

**General Education Committee  
Minutes**

October 9, 2023

<b>Present:</b>	Mark Jacobson Paul Pope Keeara Rhoades Daniel Willems Eileen Wright	Melinda Tilton Mara Pierce Jason Comer Chairsty Stewart Bryan Grove (ex-officio)
<b>Absent:</b>	Jennifer Lodine-Chaffey* Ana Diaz* Daniel Charlton	Emily Arendt* Jeff Willardson* Debra Schoenfeld
	*excused	

---

The meeting was called to order at 3:02 p.m. in LA 627.

**I. ACCEPTANCE OF MINUTES**

The minutes of September 11 were accepted as presented.

**II. DISCUSSION/ACTION ITEMS****A. Course Mapping/Alignment**

Committee members reported on what they learned from colleagues regarding mapping courses to the two Respect Diversity program outcomes.

- Political Science and Sociology are appropriately mapped, and are very amenable to submitting assessment materials.
- Music conveyed they are good with MUSI 101, but MUSI 147 does not achieve either of the two outcomes and should be removed.
- Biology stated they should remove all of the BIOB courses from both outcomes.
- There was no response on the BGEN course (which is shared between COB and City College).
- History is on board and ready to gather assessment materials.
- The Psychology course had interesting responses: one instructor says yes, the outcomes are achieved, while another instructor said no, they are not achieved.
- The Anthropology course is reported to fit the outcomes.
- The Art courses meet both outcomes and there will be artifacts for submission.

## **B. Revision of Gen Ed Program Learning Outcome #9**

The subcommittee met and created a revised outcome.

Old: Produce scholarly projects or creative works conforming to appropriate disciplinary methods

New: Utilize effective interpersonal skills to collaborate toward a common purpose

The new outcome will be set for final approval at the next meeting.

## **C. Respect Diversity Assessment – Next Steps**

Ms. Tilton will meet with Kathleen Thatcher, Director of Assessment & Accreditation, to establish how many courses we should collect data from to get an accurate sampling. Eileen Wright and Dan Willems also volunteered to work on this task.

We need to make sure we don't ask for more than we need. The Committee discussed various ways to take a sample of the sections being taught this semester. Courses not offered in Fall could be prioritized for Spring.

In contacting faculty about the mapping, it was learned that faculty may be under the impression that their course will be removed from Gen Ed if it does not meet the two Respect Diversity outcomes, which is not true.

It was agreed that a second reminder to Department Chairs and instructors will go out on Monday, October 30. It will include:

- The rubric we will use to evaluate the artifacts
- The dates for final collection (below)
- Notice that not all classes will be included in the assessment; it will be a sample
- Notice that we will be doing this again in Spring
- Explanation of the purpose of the assessment
- This evaluation is for the program, not courses or instructors
- Thanks for participating/highlight the great things happening at MSUB

The final letter will go out December 4, with the submissions due by December 20. Submissions will be collected using a Qualtrics link.

The meeting adjourned at 4:09 p.m.

Respectfully submitted, Rita J. Rabe Meduna.