

ACADEMIC SENATE MINUTES

DATE: March 17, 2016

PRESENT:	Tom Dell	Patricia Vettel-Becker
	A.J. Otjen	Cindy Dell
	Francisco Saldivar	Susan Gilbertz
	James Barron	Andrew Sullivan
	Vern Gagnon	Kelly Shumway
	Paul Pope	Sarah Keller
	Stephen Coffman	Sonja Choriki (student)
	Christine Shearer (ex-officio)	Barbara Wheeling (ex-officio)
	Clifford Coppersmith (ex-officio)	Robert Hoar (ex-officio)
ABSENT:	Diane Duin (ex-officio)*	Mary Susan Fishbaugh (ex-officio)*
	Matt Redinger (ex-officio)	Terrie Iverson (ex-officio)
	Joe Oravec (ex-officio)	
	* <i>excused</i>	
GUESTS:	Lonnie Schrag	Bruce Brumley
	Mark Nook	Cheri Johannes
	Tami Haaland	Susan Balter-Reitz
	Mary McNally	Ken Miller

PRESIDING: Susan Gilbertz, Chair

Susan Gilbertz called the meeting to order at 3:40 p.m. in the Chancellor's Conference Room.

The minutes of February 25 were accepted with a correction.

I. CHANCELLOR REPORT

Chancellor Nook stated that they did have an attempted suicide in the residence halls this week. We don't want to publicize the incident, but we need to say something, so an email will go out soon. Dr. Nook noted that he is very happy with how our team responded. It was noted that faculty can add a blurb to their syllabi about the support

available on campus, which includes counselors at Student Health Services as well as the student counselor lab in the Department of Rehabilitation & Human Services.

Dr. Nook stated that there have been several editorials recently in the Gazette urging MSUB to separate from MSU-Bozeman. There is support for this initiative, but the question is, what will MSUB get out of it? It's a high risk, low reward situation. The Regents would have to make the change. If we separated from MSU, we would still be competing with MSU and UM for students. If we remove ourselves entirely from the MSU system, we would have to compete with them at the legislature for funding. Dr. Nook requested feedback from the Senate on this issue. It was noted that splitting from Bozeman may not be a good idea, but what are the benefits we receive by staying under Bozeman? Dr. Nook noted that, if we can get the community and community leaders behind our initiatives for new programs, we can have more muscle to get them approved. We are also not in an enrollment position to say we can stand on our own. The Senators agreed to think about the topic and return to this discussion.

II. ITEMS – FIRST READING

Item 36 HIT 101 Introduction to Healthcare Informatics. New course.

⇒ Motion by Cindy Dell, seconded by Francisco Saldivar to **approve Item 36 on first reading.**

Bruce Brumley, Computer Technology, noted that the course description and outcomes are from Missoula. It was agreed that the course description should be rewritten.

⇒ Motion failed.

⇒ Motion by Francisco Saldivar, seconded by Cindy Dell to **approve Item 36 on first reading if Bruce Brumley and Sarah Keller work together via email to wordsmith the course description for the second reading.**

⇒ Motion carried.

⇒ Motion by Cindy Dell, seconded by Paul Pope that the **revised Item 36 will be reviewed for second reading via email.**

⇒ Motion carried.

III. PROVOST REPORT

Provost Hoar noted that the BOR approved our proposals: second reading of the Honors Minor and first reading on the Certificate in Nonprofit Administration & Leadership. The moratorium on the MPA is being held by Bozeman to make sure the wording is good. They don't want to put their program on moratorium, too. The program approval process by the BOR was also discussed and changed. We had hoped it would be quicker,

shorter process, but it is not. We do have to submit this May our list of possible programs to create in the next three years.

The BOR also discussed our performance based funding. We were scrambling since the funding came after the Spring semester had started, so we put a large portion of it into scholarships. The BOR decided that the funds should not be used for scholarships, but rather for retention initiatives. They did, however, change the timeline. We now have the funds for the biennium, so our deadline to spend is now June, 2017. The Executive Budget Council as well as the University Budget Committee have begun roughing out plans for the funding.

