

ACADEMIC SENATE MINUTES

DATE: March 23, 2023

PRESENT: Suzette Nynas
Mara Pierce
Scott Butterfield
Susan Gregory
John Pannell
Paul Pope
Jim Barron (ex-officio)
Vicki Trier (ex-officio)
Sue Balter-Reitz (ex-officio)
Eileen Wright (ex-officio)

Matt Queen
Jennifer Lynn
Rakesh Sah
Rachael Waller
Austin Bennett
Melissa Boehm
Tami Haaland (ex-officio)
Sep Eskandari (ex-officio)
Leslie Weldon (ex-officio)

ABSENT: David Russell (student)
Tom Manthey (ex-officio)
Jana Marcette (ex-officio)
** excused*

Susan Gilbertz (ex-officio)
Kim Hayworth (ex-officio)

GUESTS: Cheri Johannes
Andrea Aebersold
Brett Weisz

Paula McMahon
Kathleen Thatcher

PRESIDING: Jennifer Lynn, Chair

Jennifer Lynn called the meeting to order at 3:41 p.m. in the City College Health Science North Conference Room.

I. ANNOUNCEMENTS

Senator elections are now open. If Senators are not signing up for another term, please encourage colleagues to sign up, especially tenured faculty.

Next week is the New Programs Meeting (March 30).

II. ACCEPTANCE OF MINUTES

The minutes of February 16 were accepted as presented.

III. PROVOST REPORT

Dr. Eskandari introduced Andrea Aebersold, the new Director of the Center for Teaching and Learning. Dr. Aebersold said she is excited to learn from faculty, and find out what faculty need from the CTL. Provost Eskandari also thanked Sue Balter-Reitz for her help as the interim in the CTL.

The Provost noted that the Dean searches for COE and COB are close to wrapping. They are going well, and the COE should have an announcement by mid-April. The COB Dean finalists are visiting last week, this week, and next week. He asks that everyone please provide feedback on these candidates using the form—he reads each one.

Dr. Eskandari asked Cheri Johannes, Registrar and Executive Director of the Office of Academic Success, to speak about additional features offered by EAB Navigate. Dr. Johannes stated that Navigate offers the ability to connect with D2L. The most useful feature would likely be the last time a student signed into each course on D2L. Faculty have access to that information, but this feature would make that information automatically available to non-faculty advisors and other staff who are a part of the Navigate system. Navigate can also access assignments and gradebooks, but Dr. Johannes does not recommend those features. The question was raised as to whether we should sign up for these features if we may possibly switch our online LMS. It was responded that if we do change LMS, it would not be until Fall 2025.

IV. OTHER REPORTS

Subcommittee on AI

The group met and discussed some topics to research. John Pannell will be working with the CTL on a presentation for faculty, and they are also working on a staff presentation.

V. ITEMS FOR APPROVAL

Human Services BS Addiction Studies Concentration	Added	2/23/2023	Sprint Degree
Human Services BS Case Management Concentration	Added	2/23/2023	Sprint Degree

⇒ Motion by Suzette Nynas, seconded by Mara Pierce to **approve the two Sprint Degrees.**

Jim Barron, Interim Associate Dean of CHPS, noted that these are proposed at OCHE's request: bachelor degrees that start and end in the summer and can be completed in 7 semesters. It's only a change in the plan of study.

Provost Eskandari noted that there will be some funding up front and more later, for scholarships and academic support.

⇒ Motion carried.

Emeriti Policy - Revised	Added	3/16/2023	Policy
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⇒ Motion by Paul Pope, seconded by John Pannell to **approve the revised Emeriti Policy.**

The question of unpaid leaves was raised. It was responded that FMLA leave would not count against faculty years of service, but unpaid leaves would. Section C of Eligibility still gives plenty of flexibility to account for such leaves, as does the more substantive nomination package. It was also clarified that City College faculty are eligible for emeriti status and we've had three in the past.

⇒ Motion carried.

Item 1		
ARTZ 101: Art Fundamentals	Deleted	2/14/2023

⇒ Motion by Suzette Nynas, seconded by John Pannell to **approve Item 1.**

The course is no longer offered and other Art courses have been moved into Gen Ed to cover this area.

⇒ Motion carried.

