



# ADVISING WORKSHEET

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION  
FINANCE OPTION

TRANSFER INSTITUTION(S):  
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\_\_\_\_\_

2+2 PATHWAY WITH AS IN BUSINESS ADMINISTRATION AT CITY COLLEGE  
General Bulletin 2017-2018

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Name \_\_\_\_\_

Student ID # \_\_\_\_\_

**GENERAL EDUCATION REQUIREMENTS – SEE ATTACHED PAGE FOR SPECIFIC COURSES**

<b>Category I: Global Academic Skills</b> (9 credits) A. Mathematics (3 credits) <i>M 143 or STAT 216 – Major requirement</i> B. English (3 credits)  C. Communication & Information Literacy (3 credits)					M 143
	^WRIT 101				WRIT 101
					See next page for approved General Education Courses
<b>Category II: Natural Sciences</b> (7 credits) 2 lectures (6 credits) & 1 lab (1 credit) (1 life science & 1 physical science & 1 lab)					See next page for approved General Education Courses
					See next page for approved General Education Courses
					See next page for approved General Education Courses
<b>Category III: Social Sciences and History</b> (6 credits) A. Social Science (3 credits) <i>ECNS 201 or ECNS 202 – Major requirement</i> B. History (3 credits)					BGEN 105
					See next page for approved General Education Courses
<b>Category IV: Cultural Diversity</b> (3 credits)					See next page for approved General Education Courses
<b>Category V: Arts &amp; Humanities</b> (6 credits) A. Fine Arts (3 credits)  B. Humanities (3 credits)					See next page for approved General Education Courses
					See next page for approved General Education Courses

*A minimum grade of "C-" is required in all General Education courses.*

*^Business majors must pass all preadmission courses "^" with a grade of "C-" or better prior to taking most 300 or 400 level Business courses. Students must complete all courses required for a Business major with a grade of "C-" or better.*

*Students should consult with their advisors to determine if specific courses are necessary in order to satisfy the General Education requirements within this program.*

*Certain courses in this program have prerequisites; students should check the course descriptions in the General Bulletin for required prerequisites.*

**Reviewed:**

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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## GENERAL EDUCATION REQUIREMENTS

### CATEGORY I: GLOBAL ACADEMIC SKILLS 9 credits

*Students are required to take one course from each subcategory*

#### Subcategory A - Mathematics 3 credits

M	105	Contemporary Mathematics	3
M	114	Extended Technical Mathematics	3
M	121	College Algebra	3
M	122	College Trigonometry	3
M	130	Mathematics for Elementary Teachers I	3
<b>M</b>	<b>143</b>	<b>Finite Mathematics</b>	<b>4</b>
M	161	Survey of Calculus	3
M	171	Calculus I	4
STAT	141	Introduction to Statistical Concepts	3
<b>STAT</b>	<b>216</b>	<b>Introduction to Statistics</b>	<b>4</b>

#### Subcategory B - English 3 credits

<b>WRIT</b>	<b>101</b>	<b>College Writing I</b>	<b>3</b>
WRIT	121	Introduction to Technical Writing	3
WRIT	122	Introduction to Business Writing	3
WRIT	201	College Writing II	3
WRIT	220	Business & Professional Writing	3
WRIT	221	Intermediate Technical Writing	3

#### Subcategory C - Communication & Information Literacy 3 credits

BMIS	150	Computer Literacy	3
COMX	111	Introduction to Public Speaking	3
COMX	115	Introduction to Interpersonal Communication	3
LSCI	125	Research in the Information Age	3

### CATEGORY II: NATURAL SCIENCES 6 cr. lecture & 1 cr. lab

*Students are required to take one course from each subcategory and at least one corresponding lab or Integrated Sciences*

#### Subcategory A - Life Sciences 3-4 credits

BIOB	101	Discover Biology	3
BIOB	102	Discover Biology Lab	1
BIOB	121	Fundamentals of Biology for Allied Health	3
BIOB	122	Fund of Biology: Evolution, Ecology, and Biodiversity	3
BIOB	123	Fund of Biology: The Nature of Nutrition	3
BIOB	160	Principles of Living Systems	3
BIOB	161	Principles of Living Systems Lab	1

#### Subcategory B - Physical Sciences 3-4 credits

ASTR	110	Introduction to Astronomy	3
ASTR	111	Introduction to Astronomy Lab	1
CHMY	121	Introduction to General Chemistry	3
CHMY	122	Introduction to General Chemistry Lab	1
CHMY	141	College Chemistry I	3
CHMY	142	College Chemistry Laboratory I	1
GEO	101	Introduction to Physical Geology	3
GEO	102	Introduction to Physical Geology Laboratory	1
GPHY	111	Introduction to Physical Geography	3
GPHY	112	Introduction to Physical Geography Lab	1
PHSX	103	Our Physical World	3
PHSX	104	Our Physical World Lab	1
PHSX	205	College Physics I	3
PHSX	206	College Physics I Lab	1
PHSX	105	Fundamentals of Physical Science	3
PHSX	106	Fundamentals of Physical Science Lab	1

#### Integrated Sciences

SCIN	101, 102, 103, 104	Integrated Sciences	3, 1, 3, 1
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### CATEGORY III: SOCIAL SCIENCES AND HISTORY 6 CREDITS

