



HELENA COLLEGE & MSUB
BACHELOR OF SCIENCE IN HEALTH ADMINISTRATION
GENERAL BULLETIN 2023-2025

TRANSFER INSTITUTION(S):

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Name _____

Student ID # _____

GENERAL EDUCATION REQUIREMENTS – SEE ATTACHED PAGE FOR SPECIFIC COURSES

General Education Category	Course #	Credits	Grade	Semester	Equivalent
Category I: Global Academic Skills (9 credits) A. Mathematics (3 credits) <i>STAT 216 – Major Requirement</i> B. English (3 credits) C. Communication & Information Literacy (3 credits)	#STAT 216				* STAT 216 Recommended
	#WRIT 101				* WRIT 101
					* COMX 111
Category II: Natural Sciences (7 credits) 2 lectures (6 credits) & 1 lab (1 credit) (1 life science & 1 physical science & 1 lab)					* BIOB 101
					* BIOB 102
					* PHSX 103
Category III: Social Sciences and History (6 credits) A. Social Science (3 credits) – <i>ECNS 201 Major Requirement</i> B. History (3 credits)					* ECNS 201
					* HSTA 101 or 102
Category IV: Cultural Diversity (3 credits) <i>HTH 270 – Major requirement</i>					* ARTH 160
Category V: Arts & Humanities (6 credits) A. Fine Arts (3 credits) B. Humanities (3 credits)					* ARTZ 101
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A minimum grade of “C-” required in all General Education courses.
Note: Certain degrees may require a minimum grade of “C” in General Education courses.

* Take Helena College courses that are equivalent to MSUB General Education course requirements OR fulfill MUS Core requirements OR earn an AS or AA degree from Helena College.

Reviewed:

GENERAL EDUCATION REQUIREMENTS

CATEGORY I: GLOBAL ACADEMIC SKILLS 9 credits

Students are required to take one course from each subcategory

Subcategory A - Mathematics 3 credits

M	105	Contemporary Mathematics	3
M	114	Extended Technical Mathematics	3
M	121	College Algebra	3
M	122	College Trigonometry	3
M	130	Mathematics for Elementary Teachers I	3
M	140	College Math for Healthcare	3
M	143	Finite Mathematics	4
M	161	Survey of Calculus	3
M	171	Calculus I	4
STAT	141	Introduction to Statistical Concepts	3
STAT	216	Introduction to Statistics	4

Subcategory B - English 3 credits

WRIT	101	College Writing I	3
WRIT	121	Introduction to Technical Writing	3
WRIT	122	Introduction to Business Writing	3

Subcategory C - Communication & Information Literacy 3 credits

BMIS	150	Cyber Security and Electronic Communication	3
COMX	111	Introduction to Public Speaking	3
COMX	115	Introduction to Interpersonal Communication	3
COMX	210	Communication in Small Groups	3
HONR	205	Honors Inquiry and Research	3
LSCI	125	Research in the Information Age	3

CATEGORY II: NATURAL SCIENCES 6 cr. lecture & 1 cr. lab

Students are required to take one course from each subcategory and at least one corresponding lab or Integrated Sciences

Subcategory A – Life Sciences 3-4 credits

BIOB	101	Discover Biology	3
BIOB	102	Discover Biology Lab	1
BIOB	121	Fundamentals of Biology for Allied Health	3
BIOB	123	Fund of Biology: The Nature of Nutrition	3
BIOB	160	Principles of Living Systems	3
BIOB	161	Principles of Living Systems Lab	1
SCIN	101	Integrated Sciences I	3
SCIN	102	Integrated Sciences I Lab	1

Subcategory B – Physical Sciences 3-4 credits

ASTR	110	Introduction to Astronomy	3
ASTR	111	Introduction to Astronomy Lab	1
CHMY	121	Introduction to General Chemistry	3
CHMY	122	Introduction to General Chemistry Lab	1
CHMY	141	College Chemistry I	4
CHMY	142	College Chemistry Laboratory I	1
GEO	101	Introduction to Physical Geology	3
GEO	102	Introduction to Physical Geology Laboratory	1
GPHY	262	Spatial Sciences Technology & Applications	3
GPHY	263	Spatial Sciences & Technology Lab	1
PHSX	103	Our Physical World	3
PHSX	104	Our Physical World Lab	1
PHSX	205	College Physics I	3
PHSX	206	College Physics I Lab	1
SCIN	103	Integrated Sciences I	3
SCIN	104	Integrated Sciences I Lab	1

CATEGORY III: SOCIAL SCIENCES AND HISTORY 6 CREDITS

Students are required to take one course from each subcategory

Subcategory A – Social Sciences 3 credits

BGEN	105	Introduction to Business	3
COMX	106	Communicating in a Dynamic Workplace	3
ECNS 201		Principles of Microeconomics	3
ECNS	202	Principles of Macroeconomics	3
EDU	105	Education and Democracy	3
HTH	110	Personal Health and Wellness	3
PSCI	210	Introduction to American Government	3
PSCI	220	Introduction to Comparative Government	3
PSYX	100	Introduction to Psychology	3
SOCI	101	Introduction to Sociology	3
SOCI	201	Social Problems	3