IV. ASMSUB REPORT

President Choriki stated that the system-wide student group met before the BOR meeting, and about half of them are against a tuition freeze. She would like the Senator's opinions on a tuition freeze. This will be added to the next agenda, since today's is quite full.

V. CONSENT ITEMS

Item 28 BA Major in History. Modification to an existing program.

Item 28.a BA Major in History Teaching Licensure Option. Modification to an existing program.

Item 28.b Teaching Minor in History. Modification to an existing program.

Item 48 WLDG 153 Metal Fabrication Basics. Change credits from 2 to 3 and change course description.

Item 48.a WLDG 250 Metals Production. New course.

Item 48.b AAS in Welding and Metal Fabrication. Modification to an existing program.

Item 48.c Certificate of AS in Welding and Metal Fabrication. Modification to an existing program.

Item 48.d Certificate of AS in Welding for Energy Technology. Modification to an existing program.

Item 49 ITS 163 MS Windows 8 Configuration. Delete course.

Item 49.a ITS 170 MS Windows Server 2012. Delete course.

Item 49.b ITS 285 Help Desk Infrastructure. Delete course.

Item 51 BMKT 446 Marketing for Entrepreneurs. New course.

Item 51.a BMKT 460 Marketing High-Technology Products and Innovation. New course.

Item 51.b BSBA Major in Business Administration Marketing Option. Modification to an existing program.

Item 50 REHA 502 Individual and Family Response to Disability. Change course description.

Item 50.a REHA 507 Professional Orientation and Ethical Practice. Change course description. (course only offered online)

Item 50.b REHA 508 Multicultural and Gender Issues in Counseling. Change course description.

Item 50.c REHA 520 Group and Individual Evaluation. Remove prerequisite and change course description.

Item 50.d REHA 521 Advanced Individual Counseling. Change course description.

Item 53 REHA 503 Psychiatric Rehabilitation. Remove prerequisite.

Item 53.a REHA 560 DSM-5 for Rehabilitation & Mental Health Counselors. Remove prerequisite.

Item 53.b REHA 599 Thesis. Change prerequisite.

Item 53.c REHA 594 Counseling Practicum. Change prerequisite.

Item 53.d REHA 596 Cooperative Education/Internship. Change prerequisite.

Item 53.e REHA 504 Career and Lifestyle Development. Delete course.

Item 53.f REHA 530 Case Management Principles and Plan Development. Delete course.

Item 53.g REHA 543 Marriage and Family Therapy: Theory and Practice. Delete course.

Item 47 ENGL 552 Elk River Writing Project Leadership Training. New course.

Item 47.a ENGL 554 Elk River Writing Project Summer Institute. New course

It was noted that although we have not formalized guidelines for consent items, it's questionable whether new courses should come through as consent items at all.

Dr. Gilbertz asked for any items to be pulled from the consent agenda for further consideration. Items 48-48.d, 51-51.b, and 47-47.a were removed from the consent agenda.

⇒ Motion by Vern Gagnon, seconded by Jim Barron to **accept the remainder of the consent agenda** (Items 28-28.b, 49-49.b, 50-50.d, and 53-53.g).

⇒ Motion carried.

⇒ Motion by Vern Gagnon, seconded by Cindy Dell to **approve Items 51 through 51.b on first reading.**

⇒ Motion by Cindy Dell, seconded by Paul Pope to **hear Items 51 through 51.b today.**

⇒ Motion to hear carried by general consent.

A.J. Otjen stated that they are proposing to offer existing Marketing program entirely online, which has been approved by all parties except the Senate. The Department hoped to start promoting the program last month, so quick approval is appreciated. Dr. Otjen noted that they funded this by cutting funding for summer offerings and moving it to the academic year, which actually saved money.

⇒ Motion to approve carried.

⇒ Motion by Cindy Dell, seconded by Paul Pope to **waive second reading of Items 51 through 51.b.**

⇒ Motion carried.

⇒ Motion by Vern Gagnon, seconded by Cindy Dell to **approve Items 47 and 47.a on first reading.**

Tami Haaland, Chair of English, Philosophy and Modern Languages, stated that they have applied to be a National Writing Project site, since our area was lacking in one. The courses will be taught by Bozeman and Missoula faculty who have already been trained, and Ms. Haaland will be the instructor of record and a supervisor of sorts. A grant is paying for this, so we are not charging students tuition, just fees. Ms. Haaland is not currently getting paid for her work, but this does open up opportunity for us to apply for a National Writing Project grant.

⇒ Motion carried.

⇒ Motion by Vern Gagnon, seconded by Jim Barron to **waive second reading of Items 47 and 47.a.**

⇒ Motion carried.

Items 48 through 48.d will be postponed to the next meeting so faculty can be present for discussion.

VI. DISCUSSION/ACTION ITEMS

A. Growing Number of Online Only Courses

Guest: Mary McNally, Business Administration Department

Dr. McNally stated that, in the COB, they have a lot of courses and programs that are offered entirely online. It has brought in students, but also cannibalized students. Courses that are offered exclusively online are happening more and more, and we are not consciously deciding to do this. Dr. McNally noted that once she spread the word among her students that the 600 section number meant a blended or hybrid course, those blended courses were her highest enrolled sections.

It was noted that this has become an issue at City College. At risk students may be stuck with an online-only course because it's the only one available, and those students suffer for it. It was further noted that Communication & Theatre has attempted to calculate how many of their students are online versus onsite, and offer sections accordingly. However, it turns out they only end up offer online courses because so few students sign up for the onsite section. It was noted that other departments have had success with offering a course both onsite and online, but not in the same semester.

It was suggested that we could give registration preference to truly online students, but whether that work as a solution is unknown.

The question was raised as to whether the delivery method of a course is an issue within the purview of the Senate. It was agreed this topic will be discussed at the next unions/Senate meeting.

VII. ITEMS – FIRST READING continued

Item 38 Certificate of AS in Pharmacy Technician. New certificate. *Requires BOR approval.*

Item 38.a PHAR 100 Introduction to Pharmacy Practice for Technicians. New course.

Item 38.b PHAR 101 Pharmacy Calculations. New course.

Item 38.c PHAR 102 Pharmacology for Technicians. New course.

Item 38.d PHAR 104 Pharmacy Dispensing Lab. New course.

Item 38.e PHAR 120 Medication Safety. New course.

Item 38.f PHAR 121 Preparation for the PTCB Exam. New course.

Item 38.g PHAR 198 Internship: Pharmacy. New course.

⇒ Motion by Vern Gagnon, seconded by Cindy Dell to **approve Items 38 through 38.g on first reading.**

Lonnie Schrag, Nursing, Health and Public Safety, stated that this is a very unique program proposal. We are piggy-backing on Missoula's program, which is NWCCU and Pharmacy Board accredited. The Missoula instructors will teach our students online. The only courses taught here will be the lab and internship. The students will register at MSUB and they will be our students; the courses will be ours, too. We will have to hire one faculty to teach the labs, direct the program, and serve as advisor, but this person will be part-time with no benefits. The part-time instructor/director will teach eleven credits, so they cannot, at this time, justify a full-time faculty member. However, if the program grows, a full-time faculty will become necessary. Both the Radiologic Technology and Fire Science programs were both started in the same way. We are also preparing in the event that Missoula's program continues to drop in enrollments and they end up losing the program, then we can take over the program.

⇒ Motion carried.

It was noted that the Senate needs to figure out how to propose new programs where faculty do not currently exist.

⇒ Motion by Vern Gagnon, seconded by Cindy Dell to **waive second reading of Items 38 through 38.g.**

⇒ Motion carried.

The meeting adjourned at 5:00 p.m.

rjrm