



**Chancellor's Cabinet Meeting Minutes
September 3, 2024 2:00 p.m. – 4:00 p.m.**

In Attendance: Chancellor Stefani Hicswa, Kim Hayworth, Suzette Nynas, Sep Eskandari, Shiloh Skillen-Robison, Paula Highlander, Kathy Kotecki, Mike Bazemore, Krista Montague, Natalie Preston, Kathleen Thatcher, and Leslie Weldon

Meeting began at 2:00 p.m.

Board of Regents Meeting

Chancellor Hicswa reminded everyone to attend the Board of Regents meeting hosted on our campus September 18, and to wear blue and yellow.

Discussion on Improving Meetings

Chancellor Hicswa led discussion on changing the format or agendas of Cabinet meetings to be more collaborative work sessions instead of report-based meetings. A robust conversation followed. It was determined that a model of shared governance should be adopted with the goals of working through actionable items with all stakeholders represented.

Policy – Tuition Waivers

Updates were made to the Tuition Waiver policy to align it with updated Board of Regents policy. Discussion followed. Dr. Hicswa charged Cabinet members with sharing the draft with their teams and bringing any feedback to 'Jacket Leadership Team.

Enrollment Update

Vice Chancellor for Student Access and Success Kim Hayworth discussed current enrollment counts for fall, retention numbers, and budgetary implications. Discussion followed on holding a strategy session focused on enrollment.

Budget update

Vice Chancellor for Administration and Finance Leslie Weldon announced that Financial Services has developed new tools to help managers monitor budgets throughout the year. She was pleased with progress made to reduce the expected budgetary shortfall. Assistant Vice Chancellor of Finance Heather Hanna will give a budget update to 'Jacket Leadership Team in October.

Meeting concluded at 3:55 p.m.

Notes by Natalie Preston