

## University Executive Council (UEC) Notes April 9, 2019

Attending: Dr. Edelman, Kim Hayworth, Kathy Kotecki, Trudy Collins, Barb Shafer, David Craig, Christine Shearer, Sue Balter-Reitz, Mary Susan Fishbaugh, Stephanie Cowen, Tammi Watson, Becky Lyons, Cheri Johannes, Vern Gagnon, Cindy Bell, David Powell, Brett Weisz, Zach Delger, Darla Tyler-McSherry, Ed Brown, Kristin Peterman, Aaron Like, Arron Murrish, Krista Montague, Denis Otterness, Mehmed “Mo” Casey, Bill Kennedy, Jon Egeland, Jennifer Ries, Melinda Arnold, Jody Stahl, Shannon Wilcox, Laura Gittings-Carlson, Heather Hanna, Vicki Trier, Jim Barron, Joy Honea, Chris Eagan, Paul Foster, Tom Manthey, Dan Bengal, Lori Borth, Kalie Porter, Darlene Hert, Gillette Vaira, Trudy Carey, Dawn Githens, Evelyn Noennig

Dr. Edelman open the meeting sharing all the good things happening on campus. There were over eleven hundred people in the Missing and Murdered Indigenous Women’s’ march on April 5<sup>th</sup>; the 51<sup>st</sup> Powwow was over the weekend; Today was the active shooter training. We may be the first university in the state to have such a training. There were 16 agencies/organizations plus the two hospitals, with over 100 volunteers involved. Denis Otterness gave a short debrief that all went well. They learned that there are areas where training is needed. Everyone was happy with how it went. Great cooperation between all agencies.

Florence Garcia added that the Powwow was also coordinated with a men’s and women’s basketball tournament. This brought new people to campus. There was an Alumni brunch as well. This is a great community event that shows our commitment to our Native American Students.

Next, the Chancellor welcomed our new VCSAS Kim Hayworth. Kim will be here for the week and start full time June 3<sup>rd</sup>.

There were no other new employees to welcome.

What’s Up MSUB? Jenna Phillips gave the presentation on the Phoenix Center. Jenna shared a handout with details about the Phoenix Center along with a resource card with other organizations that can provide services/support.

The center is actively committed to reducing and eradicating the incidences of interpersonal violence, providing primary prevention education, and offering appropriate support to survivors when an act of violence occurs. The Phoenix Center is located in Student Health Services on second floor of Petro Hall. Office hours are Monday – Friday, 8-5 pm by appointment, walk-in or by calling the help line. The help line can be utilized 24-7 by dialing (406) 794-3829. Jenna can be reached at (406) 657-2196.

Dr. Edelman asked about reporting issues...if you have been informed of an incident you must report it. It is mandatory.

Provost Arnold gave an update on strategic planning. Phase I is done and the committees are moving into completion of Phase II. Through alignment process there have been 37 programs identified to be discontinued. Departments are working together to complete.

Reorganization continues as plans are coming together. The efforts of this is to insure student access is more efficient and successful. All will be done and in place when VC Hayworth arrives in June. Not many changes out at City College.

Weekly enrollment meetings are happening. Enrollment continues to grow and we are just about to have summer up. Fall enrollment is up and housing is up. Lots of great ideas and creative solutions are coming from these meetings.

The elevator project will not get started until next year. However, other renovations will happen and be in place for the students. More information to come.

Jennifer Ries shared information about how the Foundation supports student scholarships. **Foundation Scholarships** are Scholarships struck and administrated by the Foundation, governed by criteria specified by the donor, and funded through a variety of philanthropic vehicles.

**External Scholarships** are Scholarships funded by external sources, e.g. 4-H, local PTA, or Rotary Club, that students bring with them.

Options are: Pooled Scholarship Fund, Named Annual Scholarships and Named Endowed Scholarships. In 2017/2018 - \$1,718,235 in scholarships were awarded. This continues to trend up since 1985.

Preparation and Promotion happen June – February. Selection is February – April with notification February – June. There are many ongoing tasks throughout the year.

For more information contact: Jennifer Ries, Scholarship Officer, at 406-657-2339 or [jennifer.ries@msubillings.edu](mailto:jennifer.ries@msubillings.edu)

Gillette gave an update on Buzzin' Beyond Billings. A great event in Phoenix. This week they will be in Helena and an event is planned April 25<sup>th</sup> in Butte. May 7<sup>th</sup> – 8<sup>th</sup> the bus hits the road going to Lame Deer, Colstrip, Miles City, Glendive, Sidney, Poplar, Glasgow, and ending in Roundup. If anyone has personal contacts in any of these towns please give them a personal invite to meet. Contact Gillette and she will give you details.

Golden Graduates have been invited to Commencement. These are folks who graduated 50 or more years ago. There will be 18 from 1939 – 1969. The oldest is 98 and coming from California. May 3<sup>rd</sup> will be a lunch with a tour and focus group asking them what they need. They will attend a BBQ at the foundation. They will have gold regalia on at commencement with a lunch afterwards.

Housing update: We are ahead compared to last year. Making good progress.

The search for the VC for Administration and Finance has started. It is posted and closes on April 22<sup>nd</sup>. Krista Montague is the chair of the committee.

Jody Stahl shared the information on the new Exit Interview document that she would like feedback on. It is in box for you to access for review. She would like your response by the end of the month. The goal is to implement in May or June.

A new employee orientation process is being worked on. It has become a time intensive process up to an hour and half, it is information overload. Looking at ways to save everyone time. Please look over the rough draft of the New Employee Orientation document and give feedback.

Benefits Annual Re-Enrollment is April 22<sup>nd</sup> – May 15<sup>th</sup>. It is a new process for everyone in the university system. There will be a few meeting which will be done via webinar. If you have questions contact Julie at 2118.

Shannon gave an update of upcoming events. Documents can be found in BOX. There has been good media coverage over the month on Powwow, Science Expo and update on the Science Building. Coverage document is in BOX.

Next UEC is May 14<sup>th</sup>...due to Wine Fest Week it may be canceled. We will keep you posted.

Other:

April 12 & 13<sup>th</sup> is the RCCI Conference along with the Student Juried Art Show and Jazz Band Concert.

Denis Otterness was thanked for all he has done with the Active Shooter training.

April 26<sup>th</sup> is University Day. There will be freebie and volleyball.

Baseball will be here this weekend.

May 2<sup>nd</sup> will be Military Appreciation Day at the baseball game.

City College Car Show April 27<sup>th</sup> – for more information call Steve Woodward.

April 20<sup>th</sup> MSUB and South Park Task Force have partnered to do the Easter Egg Hunt at South Park. Volunteers are needed. Starts at noon ends at 12:02. Be there at 10:00 am to place eggs.

Girls in Science event has moved to October.