered to further their education.

Kristen Montague announced that there are 16 home games left and athletics is looking for campus partners for each game. This is the opportunity to honor someone from your department and spend an evening together having fun. Contact Krista if you are interested. Ticket books are now being sold at the Campus Store.

A reminder from Melinda for everyone to get their Indian Education for All training completed. It is our obligation and responsibility to complete it.

There is an Academic Affairs Update on Friday, January 17<sup>th</sup> at 2:30 in LA 148. Plan to attend.

The Academic Support Center is planning an open house on 1/23 early afternoon/evening. Please invite anyone you know who could use the services. It was noted that there are Power of One events going on that day to please coordinate to make sure everyone who wants to attend can.

Christine Shearer noted that the Strategic Planning Alignment (SPA) committee continues their work and will be meeting with faculty on the 21<sup>st</sup> or 22<sup>nd</sup>. If anyone has any questions please contact Christine.

Chrome River 3<sup>rd</sup> phase has taken longer than expected so there is a delay. It could be live in February. More to come from Barb Schafer.

Gillette asked to let her know of anyone who graduated from Eastern MT College in the 50's, 60's or 70's. They want to honor “Golden Graduates”.

There is student financial aid available. If you have a need for work study students please send job descriptions to Becky Lyons. She and Tom will work with you to get you positions filled.