

## Senate Requests Information Regarding New Programs

The Academic Senate asks that plans for new programs be brought to us early in the process of developing such programs. We are interested in\*:

- A. The Appropriateness of the Program for MSU Billings
  - a. What degree(s) would be introduced?
  - b. Is this program likely to bring in new students or will it compete for students with existing degree programs? Market analysis and community support info would be helpful here.
  - c. Is there an obvious College home for the new program? Do the “possible” colleges agree on placement?
  - d. Is there a receiving Department for the new program? Is that Department willing to accept the program?
  - e. Is there an appropriate “sponsoring” faculty member who is willing to bring the curricular proposals forward (i.e., the person functions from a union contract position, not a Letter of Appointment or other non-union position)?
- B. Respecting Disciplinary Boundaries while Simultaneously Encouraging High-Quality Curriculum Development
  - a. Who will develop “new” classes? (From where will the needed expertise come?)
  - b. Have existing programs been consulted in terms of coordinating required courses or new course development? For example, if a pre-law program were proposed, has the Business College been consulted regarding the use of the Business Law courses? Or, if a new program in Environmental Safety is proposed, has the science faculty been consulted in terms of developing an appropriate microbiology course?
- C. Programs that Generate New Pathways, especially between City College and University Programs  
(Have curricular pathways been established to facilitate moving 2-year students into 4-year programs?)
- D. Plans for Integration into the Governance Structure (necessary for curricular changes)
  - a. How many new faculty members will be needed (staffing plans)?
  - b. When will new positions become union-contract lines?

\*While documentation is not required to begin our discussions, the formal review will require that coordination and collaborations have been appropriately fulfilled.