



Check Your Account Holds:

1. Log in to your [MyInfo](#) account.
2. Under 'Student Services' tab.
3. Select 'Student Information'
4. Click on 'Student profile'
5. Your account holds are in the upper right corner of the page.

Personal Information **Student Services** Financial Aid Employee Services Communications MyApps Parking Services Notifications

Module Navigation Links

SITE MAP HELP EXIT
Your current Institution is BL

Have you setup your new Student Email powered by Office 365? Click link to learn more. [Office 365 Email Information](#)

Undergrad Admissions Checklist

Student Information
Registration Add/Drop; Registration Status/Current Major; Student Schedule; Academic Advisor Info; Transcripts; Final Grades; Enrollment Verification; Waive Health Insurance; 1098 Tax Information; Housing Room Assignment

Electronic Billing and Payment
Review your most recent Electronic Billing Statement via QuikPay, make a Payment on Account, Setup an Authorized Payer.

Financial Aid Information
Review your Financial Aid awards; Accept your Financial Aid awards; Review documentation requirements; Review charges and payments

Employee Information
View your Pay Stub; View your Leave Balances; View your W2 and W4 Tax Information "IMPORTANT TAX RETURN DOCUMENT AVAILABLE"

Personal Information
View or Update your address(es), phone number(s), e-mail address(es). ****IMPORTANT**** Enter your Emergency Contact Information now to ensure the accuracy of our records in case of emergency. [Click Here](#) to Enter Information

Personal Information **Student Services** Financial Aid Employee Services Communications MyApps Parking Services Notifications

RETURN TO MENU SITE MAP HELP EXIT
Your current Institution is BL

Student Services

IMPORTANT NOTICE

- Students should check their Mailing and Email Address to ensure that they receive important campus related information (refer to the Personal Information Link at top of page)
- Students may withhold name/address information from the public directory by signing a nondisclosure statement in the Registrar's Office (McMullen 107).

FERPA Information: Click here for the Family Education Rights and Privacy Act information.

Student Profile

Required Online Education

Registration
Registration Add/Drop; Registration Status/Current Major; Student Schedule; Academic Advisor Info

Student Records
Unofficial Transcript; Official Transcript Request; Final Grades; Enrollment Verification; Waive Health Insurance; 1098 Tax Information; View Web Bill

Housing and Residence Life
Room Assignment Info
See your Housing Portal at <https://www.msbillings.edu/reslife> click on Apply Here

Former Student Application Form
Submit a request for re-admission to MSU Billings

MSU-Billings

Student • Student Profile

Student Profile - [Redacted]

Term: Fall 2024 Current term | Registration Notices: 1 | Holds: 1

	Bio Information Email: Date of Birth: Ethnicity: Race: Emergency Contact: Emergency Phone:	CURRICULUM, HOURS & GPA Primary Secondary Hours & GPA Degree: Level: Program: College: Major: Department: Concentration: Minor: Concentration: Catalog Term:
	General Information Level: Class: Status: Student Type: Residency: Campus: First Term Attended: Last Term Attended:	REGISTERED COURSES Not Registered
	Graduation Information Advisers Primary / Major Advisor Secondary Major Advisor	Total Hours Registered Hours: 0 Billing Hours: 0 CEU Hours: 0 Min Hours: Not available Max Hours: Not available
	Curriculum and Courses Prior Education and Testing Additional Links Degree Works	



Resolve Your Account Holds:

High School/Transfer Transcript Hold

- Contact your high school or previous educational institution to request your official transcript. Please have it emailed to **Christina Wulf** in Admissions at **christina.wulf@msubillings.edu**, or alternatively, it can be faxed to **406-657-2352**.
- Make sure that the transcript includes the graduation or completion date.
- **NOTE:** Only **Official Transcripts** are accepted

Immunization Hold

- <https://www.msubillings.edu/studenthealth/immunizations.htm>: fill out the **immunization requirement form** and return the form to Student Health Services located on the 2nd floor of the Petro Hall.
- A copy of a signed official record (such as school immunization record, clinic record, etc.) will be accepted.
- Please go to the following link for exemption (medical and religious) forms <https://www.montana.edu/health/immunization.html>
- MMR (measles, mumps, rubella): students must submit official documentation showing two MMR vaccinations.
- **NOTE:** Only MSU Bozeman requires Tuberculosis (TB) records. If the student has a TB hold, they will need to **call Student Health Partners Medical Services at MSU Bozeman at 406-994-2311** for the hold to be lifted.
- The only exception is if a specific program at MSUB requires a TB screening. For example, MSU Bozeman nursing students completing courses at MSU Billings.
- All students born after the 31st of December 1956 are required by the Montana State Law to provide Immunization records.
- Please **call Student Health Services at 406-657-2153 for questions**



Prevention Education and Alcohol Edu Hold

Access Courses:

1. Log in to your MyInfo
2. Under the 'Student Services' tab.
3. Select 'Required online education'.

Course Details:

Required Courses: Complete Part One of Alcohol Edu and Sexual Assault Prevention for the Undergraduate or Adult Learner, based on your age at login.

Completion Time: It typically takes about one hour to complete each course, totaling approximately 2 hours.

Platform Updates: The Vector training platform synchronizes with Banner every three hours. Therefore, if you complete both courses at 12:00 PM, the hold will be lifted by 3:00 PM. **There is no need to contact student health services office to remove the hold.**

Please make an advising appointment after you have completed the courses to register for your summer or fall classes.

Important Notes:

All new students, transfers, and graduate students must complete this training, regardless of age, background, or personal beliefs.

Exemption for Survivors: Survivors of sexual abuse may contact the Student Health Service Director, for an exemption from the Sexual Assault Prevention course but still must complete Alcohol Edu.

Balance Past Due and Financial Hold

- Students with this hold will need to **contact MSU Billings Business Office at 406-657-2140**
- **NOTE:** Financial Holds must be paid in full before the hold will be released.

Holds From Other Institutions

- Holds on student accounts can belong to ANY of the four MSU campuses: MSU Billings, MSU Bozeman, MSU Northern (Havre), MSU Great Falls.
- Students with this hold will need to **contact the originator of the hold** (i.e. which campus it originates from).