



'Jacket Leadership Team Meeting Minutes

October 10, 2023

Meeting began at 2:00 p.m.

Water Main Break Update: Vice Chancellor Leslie Weldon has no further update about the water main break that affected campus this afternoon just after 12:00 p.m. Interim Facilities Director Justin Rife has both MSUB crew and the City of Billings working to correct the problem. Bottled water has been distributed to all buildings on campus, portable toilets are being delivered, and the Dean of Students is working to assist students in residence halls and those using campus dining facilities. Further information will come through the communication channels maintained by the Crisis Management Team when it becomes available.

September Board of Regents Meeting: Chancellor Hicswa announced that the Board of Regents approved the budget submitted by MSUB at their September meeting. Additionally, they approved funding for our facilities projects and ratified the remaining union contracts.

Sign Project Update: Chancellor Hicswa reported that the sign replacement project is still underway at City College. Wayfinding signage also has yet to be finalized. The current temporary signage for entrance and exit doors will be replaced by permanent signs. The building that houses the College of Education and College of Business, as well as other institutes and offices, will be renamed and a new sign will be created as the building still features its former name, literally carved in stone.

Parking Enforcement Change: Chief of Police Brandon Gatlin announced that parking services such as citation payment and annual parking pass purchases are now operated by Business Services. University Police will continue to enforce parking regulations.

Event Coordination Calendar Update: Director of the Center for Engagement, Dillon Deffinbaugh, announced that some changes have been made to the Events Coordination calendar. The Campus Vibrancy Committee



will be administrators of the calendar going forward. Additions to the planning calendar can be submitted to Bailey Stenger and Alyssa Radue.

Budget and Spending Update: Assistant Vice Chancellor for Finance, Heather Hanna, provided a comprehensive update on the university budget vs. actuals. (See attached PDF.) She presented analysis of the general fund, tuition income details from the past three years, the operating budget for FY23, OCHE performance funding, and an update on the reserve balance.

Campus Store Update: Vice Chancellor for Administration and Finance, Leslie Weldon, provided an update on the transition of the campus store. On October 23rd, the store will open under the management of Barnes and Noble College. The store will continue to provide textbook services for faculty and students, and plans to roll out the “First Day Complete” program for the fall semester of 2024.

‘Jacket Giving Day: MSUB Foundation and Alumni CEO, Krista Montague, and Assistant Athletic Director for Advancement, Nick Schmidt announced the priorities and timeline for ‘Jacket Giving Day. Fundraising requests can be submitted beginning on October 23rd.

Scholarships and Financial Aid Update: Vice Chancellor for Student Access and Success Kim Hayworth announced that there are changes upcoming on the FAFSA that are likely to impact some MSUB students. Ruffalo Noel Levitz representative Ann Allen will give a presentation on this and other financial aid changes on Tuesday, October 17th in the Glacier Room at 9:00.

DUO Rollout for Students: Chief Information Officer Brett Weisz announced that “DUO” dual factor authentication will be required for students to access areas of MyInfo and DegreeWorks. If a student does not have a cellphone, they can request a token from Business Services. These will be for sale in the campus store after the rollout, which is scheduled for October 11th.



Academic Recruitment Policy (second reading)/ Administrative Recruitment Policy (second reading): Policy drafts were discussed and technical amendments were made for clarity and consistency. Kathleen Thatcher moved approval, Vern Gagnon seconded the motion. The motion passed. (See attached PDFs)