*Students are required to take one course from each subcategory*

#### Subcategory A - Social Sciences 3 credits

ANTY	217	Physical Anthropology & Archeology	3
BGEN	105	Introduction to Business	3
COMX	106	Communicating in a Dynamic Workplace	3
<b>ECNS</b>	<b>201</b>	<b>Principles of Microeconomics</b>	<b>3</b>
<b>ECNS</b>	<b>202</b>	<b>Principles of Macroeconomics</b>	<b>3</b>
EDU	105	Education and Democracy	3
GPHY	141	Geography of World Regions	3
HTH	110	Personal Health and Wellness	3
PSCI	210	Introduction to American Government	3
PSCI	220	Introduction to Comparative Government	3
PSYX	100	Introduction to Psychology	3
PSYX	231	Human Relations	3
SOCI	101	Introduction to Sociology	3
SOCI	201	Social Problems	3

#### Subcategory B - History 3 credits

HSTA	101	American History I	3
HSTA	102	American History II	3
HSTR	101	Western Civilization I	3
HSTR	102	Western Civilization II	3
HSTR	103	Honors Western Civilization I	3
HSTR	104	Honors Western Civilization II	3
PSCI	230	Introduction to International Relations	3

### CATEGORY IV: CULTURAL DIVERSITY 3 credits

A&SC/WGSS	274	Women, Culture, and Society	3
ANTY	220	Culture and Society	3
ARTH	160	Global Visual Culture	3
COMX	212	Introduction to Intercultural Communication	3
GPHY	121	Human Geography	3
HTH	270	Global Health Issues	3
LIT	230	World Literature Survey	3
MUSI	207	World Music	3
NASX	105	Introduction to Native American Studies	3
NASX	205	Native Americans in Contemporary Society	3
PHL	271	Indian Philosophies and Religions	3
PHL	272	Chinese Philosophies and Religions	3
REHA	201	Introduction to Diversity in Counseling	3
RLST	170	The Religious Quest	3
SPNS	150	The Hispanic Tradition	3

### CATEGORY V: ARTS & HUMANITIES 6 credits

*Students are required to take one course from each subcategory*

#### Subcategory A - Fine Arts 3 credits

ARTZ	101	Art Fundamentals	3
ARTZ	105	Visual Language-Drawing	3
ARTZ	131	Ceramics for Non-majors	3
CRWR	240	Intro Creative Writing Workshop	3
FILM	160	Introduction to World Cinema	3
LIT	270	Film & Literature	3
MART	260	Computer Presentation and Animation	3
MUSI	101	Enjoyment of Music	3
MUSI	114	Band: MSUB Symphonic	1
MUSI	131	Jazz Ensemble I: MSUB	1
MUSI	147	Choral Ensemble: University Chorus	1
PHOT	154	Exploring Digital Photography	3
THTR	101	Introduction to Theatre	3
THTR	120	Introduction to Acting I	3

#### Subcategory B - Humanities 3 credits

ARTH	150	Introduction to Art History	3
HONR	111	Perspectives and Understanding	3
LIT	110	Introduction to Literature	3
LIT	240	The Bible as Literature	3
PHL	110	Introduction to Ethics	3
PHL	111	Philosophies of Life	3
PHL	254	People and Politics	3

Course			Credits	Grade	Semester	Equivalent
<b>Required Business Core</b>						
^ACTG	201	Principles of Financial Accounting	3			ACTG 201
^ACTG	202	Principles of Managerial Accounting	3			#ACTG 202 as a restricted elective
^CAPP	131	Basic MS Office (or proficiency exam)	3			CAPP 131
*^ECNS	201	Principles of Microeconomics	3			ECNS 201
*^ECNS	202	Principles of Macroeconomics	3			ECNS 202
*^M	143	Finite Mathematics	4			M 143
*^STAT	216	Introduction to Statistics	4			#STAT 216 as a restricted elective
WRIT	220	Business & Professional Writing	3			
BGEN	235	Business Law	3			BGEN 235
BMGT	335	Management and Organization	3			
BMIS	311	Management Information Systems	3			
BMKT	325	Principles of Marketing	3			
BGEN	315	Applied Business Decisions	3			
BFIN	322	Business Finance	3			
BMGT	322	Operations Management	3			
BGEN	499	Capstone	3			

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#### **Finance Option Requirements**

BFIN	316	Quantitative Methods in Business and Economics	3			
BFIN	420	Investments	3			
BFIN	422	Intermediate Business Finance	3			
ECNS	300	Intermediate Microeconomics	3			
ECNS	302	Intermediate Macroeconomics	3			
ECNS	313	Money and Banking	3			
ECNS	403	Introduction to Econometrics	3			

**Restricted Electives**

Select **three** courses from the following:

BFIN	460	Futures and Options	3			
BFIN	492	Independent Study	3			
BFIN	494	Seminar/Workshop (limit 2-6 cr.)	3			
BGEN	498	Internship (limit 3 cr.)	3			
ECNS	314	International Economics	3			
<b>OR</b>						
BGEN	360	International Business				
ECNS	457	Economics of Organizations	3			
ECNS	490	Undergraduate Research	3			

**Electives**

The number of courses a student elects to take that fulfill both General Education requirements and the major requirements will determine the total number of elective credits required for the degree.


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**BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION – FINANCE OPTION**

Categories	Credits	Earned	Remaining
General Education Requirements*	31	_____	_____
Required Business Core	50	_____	_____
Finance Option Requirements	21	_____	_____
Restricted Electives	9	_____	_____
Electives (variable)	V	_____	_____
Total	120	_____	_____

*\*If a student completes one or more of the following courses to satisfy BOTH a General Education and Core requirement, their credits may NOT be counted twice in the total calculation of credits towards graduation: M 143, STAT 216, ECNS 201, or ECNS 202. Such courses will be identified in parentheses ( ).*

**It is the student’s responsibility to know and meet the requirements for graduation.  
A minimum of 36 credits must be upper division classes (300 and above).**

Notes: