

ACADEMIC SENATE MINUTES

DATE: January 31, 2002

PRESENT: Sandie Rietz
George Madden
Randall Gloege
Mark Hardt
Matt Redinger
Dan Zirker (ex-officio)

Paul Bauer
Keith Edgerton
Doxey Hatch
Connie Landis
Janie Park (ex-officio)

ABSENT: David Gurchiek – *excused*
George Benedict – *excused*

Bob Carr (ex-officio)
Randy Rhine (ex-officio)
Terrie Iverson (ex-officio)
Lee Peters (ex-officio)

Doug Brown – *excused*
Scott Harris (ex-officio)
George White (ex-officio)
Bryce Anderson (ex-officio)

GUESTS: Alan Davis
Karen Everett

PRESIDING: Sandie Rietz, Chair

Sandie Rietz called the meeting to order at 3:33 p.m. on January 31, 2002 in the Chancellor's Conference Room.

The January 24, 2002 meeting minutes were approved.

I. ITEMS – SECOND READING

Item 6.a REHA 501 Principles of Social and Rehabilitation Services. Change title and course description.

Item 6.b REHA 502 Psychological Aspects of Disability. Change title and course description.

Item 6.c REHA 504 Career, Special Education and Community Resources. Change title and course description.

Item 6.d REHA 515 Medical Aspects of Disability. Change title and course description.

Item 6.e REHA 521 Advanced Counseling. Change title and course description.

Item 6.g Master of Science in Rehabilitation Counseling. Program modifications.

Guest: Alan Davis, Professor, Special Education, Counseling, Reading, and Early Childhood

After lengthy discussion of the Advanced Conceptual Framework required by NCATE, the Senate decided that conflict between NCATE requirements and the Collective Bargaining Agreement should be discussed by the Senate at a future meeting.

⇒ Motion by Keith Edgerton, second by Randall Gloege to approve **Items 6.a, 6.b, 6.c, 6.d, 6.e, and 6.g** on second reading.

⇒ Motion carried.

II. ITEMS FOR INFORMATION ONLY

Item 7.a Calendars for 2003-2004 and 2004-2005 academic years. For information only.

Guest: Karen Everett, Registrar, to discuss calendar and clock hours.

Karen Everett presented the measurements and guidelines she uses to construct the academic calendar. She stated that there are 750 minutes of class time for each credit (i.e. 2250 minutes for a 3-credit course). This results in 64 instructional days, never less but occasionally more (65). She also described the dilemma of online courses. No one can guarantee that the students are working the same amount of time online as they would if they were in a classroom.

Sandie Rietz indicated that she felt that she was losing time, that she did not have enough time in the semester to cover all the material as she had originally planned to cover. Karen Everett responded that the feeling of lost time may be a result of semester conversion.

Sandie Rietz then raised her second point of concern: Why are evening courses not started until 6:00 p.m.? She stated that most of her students complain that they have a large amount of down time before the class begins, because their work day ends at 4:00 p.m. Janie Park suggested that Sandie's classes be excepted from the policy of evening classes beginning at 6:00 p.m. Sandie Rietz stated that she was unaware that she could ask for an exception. Janie Park responded that a policy for all teacher education courses could be formed, wherein the evening courses would begin at 4:00 p.m. or 5:15 p.m. rather than the standard 6:00 p.m.

⇒ Motion by Connie Landis, second by Matt Redinger to accept **Item 7.a** for information only.

⇒ Motion carried.

III. OLD BUSINESS

A. Statement written by George Madden. The statement was discussed, and George Madden said that this is only a draft, and it still needs work. He also asserted that this statement is meant to invigorate the faculty.

Janie Park then discussed the problem of asking the Senate to sign items after the fact. She requested that the Senate inform her of how they would like the last minute changes corrected in the future. Senate meetings during the summer would be an option.

It was then suggested that the Senate forget the problems with and objections to last year's Undergraduate Catalog and set new hard and fast deadlines for the next catalog. The faculty and departments also need to be more careful when making changes, so problems such as credits not adding up won't happen again. Catalogs should be planned further in advance, rather than having a frantic push every year.

It was then suggested that early deadlines be set, after which new material simply does not go through (i.e. hard and fast), and set an "oops deadline" before the spring semester is over. This "oops deadline" would only be for changes that are required in the draft of the catalog, that is, errors that are discovered after the first draft has been printed.

It was also pointed out that many departmental meetings have not been called. This is a huge communication gap for such things as the catalog changes, and future plans for the catalog.

The meeting adjourned at 5:05 p.m.

The next Senate meeting will be February 7, 2002.

rjr