Group 2		
COU 501: Princ Rehab & Mntl Hlth Coun	Added	3/7/2023
COU 503: Psychiatric Rehabilitation	Added	3/7/2023
COU 505: Theories of Counseling	Added	3/7/2023
COU 507: Prof Orient & Ethical Practice	Added	3/7/2023
COU 508: Mltlctrl & Gndr Issues in Coun	Added	3/7/2023
COU 516: Drugs, Brain, and Behavior	Added	3/7/2023
COU 517: Research and Program Eval	Added	3/7/2023
COU 519: Human Growth & Development	Added	3/7/2023
COU 520: Group & Individual Eval	Added	3/7/2023
COU 521: Advanced Individual Counseling	Added	3/7/2023
COU 523: Advanced Group Counseling	Added	3/7/2023
COU 525: Career Dvlp, Plcmnt, & Support	Added	3/7/2023
COU 543: Marriage & Family Therapy	Added	3/7/2023
COU 560: DSM-5 for Rehab & Mental Hlth	Added	3/7/2023

COU 590: Preprac Rehab/Mental Hlth Coun	Added	3/7/2023
COU 594: Practicum	Added	3/7/2023
COU 596: Internship	Added	3/7/2023

⇒ Motion by Suzette Nynas, seconded by Mara Pierce to **approve Group 2.**

Paula McMahon, Chair, Rehabilitation & Human Services, noted that their accreditation body has changed how the program can graduate students. We are currently offering a dual degree in either rehab or mental health counseling, and we've been asked to split those into two tracks. Almost all the new courses above will be "stacked" with existing rehab courses—that is, one instructor will teach both courses at the same time.

⇒ Motion carried.

VI. DISCUSSION/ACTION ITEMS

A. MS Teams Discussion

Brett Weisz, Director, IT

Mr. Weisz stated this idea came out of IT's strategic resource reallocation, to consolidate services and software. Webex is expensive, and as Microsoft Teams has evolved, it is now competitive with Webex. He has met with the Deans, Jacket Leadership, and faculty union leadership to discuss a possible move to MS Teams exclusively. MS Teams is currently available as part of the MS Office package the University is already using. Teams offers additional functionality that Webex doesn't necessarily have, such as instant messaging and whiteboarding. There is a "premium" Teams we can pay an additional fee for, but many of the features in that are not things campus users will need.

The question was raised, as we consider changing LMS, does that impact use of Webex or Teams? It was noted that D2L and other LMS are not dedicated to Webex or zoom or Teams, so any will work.

Mr. Weisz noted that for faculty who may have a static Webex link that students can use over and over, MS Teams can offer that. Teams generally wants students to sign in using their campus email/NetID, but faculty can also have students join as guests. There is also functionality to admit each guest-student at a time, or allow all guests to join without admitting them. He also noted that Teams performs well on phones.

The question was raised as to how recordings saved in Webex would be handled, should we switch. Mr. Weisz stated IT will help import those videos to Teams, or even to Panopto, the campus' video editing software.

They will be piloting some courses in the Fall with MS Teams. Mr. Weisz will be offering training for faculty in both classroom style and one-on-one. Provost Eskandari stated that he would be happy to get a small stipend for faculty willing to pilot using Teams in their courses this Fall.

B. General Education: First Year Seminar

Matt Queen noted we are moving forward on a required first year seminar, using the one credit from the science lab, which will be dropped from Gen Ed. The course will be one credit with two instructors per college teaching three sections. There will be many sections in Fall and fewer in Spring. They are hoping to pilot a FYS course this Fall, and there will be a competitive application to teach. The course is intended to be one part study skills and “University 101,” one part promotion of a major or college, and one part championing Gen Ed.

It was noted there is a lot to be worked out, but the course will be taught in load for full pay. Where the course will actually live has not yet been resolved; this Fall they plan to use the A&SC 294 seminar course. It was noted that with a required First Year Seminar, the question soon arises of what to do with transfer students. Further, whether this will change anything for AAS students has not yet been discussed.

It was cited that some majors already have a FYS experience embedded in their beginning courses. Could that be utilized here? It was responded that is a completely different model than what is being proposed. Further, having a major or discipline focus in a FYS is difficult for some programs, as their students often don’t start there but come to that program later in their college career.

It was noted that we do not have a deadline imposed on us, so we can do this right.

VII. NEW BUSINESS

Please be aware of HB 517 at the Montana Legislature and contact your representative (on your own time).

The meeting adjourned at 4:56 p.m.

rjrm