

University Budget Committee

Tuesday, June 13, 2017 10:00 – 12:00 MCM 305

1. Provost Hoar welcomed everyone. Gina Herbert attended for Krista Montague.

2. Members had no additions to the agenda.

3. Budget Update

Trudy Collins provided three budget handouts: Preliminary MSUB Budget Summary, Preliminary Budget by Program, and Budget Items to Consider.

a. Summary budget plan

Trudy reviewed the Preliminary MSUB Budget Summary.

The budget numbers came together in May at the Board of Regents meeting. The Executive Budget Committee has been working by division to identify internal budget adjustments.

Senate Bill 261 contained changes to the state allocation based on changes to general collections in Montana. Currently, level 4 triggers are in effect; however the final determination will be made August 15th. MSUB's FY18 budget is due before August 15th. MSUB has been asked to reduce our budget by the 1% pay plan funding and by 0.5% of our general fund (\$175K). Raises are determined through collective bargaining but the state support goes away.

For our budget, the assumption was made that the FY 2019 Performance Based Funding is going to be the same as what we are receiving for FY 2018. PBF results are calculated in late December beginning of January.

4. Enrollment Update

We are basing our budget on the enrollment numbers found at the top of the Preliminary MSUB Budget Summary Report. We have included an Enrollment Reserve in the budget to help cover if we don't attain the projected enrollment.

There has been some attention given to students from Fall 2016 and Spring 2017 who have not graduated and are not yet enrolled for Fall 2017. One issue of concern are registration holds.

Who is reaching out to the students who have not yet registered?

- Advisor
- Administrative Assistants
- Deans

5. Suggestion Box (Budget Items to Consider handout)

Provost Hoar provided a handout with information collected via the Suggestion Box Survey. These do not represent all the suggestions, only items which might have an impact on the overall budget. Goal

for today is to obtain advice/direction from UBC regarding what to move forward on and how to approach.

Dr. Gilbertz explained that if we don't find savings in these items, we will be looking at personnel cuts for FY2019. We need answers by December 2017. Which one do we think we can realize some savings in the general operating budget?

Each of the five items will take quite a bit of effort to investigate. We want to have good use of limited resources to do this investigation.

1. Travel
2. Foundation/Alumni Reorganization
3. Groups with similar skill sets – Extended Campus/Montana Center for Inclusive Education/City College Workforce Development/University Relations/eLearning
4. College structure
5. Advising
6. Athletics

General Discussion:

- The purpose of looking at these items is to help us move forward strategically. Are there budget implications either way? Can we deliver the same or better service to our students and community at a lesser price?

6. Future meeting dates?

July 25th at 10 am will be the next UBC meeting.