

**General Education Committee  
Minutes**

January 22, 2024

<b>Present:</b>	Mark Jacobson Melinda Tilton Emily Arendt Ana Diaz Jeff Willardson Chairsty Stewart Bryan Grove (ex-officio)	Jennifer Lodine-Chaffey Paul Pope Mara Pierce Jason Comer Daniel Charlton Eileen Wright Aaron Schultz (ex-officio)
<b>Absent:</b>	Kecara Rhoades*  *excused	Daniel Willems*

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The meeting was called to order at 3:00 p.m. in LA 627.

**I. ACCEPTANCE OF MINUTES**

The minutes of December 4 were accepted as presented.

**II. DISCUSSION/ACTION ITEMS****A. Artifact Collection Issues**

Out of 37 possible instructors, we got responses from 14, resulting in about 85 student artifacts. Do we want to send one last reminder in hopes of getting more data? It was agreed that Ms. Tilton will draft a reminder to be sent next week.

The Committee also discussed moving the deadline to the start of Spring semester, instead of the end of Fall semester. With holidays and family time, many submissions came in early January. It was agreed that the end of Fall semester would be a soft deadline, with the hard deadline being the start of Spring semester.

Our COB representative has not attended any of the regular meetings this year. Ms. Tilton will request a replacement.

## **B. Respect Diversity Assessment, Artifacts Review Process**

Committee members were assigned to the following artifact assessments:

Emily Arendt & Mara Pierce	PSYX 100 – instructors 1 and 2
Daniel Charlton & Paul Pope	PSYX 100 instructor 3 SOCI 201 LO1
Jason Comer & Keeara Rhoades	SOCI 201 LO2 PSCI 220
Ana Diaz & Chairsty Stewart	PSCI 210 NASX 105
Bryan Grove & Jeff Willardson	HSTR 159 HSTR 160
Mark Jacobson & Daniel Willems	HSTA 101 ARTH 160
Jennifer Lodine-Chaffey & Eileen Wright	HONR 111
Melinda Tilton & Aaron Schultz	ARTH 150 LIT 110

Each pair will have about 10 artifacts to review, using the Respect Diversity rubric. It was agreed the rubric will be updated to include a numeric score: 1 for emerging, 2 for developing, and 3 for achieving.

It was agreed that the reviews will be complete and uploaded to Box by the March 11 GEC meeting. Between each pair reviewing, one score per student artifact should be reported. We can then use those scores in an average or mean, whichever seems most appropriate.

During the evaluation, make note of any issues with the submissions from the instructors, or any problems with the rubric. Remember this is our first try, our test run.

## **C. Curriculum Mapping for Problem Solve (Fall 2024)**

The assessment schedule should be posted publicly, perhaps on the Senate website. We need to make this process predictable and regular.

For Problem Solve, just like Respect Diversity, we need to check in with departments to find out the courses mapped as “achieving” the three outcomes are actually doing that, and that there are student artifacts which can demonstrate that learning. It was agreed in the last meeting that this should be done in person. Remember that departments may be concerned their course(s) may be removed from Gen Ed if they are not achieving an outcome in the map. That is not our goal at all. Also, we can make adjustments in the curriculum map, as these courses may be introducing or developing, rather than achieving the outcomes.

### Problem Solve outcomes

3. Use statistical or mathematical methods to solve problems
4. Use scientific methods to solve problems
5. Use quantitative and qualitative information to provide solutions to social and/or ethical problems

The following courses are indicated to achieve one or more of the Problem Solve outcomes:

Course	Outcomes Achieved
BIOB 101 Discover Biology	4, 5
BIOB 102 Discover Biology Lab	4, 5
BIOB 121 Fund of Bio for Allied Health	4, 5
BIOB 123 Fund Bio: Nature of Nutrition	4, 5
BIOB 160 Principles of Living Systems	4, 5
BIOB 161 Principles of Living Systems Lab	4, 5
ECNS 201 Principles of Microeconomics	5
ECNS 202 Principles of Macroeconomics	5
GPHY 121 Human Geography	4
M 105 Contemporary Mathematics	3
M 114 Extended Technical Mathematics	3
M 121 College Algebra	3
M 122 College Trigonometry	3
M 130 Math for Elementary Teachers I	3, 5
M 140 College Math for Healthcare	3
M 143 Finite Mathematics	3, 5
M 161 Survey of Calculus	3
M 171 Calculus I	3
MUSI 101 Enjoyment of Music	3, 4, 5
MUSI 114 Band: MSUB Symphonic	4
MUSI 131 Jazz Ensemble I: MSUB	4
MUSI 147 Choral Ensemble: Univ Chorus	3, 4, 5
PHOT 154 Exploring Digital Photography	4
PSYX 100 Intro to Psychology	3, 4
STAT 141 Intro to Statistical Concepts	3, 5
STAT 216 Introduction to Statistics	3, 5

Jason Comer volunteered to visit with his department about the BIOB courses.

Paul Pope will visit with his department about the ECNS courses.

Jeff Willardson will visit with the instructors of GPHY 121.

Mark Jacobson and Chairsty Stewart will work together to check all the M and STAT courses.

Jennifer Lodine-Chaffey will visit with the instructors of the MUSI courses.

Mara Pierce will visit with Psychology about PSYX 100. She also confirmed that she teaches PHOT 154 and it does achieve outcome 4.

These conversations should be completed by the February 12 meeting.

The meeting adjourned at 3:53 p.m.

Respectfully submitted, Rita J. Rabe Meduna.