ADVISING WORKSHEET

BACHELOR OF SCIENCE IN HUMAN SERVICES
General Bulletin 2017-2018

TRANSFER INSTITUTION(S):

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Name _____

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GENERAL EDUCATION REQUIREMENTS – SEE ATTACHED PAGE FOR SPECIFIC COURSES

General Education Category	Course #	Credits	Grade	Semester	Equivalent
Category I: Global Academic Skills (9 credits) A. Mathematics (3 credits)					
B. English (3 credits)					
C. Communication & Information Literacy (3 credits)					
Category II: Natural Sciences (7 credits) 2 lectures (6 credits) & 1 lab (1 credit) (1 life science & 1 physical science & 1 lab)					
Category III: Social Sciences and History (6 credits) A. Social Science (3 credits)					
B. History (3 credits)					
Category IV: Cultural Diversity (3 credits)					
Category V: Arts & Humanities (6 credits) A. Fine Arts (3 credits)					
B. Humanities (3 credits)					

A minimum grade of "C-" required in all General Education courses.
Note: Certain degrees may require a minimum grade of "C" in General Education courses.

Reviewed:

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GENERAL EDUCATION REQUIREMENTS

Category I: Global Academic Skills — 9 CREDITS

Students are required to take one course from each subcategory

Subcategory A - Mathematics — 3 credits

M	105	Contemporary Mathematics	3
M	114	Extended Technical Mathematics	3
M	121	College Algebra	3
M	122	College Trigonometry	3
M	130	Mathematics for Elementary Teachers I	3
M	143	Finite Mathematics	4
M	161	Survey of Calculus	3
M	171	Calculus I	4
STAT	141	Introduction to Statistical Concepts	3
STAT	216	Introduction to Statistics	4

Subcategory B - English — 3 credits

WRIT	101	College Writing I	3
WRIT	121	Introduction to Technical Writing	3
WRIT	122	Introduction to Business Writing	3
WRIT	201	College Writing II	3
WRIT	220	Business & Professional Writing	3
WRIT	221	Intermediate Technical Writing	3

Subcategory C- Communication & Information Literacy — 3 credits

BMIS	150	Computer Literacy	3
COMX	111	Introduction to Public Speaking	3
COMX	115	Introduction to Interpersonal Communication	3
LSCI	125	Research in the Information Age	3

Category II: Natural Sciences — 6 CR. LECTURE & 1 CR. LAB

Students are required to take one course from each subcategory and at least one corresponding lab or Integrated Sciences

Subcategory A – Life Sciences — 3-4 credits

BIOB	101	Discover Biology	3
BIOB	102	Discover Biology Lab	1
BIOB	121	Fundamentals of Biology for Allied Health	3
BIOB	122	Fund of Biology: Evolution, Ecology, and Biodiversity	3
BIOB	123	Fund of Biology: The Nature of Nutrition	3
BIOB	160	Principles of Living Systems	3
BIOB	161	Principles of Living Systems Lab	1

Subcategory B – Physical Sciences — 3-4 credits

ASTR	110	Introduction to Astronomy	3
ASTR	111	Introduction to Astronomy Lab	1
CHMY	121	Introduction to General Chemistry	3
CHMY	122	Introduction to General Chemistry Lab	1
CHMY	141	College Chemistry I	3
CHMY	142	College Chemistry Laboratory I	1
GEO	101	Introduction to Physical Geology	3
GEO	102	Introduction to Physical Geology Laboratory	1
GPHY	111	Introduction to Physical Geography	3
GPHY	112	Introduction to Physical Geography Lab	1
PHSX	103	Our Physical World	3
PHSX	104	Our Physical World Lab	1
PHSX	205	College Physics I	3
PHSX	206	College Physics I Lab	1
PHSX	105	Fundamentals of Physical Science	3
PHSX	106	Fundamentals of Physical Science Lab	1