Subcategory B - History 3 credits

HSTA	101	American History I	3
HSTA	102	American History II	3
HSTR	159	World History to 1500 CE	3
HSTR	160	Modern World History	3
PSCI	230	Introduction to International Relations	3

CATEGORY IV: CULTURAL DIVERSITY 3 credits

ANTY	220	Culture and Society	3
ARTH	160	Global Visual Culture	3
COMX	212	Intro to Intercultural Communication	3
GPHY	121	Human Geography	3
HTH 270		Global Health Issues	3
LIT	230	World Literature Survey	3
MUSI	207	World Music	3
NASX	105	Introduction to Native American Studies	3
NASX	205	Native Americans in Contemporary Society	3
REHA	201	Introduction to Diversity in Counseling	3
RLST	170	The Religious Quest	3
SPNS	150	The Hispanic Tradition	3
WGSS	274	Women, Culture, and Society	3

CATEGORY V: ARTS & HUMANITIES 6 credits

Students are required to take one course from each subcategory

Subcategory A – Fine Arts 3 credits

ARTZ	105	Visual Language-Drawing	3
ARTZ	106	Visual Language-2-D Foundations	3
ARTZ	108	Visual Language-3-D Foundations	3
ARTZ	131	Ceramics for Non-majors	3
CRWR	240	Intro Creative Writing Workshop	3
FILM	160	Introduction to World Cinema	3
LIT	270	Film & Literature	3
MUSI	101	Enjoyment of Music	3
MUSI	114	Band: MSUB Symphonic	1
MUSI	131	Jazz Ensemble I: MSUB	1
MUSI	147	Choral Ensemble: University Chorus	1
PHOT	154	Exploring Digital Photography	3
THTR	101	Introduction to Theatre	3

Subcategory B - Humanities 3 credits

ARTH	150	Introduction to Art History	3
HONR	111	Perspectives and Understanding	3
LIT	110	Introduction to Literature	3
LIT	213	Montana Literature	3
PHL	110	Introduction to Ethics	3
PHL	111	Philosophies of Life	3
PHL	254	People and Politics	3

Course			Credits	Grade	Semester	Equivalent
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A minimum grade of C- or better is required in all major coursework

Required Health Administration Core

HADM	305	Survey of U.S. Healthcare System	3			HADM 305 online with MSUB
HADM	307	Health Informatics	3			
HADM	310	Healthcare Economics	3			
HADM	325	Principles of Marketing for Healthcare Organizations	3			
HADM	335	Health Law and Ethics	3			
HADM	405	Evidence in Research and Evaluation	3			
HADM	422	Operations, Outcomes, and Quality	3			
HADM	425	Financial Management and Budgeting in Healthcare	3			
HADM	440	Managerial Epidemiology and the Public's Health	3			
HADM	445	Managing Health Care Organizations	3			
HADM	450	Health Policy and Politics	3			
HADM	498	Cooperative Education/Internship	3			
HADM	499	Capstone	3			

Required Business Core:

#ACTG	201	Principles of Financial Accounting	3			ACTG 201
ACTG	202	Principles of Managerial Accounting	3			ACTG 202
BMGT	329	Human Resources Management	3			
BMGT	335	Management and Organization	3			
*#ECNS	201	Principles of Microeconomics	3			ECNS 201

Required Other Courses: *Ten credits, including a 4-credit math course, count in both Health Administration requirements and General Education requirements.*

*HTH	270	Global Health Issues	3			
*STAT	216	Introduction to Statistics	4			STAT 216
*WRIT	101	College Writing I	3			
WRIT	321	Advanced Technical Writing	3			

Tracks - Select one track from the following:

<i>Business Track:</i> <i>This track will also fulfill the requirements for a Business Minor.</i>						
BFIN	322	Business Finance	3			
BMGT	322	Operations Management	3			
BMIS	311	Management Information Systems	3			
BMKT	325	Principles of Marketing	3			
ECNS	202	Macroeconomics	3			
<i>Long Term Care and Public Health:</i>						
CHTH	250	Introduction to Public Health	3			
CHTH	317	Health Behavior Theories	3			
HADM	365	Managing Cont of Long-Term Care	3			
HADM	409	Aging America and Long-Term Care	3			
HTH	435	Health and Wellness Across the Lifespan	3			

Restricted Electives: Select courses to fulfill remaining elective credits, in consultation with advisor.

AHMS	144	Medical Terminology	3			AHMS 144
CHTH	450	Worksite Health Promotion	3			
COMX	320	Principles of Organizational Communication	3			
COMX	426	Leadership and Communication	3			
COMX	480	Health Communication	3			
SOCI	380	Sociology of Health and Medicine	3			

BACHELOR OF SCIENCE IN HEALTH ADMINISTRATION

Categories	Credits	Earned	Remaining
General Education Requirements	32	_____	_____
Required Health Administration Core	39	_____	_____
Required Business Core	15	_____	_____
Required Courses	13	_____	_____
Track/Concentration	15	_____	_____
Restricted Electives	6	_____	_____
Electives	V	_____	_____
Total	120	_____	_____

*May satisfy General Education requirements

It is the student's responsibility to know and meet the requirements for graduation. A minimum of 36 credits must be upper division classes (300 and above).