

Reserve Your Timeslots with Employers!

1. Log into your CareerLink account

(Quick Tip: Scan the QR code below and select the blue heading “Student CareerLink Login”)

2. Select “Click here for the main event page.” in the MSU Billings Internship & Job Fair Registration box on the dashboard
3. Select the blue or orange button “Go to Lobby”
4. Select the orange “Go To Booth” button in the employer boxes
5. Select “Signup” to reserve your timeslot!

CareerLink Login Info:

Your Username is your 8-digit Student ID# without the dash.

If logging into CareerLink for the first time, select the “Forgot Password” link, enter your email address (as listed in your MyMSUB account), and then select “Continue” to set your password.

Once you login to your account for the first time, you will be asked to complete your profile before you can access your dashboard, which is where you will go to sign up for timeslots.

Virtual Event Tips

- If a company has a 0 listed for job openings, ignore this number it just means jobs are not linked in the event. All employers signed up are excited to visit about internship and job opportunities!
- When using a tablet or phone, after selecting ‘Go to Lobby’ **select the first set of double arrows (depending on your screen setting it may also read Show/Hide by arrows) in the top right hand corner to access employer booths.**

Virtual Internship & Job Fair

Wednesday, February 18th
10 am to 4 pm in CareerLink

***Reserve your timeslots
in CareerLink today!***

