



April 23, 2025

Dear MSUB Student,

As spring semester comes to a close, we want to offer a few suggestions and next steps.

### **Fall and Summer Course Registration**

[Registration](#) for Summer and Fall 2025 continues! Please see your academic advisor to discuss your schedule and obtain your advising registration PIN (if applicable). Schedule an appointment now using the [Navigate](#) app or by calling your advisor. If you need help learning who your advisor is, you can find that information in [myInfo](#) or [Navigate](#) or you can reach out directly to [Advising](#) for additional information. Classes will fill over the summer, please don't wait!

- Be sure to fill out the [summer aid request form](#) if you need summer financial aid.
- [Fall](#) classes begin Wednesday, September 3, 2025.

### **Need help or place to study for finals?**

Finals week is April 28-May 1, 2025. Please make sure to check your course syllabus in each class for finals information. Final Exam dates and times are generally different from your scheduled class times and vary for [University campus](#) and [City College](#) courses.

Our [Academic Support Center](#) is here to help you with finals planning. Tutors are flexible! Call (406) 657-1641 or use the [Navigate](#) App to make an appointment to meet with a tutor. If you need times that are not available, call us, and we can help. Need someone to look at your paper? Submit it on D2L, and we can have it back in at least 3 days. We are here to help you!

### **Are you concerned the semester didn't go well academically?**

It happens. If you're considering dropping a class or all spring classes, we encourage you to speak with your professor(s) and advisor about options.

Your advisor may be able to provide you with options to [petition](#) to drop a course or courses (but still remain enrolled in some classes) or recommend a full [University Withdrawal](#) (due by **May 1, 2025**) if you're failing all your courses. You can also reach out to the [Registrar's Office for assistance](#).

It is important to keep in mind that dropping or withdrawing at this point in the semester is not unheard of, but keeping the F's and W's to a minimum is the goal. Dropping a course can impact student financial aid so please reach out to the [Office of Financial Aid & Scholarships](#) as part of your decision-making process.

### **MSUB is switching to Canvas**

We are changing learning management systems between Spring and Summer. Access to D2L ends June 30<sup>th</sup>. SAVE anything from your D2L course shells and D2L email you don't want to lose. **The Canvas log on is different than D2L.** You will now use your @msubillings.edu email address instead of NetID.

- 1) Please familiarize yourself with this [Campus Logons | MSU Billings](#) resource page regarding several IT related services.
- 2) Included in the document above (1) is a [What's my Username](#) document that outlines which Username is utilized for which system.
- 3) Access [Canvas](#) now to learn more about it and work through the Passport to Canvas DEV - Content

### **Commencement**

If you are graduating, CONGRATULATIONS - we hope to see you at [Commencement](#)! Spring 2025 Commencement will take place at 10 a.m. on Saturday, May 3, 2025, at [MetraPark](#).

MetraPark has instituted a Clear Bag Policy which will be enforced for all arena events including the Spring 2025 Commencement Ceremony. First Interstate Arena prohibits all bags, backpacks, and other carriers from being brought into the arena with a few exceptions. Please review the full [Clear Bag policy](#) before attending commencement.

### **Looking for an Internship, Summer Job, or Full-Time Job?**

Reach out to [Career & Employment Services](#) for assistance with the job search process; from searching for internship and job opportunities to assistance with your resume to practicing your interview skills with a mock interview. Career & Employment Services is available to assist you every step of the way. We are even ready to help you with your interview outfit! Check out the newly opened Dress the Nest, a professional closet at MSUB, located in Career & Employment Services for your interview outfit!

### **Transcripts and Degrees**

Final grades are due from faculty at noon on May 7<sup>th</sup>. Several additional processes need to be completed before official transcripts can be released beginning May 12<sup>th</sup>. If you have questions about your grade(s), please contact the individual course instructor. View your grades in [myInfo](#) directly or through [Degree Works](#). [Order a transcript](#) in advance noting to “hold for grades” or “hold for degree” – we will send them out immediately when processing is completed. Degree conferral is not automated; posting degrees will begin May 14<sup>th</sup>. If you have a priority need (licensure, pending job offer), please contact the [Registrar’s Office](#).

### **Plan for next academic year**

[Apply for Financial Aid](#). The 2025-2026 Free Application for Federal Student Aid (FAFSA) opened on December 1<sup>st</sup> for students and families. Please plan to fill out the FAFSA soon! The MSU Billings School Code is 002530.

If you have questions or need more information on scholarships or the FAFSA, please reach out to the [Office of Financial Aid & Scholarships](#).

### **Thank you!**

Thank you for spending your spring semester with us.

If you’re planning to [graduate](#) this summer or fall and haven’t yet applied to graduate, applications were due to the [Registrar’s Office](#) March 28, 2025. Please check your degree progress through [DegreeWorks](#) in [myInfo](#) and visit with your advisor about graduation requirements.

Live here. Work here. Graduate here. Enjoy the summer.

Sincerely,

Cheri Johannes  
Executive Director, Office of Academic Success