Integrated Sciences

SCIN	101, 102, 103, 104	Integrated Sciences	3, 1, 3, 1

Category III: Social Sciences and history — 6 credits

Students are required to take one course from each subcategory

Subcategory A – Social Sciences — 3 credits

ANTY	217	Physical Anthropology & Archeology	3
BGEN	105	Introduction to Business	3
COMX	106	Communicating in a Dynamic Workplace	3
PSYX	231	Human Relations	3
ECNS	201	Principles of Microeconomics	3
ECNS	202	Principles of Macroeconomics	3
EDU	105	Education and Democracy	3
GPHY	141	Geography of World Regions	3
HTH	110	Personal Health and Wellness	3
PSCI	220	Introduction to Comparative Government	3
PSCI	210	Introduction to American Government	3
PSYX	100	Introduction to Psychology	3
PSYX	231	Human Relations	3
SOCI	101	Introduction to Sociology	3
SOCI	201	Social Problems	3

Subcategory B - History — 3 credits

HSTA	101	American History I	3
HSTA	102	American History II	3
HSTR	101	Western Civilization I	3
HSTR	102	Western Civilization II	3
HSTR	103	Honors Western Civilization I	3
HSTR	104	Honors Western Civilization II	3
PSCI	230	Introduction to International Relations	3

Category IV: Cultural Diversity — 3 CREDITS

A&SC/WGSS	274	Women, Culture, and Society	3
ANTY	220	Culture and Society	3
ARTH	160	Global Visual Culture	3
COMX	212	Introduction to Intercultural Communication	3
GPHY	121	Human Geography	3
HTH	270	Global Health Issues	3
LIT	230	World Literature Survey	3
MUSI	207	World Music	3
NASX	105	Introduction to Native American Studies	3
NASX	205	Native Americans in Contemporary Society	3
PHL	271	Indian Philosophies and Religions	3
PHL	272	Chinese Philosophies and Religions	3
REHA	201	Introduction to Diversity in Counseling	3
RLST	170	The Religious Quest	3
SPNS	150	The Hispanic Tradition	3

Category V: Arts & Humanities — 6 CREDITS

Students are required to take one course from each subcategory

Subcategory A – Fine Arts — 3 credits

ARTZ	101	Art Fundamentals	3
ARTZ	105	Visual Language-Drawing	3
ARTZ	131	Ceramics for Non-majors	3
CRWR	240	Intro Creative Writing Workshop	3
FILM	160	Introduction to World Cinema	3
LIT	270	Film & Literature	3
MART	260	Computer Presentation and Animation	3
MUSI	101	Enjoyment of Music	3
MUSI	114	Band: MSUB Symphonic	1
MUSI	131	Jazz Ensemble I: MSUB	1
MUSI	147	Choral Ensemble: University Chorus	1
PHOT	154	Exploring Digital Photography	3
THTR	101	Introduction to Theatre	3
THTR	120	Introduction to Acting I	3

Subcategory B - Humanities — 3 credits

ARTH	150	Introduction to Art History	3
HONR	111	Perspectives and Understanding	3
LIT	110	Introduction to Literature	3
LIT	240	The Bible as Literature	3
PHL	110	Introduction to Ethics	3
PHL	111	Philosophies of Life	3
PHL	254	People and Politics	3

		Course	Credits	Grade	Semester	Equivalent
		A minimum grade of C- or better is required in all major coursework				
Core Requirements						
HS	201	Survey of Human Services	3			
HS	335	Introduction to Counseling	3			
HS	345	Legal, Ethical and Professional Issues in Human Services	3			
HS	394	Professional Seminar I in the Human Services	1			
HS	395	Supervised Field Experience I in Human Services	3			
HS	481	Abuse, Neglect in the Family and the Helping Process in Human Services	3			
HS	494A	Professional Seminar II in Human Services	1			
HS	494B	Professional Seminar III in Human Services	1			
HS	495A	Supervised Field Experience II in Human Services	3			
HS	495B	Supervised Field Experience III in Human Services	3			
*REHA	201	Introduction to Diversity in Counseling	3			

*****May satisfy General Education requirements.

Mathematics and Science Requirements – The Degree Program in Human Services requires three (3) semester credit hours in Mathematics and three (3) semester credit hours in Sciences in addition to the General Education Math/Science requirements.

Science Course - should relate to some aspect of the human condition; select in consultation with advisor			3			
Math Course (choose one) STAT 141 Introduction to Statistical Concepts PSYX 222 Psychological Statistics An equivalent course selected in consultation with the student's advisor			3			

Professional Skills Development for the Human Services
Choose four (4) courses from below for a total of 12 credits.

