

**General Education Committee  
Minutes**

September 19, 2022

**Present:** Mark Jacobson Jennifer Lodine-Chaffey  
Melinda Tilton Emily Arendt  
Keeara Rhoades Ana Diaz  
Jason Comer Jeff Willardson  
Rodrigo Lobo Lance Mouser  
Megan Thomas Bryan Grove (ex-officio)

**Absent:** Josh Hill\* Mara Pierce\*  
Daniel Willems\*

\*excused

**Guest:** Kathleen Thatcher

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The meeting was called to order at 3:01 p.m. in LA 632. Introductions were made and the work over the last year was reviewed.

I. ELECTION OF CHAIR FOR 2022-23

Melinda Tilton volunteered as chair. In the past, since Ms. Tilton is in a non-tenurable position, the committee has had a co-chair. Tenured members will be asked later if they would like to co-chair.

- Ms. Tilton was elected chair.

II. ACCEPTANCE OF MINUTES

The minutes of March 18 were accepted.

III. INFORMATION ITEMS

**A. Interstate Passport Update**

The alignment of our courses to the 63 Interstate Passport outcomes was completed in March, primarily by Emily Arendt and Melinda Tilton. Cheri Johannes also did much of the back-end work over the summer, and it is almost ready.

**B. Student-facing Presentation of New Gen Ed Program Outcomes with Interstate Passport**

Rolling the Interstate Passport program out is a perfect opportunity to also roll out the new Gen Ed program outcomes. We need to shift the mindset from Gen Ed being an obstacle to get around to something that helps students in their majors. There will be a marketing effort with Interstate Passport, and the GEC is being asked for input and ideas. We can certainly tie in marketing to change how students think about Gen Ed!

It was noted that Gen Ed is the foundation students can use to dig deeper into their majors. It is not a burden, but rather an enhancement opportunity, an opportunity to broaden perspectives. It was suggested videos of instructors talking about the importance of Gen Ed could be part of the marketing effort. It was further suggested that the GEC could ask programs to articulate how Gen Ed is important to their majors.

IV. DISCUSSION/ACTION ITEMS

**A. Artifact Collection**

In the past we have struggled to get all the materials submitted by Departments. The GEC members are tasked with making sure there is a syllabus from each course, as well as information about the different modalities the courses is taught, and an artifact that illustrates achievement of a Gen Ed outcome. However, last Spring we neglected to tell them to use the new program outcomes, rather than the category outcomes. We also received both the assignment prompt and the student work meeting the assignment prompt, so we need to be more clear. This is ultimately a test run for future assessment.

**B. Assessment Rubrics**

Soon we will need to work with Kathleen Thatcher, Assessment & Accreditation Director, to create a performance scale for the assessment rubric.

The meeting adjourned at 4:20 p.m.

Respectfully submitted, Rita J. Rabe Meduna.