# MSU-BILLINGS
# FACILITY SERVICES
# (CUSTODIAL DIVISION)
# Policy 900.14

## BODILY FLUID CLEAN UP

## March 23, 2009

The importance of safety in our day to day operations cannot be overstated. Blood Borne Pathogens and Bio Hazards present a unique and potentially dangerous situation for custodial staff. It is imperative that the following procedures and precautions be followed when dealing with the clean up of bodily fluids.

- **Each custodial closet or cart must be equipped with a complete (unopened) Bodily Fluid Clean-Up Kit (CU20100). Incomplete kits will not be used.**
- **Any custodian who becomes aware of a bodily fluids contamination incident must immediately notify their supervisor.**
- **Custodians must us a Bodily Fluid Clean-Up Kit (CU20100) to clean and disinfect the area.**
- **Custodians must wear all appropriate Personal Protective Equipment and follow the instructions provided on the Bodily Fluid Clean-Up Kit.**
- **The Area or On Duty supervisor will be responsible for properly disposing of the sealed bio hazard bag and providing a replacement Bodily Fluid Clean-up Kit.**
- **Supervisors will take sealed bio hazard bag to Science 142 during normal working hours. After hours sealed bio hazard bags will be stored in the bio hazard container in facilities services. Sealed bio hazard bags stored in Facilities Services will be taken to Science 142 as soon as practical.**
- **All custodians are required to attend Air Borne Blood Borne Pathogens training annually. Newly assigned custodians must receive initial training from their area supervisor.**

SAMUEL A. LEVIS
Custodial Services Supervisor