REHA	216	Introduction to Rehabilitation and Related Services	3			
REHA	301	Principles of Counseling and Group Theory	3			
REHA	406	Assessment in Human Service and Addiction Programs	3			
REHA	418	Counseling for Loss and Bereavement	3			
REHA	425	Psychiatric Rehabilitation and Co-Occurring Disorders	3			
REHA	453	Case Management and Community Resources	3			

Human Services Concentrations – One (1) major concentration and two (2) minor concentrations. A minimum of four (4) courses must be completed in the major concentration chosen, and at least three (3) courses must be selected from the two (2) minor concentration areas for a minimum total of thirty (30) credits. A course selected in one concentration cannot be used to satisfy the requirements in another concentration, skills development, General Education or core requirements. Certain courses in each concentration have prerequisites; students should check course descriptions for prerequisite requirements.

1. Mental Health Systems and Applied Psychology

PSYX	294	Seminar: Child Psychology	3			
PSYX	330	Developmental Psychology	3			
PSYX	340	Abnormal Psychology	3			
PSYX	360	Social Psychology	3			
PSYX	378	Introduction to Clinical Psychology	3			
PSYX	382	Forensic Psychology	3			
PSYX	494	Seminar: Industrial/Organizational Psychology	3			

2. Chemical Addictions and Treatment in Human Services

HS	385	Behavioral Pharmacology and Human Services	3			
HS	483	Introduction to Addiction Counseling	3			
HTH	411	Alcohol, Tobacco and Other Drug Prevention	3			
REHA	406	Assessment in Human Service and Addiction Programs	3			
REHA	494	Seminar: Gambling Assessment and Treatment	3			
REHA	499	Capstone: Addiction Treatment Planning and Documentation	3			

3. Social Issues Across the Lifespan

EDEC	310	Child in the Family	3			
EDEC	430	Social/Emotional Development in Young Children	3			
NASX	205	Native Americans in Contemporary Society	3			
NASX	332	Montana Indians: Cultures, Histories, Current Issues	3			
NASX	406	History of American Indian Women	3			
SOCI	201	Social Problems	3			
SOCI	327	Sociology of Deviance	3			
SOCI	330	Juvenile Delinquency	3			
SOCI	380	Sociology of Health and Medicine	3			
SOCI	382	Social Psychology and Social Structure	3			
SOCI	431	Sociology of Gender Roles	3			

Restricted Electives: Select two courses with advisor approval

Electives

BACHELOR OF SCIENCE DEGREE IN HUMAN SERVICES

Categories	**Credits**	**Earned**	**Remaining**
General Education Requirements	31	_____	_____
Core Requirements	27	_____	_____
Math & Science Requirements	6	_____	_____
Professional Skills Requirement	12	_____	_____
Human Services Concentration Areas	30	_____	_____
Restricted Electives	6	_____	_____
Electives (may vary)	8	_____	_____
Total	120	_____	_____

It is the student's responsibility to know and meet the requirements for graduation.
A minimum of 36 credits must be upper division classes (300 and above).

NOTES

All students desiring admission to the Human Services Program are required to file an application for admission. The application must be completed during the semester following the completion of 40 semester hours of credit, or in the case of a transfer student, during the first semester of residence after the student has attained sophomore level.

1. A minimum of 40 semester credits are to be completed prior to admission to the Human Services Program.

2. A minimum cumulative grade point average of 2.00 is required in all courses completed.

3. All applicants must complete the General Education Category Requirements at Montana State University-Billings, or at another regionally accredited institution of higher education, earning a minimum grade point average of 2.00. Courses taken on a pass/no pass or credit/noncredit basis will not be accepted to fulfill the requirements. Students should consult with their academic advisor.

4. A minimum grade of B in HS 345.

5. The application should be accompanied by a background check and a working copy of the student's transcript. The application should be submitted to the faculty advisor for review and approval and signed by the advisor.

6. No internship can be completed without prior acceptance to the HS or REHA programs..

Students not accepted are encouraged to apply for admission during the next application period. It is the responsibility of each student to ensure that a completed application is submitted by the deadline. It is suggested that applications be submitted at least three (3) weeks prior to the end of the semester during which application is made. If admission to the Human Services or Rehabilitation Programs is denied, the applicant may appeal the decision to the Rehabilitation & Human Services Committee of the Department. The Department Chair serves as chair of the appeals committee.